

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
February 11, 2019**

Present: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel

Absent with notice: None

Assistant Planner McKernan was also present

Opening prayer was given by Trustee Fryling and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard

2. Question of Conflict of Interest

None declared.

3. Proposed Agenda

The scheduled public hearing for Alexander Trails and the subsequent PUD Rezoning request (under Planning Department) was canceled by the applicant, so they were removed from the agenda. Supervisor DeWard added action item (d) under his office, the purchase of used Bobcat for the Division Ave. corridor maintenance and Parks and Trails maintenance.

Motion by Haagsma and supported by Fryling to approve the agenda as amended.

VOICE VOTE: All Ayes. Motion carried.

4. Recognition of Individuals and/or Delegations

- No one wished to comment.

5. Consent Agenda

Motion by VanderStel and supported by Haagsma to approve the consent agenda including payment of bills for 1/4/19 through 1/29/19 in the amount of \$312,661.78.

VOICE VOTE: All Ayes. Motion carried.

6. Department/Office Reports

A. Clerk's Office

1) BS & A Software

Motion by Haagsma and supported by VanderStel to approve the purchase of the BS&A Cemetery module for the Clerk's Department.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Nays: none. Motion carried.

B. Planning Department

None.

C. Treasurer's Office

1) Quarterly Financial Reports

Motion by Burnside and supported by VanderStel to accept the 4th Quarter Treasurer's Reports.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Nays: none. Motion carried.

2) Petition to strike Delinquent Personal Property Taxes from the Tax Rolls

Motion by Burnside and supported by VanderStel to approve striking the 2013 Delinquent Personal Property Taxes from the tax roll.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Nays: none. Motion carried.

D. Assessing Department

None.

E. Water and Sewer Department

None.

7. Recognition of individuals and/or delegations

No one wished to speak.

8. Supervisor's Office

A. Vantage Pointe West Drain Maintenance

Motion by Lemke and supported Haagsma by to take up the resolution that was tabled at the January 14, 2019 meeting regarding drain maintenance to the Vantage Pointe West Drain.

VOICE VOTE: All Ayes. Motion carried.

Motion by and supported by to approve the resolution regarding drain maintenance to the Vantage Pointe West Drain, including a special assessment district if necessary.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Nays: none. Motion carried.

B. Recognition of Service – Carole Weaver

Motion by Burnside and supported by Fryling to approve the resolution recognizing Carole Weaver for her 22 & ½ years of service at the Township.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Nays: none. Motion carried.

C. Assessor

Motion by Burnside and supported by Lemke to approve the posting of the Head Assessor position for the Township.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Nays: none. Motion carried.

D. Purchase of Bobcat for Division Ave. corridor and Parks & Trails maintenance

Motion by VanderStel and supported by Osterink to authorize the Supervisor to spend \$3,500 on a used Bobcat for the Division Ave. corridor and Parks & Trails maintenance.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Nays: none. Motion carried.

9. Comments & Discussion

DeWard informed the Board of ongoing concerns with Living Waters Ministries, Pine Rest, and Revolution Farms.


Planner McKernan showed the Board the timeline/schedule of the planned update to the Master Plan being done by Planning Consultant David Jirousek.

10. Adjournment

Motion by Haagsma and supported by VanderStel to adjourn the meeting at 8:08 p.m.

VOICE VOTE: All Ayes. Meeting adjourned.


Angela Burnside, Clerk


Robert DeWard, Supervisor