

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
April 8, 2019**

Present: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel

Absent with notice: Fryling

Assistant Planner McKernan was also present

Opening prayer was given by Clerk Burnside and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:05 p.m. by Supervisor DeWard

2. Question of Conflict of Interest

None declared.

3. Proposed Agenda

Motion by Haagsma and supported by VanderStel to approve the agenda as presented.

VOICE VOTE: All Ayes. Motion carried.

4. Recognition of Individuals and/or Delegations

- Megan VanHoose was introduced as the new Township Assessor, beginning April 24th.
- Jason VanderMolen was introduced as the new Community Policing Officer.

5. Consent Agenda

Motion by Haagsma and supported by VanderStel to approve the consent agenda including payment of bills for 3/1/19 through 3/29/19 in the amount of \$199,419.37.

VOICE VOTE: All Ayes. Motion carried.

6. Department/Office Reports

A. Clerk's Office

1) Health Insurance Provider

Motion by Haagsma and supported by Burnside to approve the change of health insurance agent to Burnham & Flowers Insurance Agency.

VOICE VOTE: All Ayes. Motion carried.

B. Planning Department

1) 2018 Annual Report

Motion by Haagsma and supported by VanderStel to accept the 2018 Planning Department Annual Report.

VOICE VOTE: All Ayes. Motion carried.

C. Treasurer's Office

None.

D. Assessing Department

None.

E. Water and Sewer Department**1) 6895 Terra Cotta – Utility sewer relief request**

Motion by Haagsma and supported by Burnside to accept the recommendation of the Water & Sewer Committee regarding utility bill relief for 6895 Terra Cotta Ave. in the amount of \$1,303.18.

VOICE VOTE: All Ayes. Motion carried.

7. Recognition of individuals and/or delegations

- Connie Pennock-Wood spoke about the Living Waters Ministry house.
- Chief Sheely gave a first quarter report on the Cutlerville Fire Department.

8. Supervisor's Office**A. Annual Mud Run – road closure request**

Motion by Haagsma and supported Burnside by to approve the request of Never the Same Mud Run for the closure of Ridgebrook Dr. south of 60th and north of Eastport Dr. on August 24, 2019 from 4:00 a.m. to 5:00 p.m.

VOICE VOTE: All Ayes. Motion carried.

B. Office Copiers/Printers

Motion by Burnside and supported by Haagsma to approve the new annual contract with Advanced Imaging Solutions.

VOICE VOTE: All Ayes. Motion carried.

C. LED lighting upgrade to Township Office

Motion by Lemke and supported by Haagsma to approve the contract with Meekhof Electric to retro-fit the Township Office main floor with LED lighting for \$3,645.88.

VOICE VOTE: All Ayes. Motion carried.

D. Resolution to Purchase property for the Byron/Gaines Utility Authority

Motion by Burnside and supported by Haagsma to adopt the resolution to execute the closing documents related to the purchase of 7173 Patterson Ave for the Byron/Gaines Utility Authority.

VOICE VOTE: All Ayes. Motion carried.

9. Comments & Discussion

None.

10. Adjournment

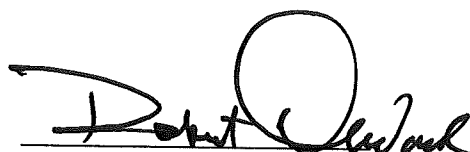
Motion by Haagsma and supported by VanderStel to adjourn the meeting at 8:16 p.m.

VOICE VOTE: All Ayes. Meeting adjourned.

APPROVED: May 13, 2019



Angela Furnside, Clerk



Robert DeWard, Supervisor