

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE REGULAR MEETING  
February 08, 2021**

The meeting was held as a virtual meeting via Zoom – Meeting # 899 8172 9216 – Password – 029481. Public who attended the meeting obtained meeting information and password by sending a request to [info@gainestownship.org](mailto:info@gainestownship.org) on the day of the meeting.

Present: DeWard from home, Brew from 8555 Kalamazoo Avenue, Lemke from 8555 Kalamazoo Avenue, Fryling from 8555 Kalamazoo Avenue, Haagsma from home, Terpstra from home, VanderStel from home, Dan Wells from home, Chief Paul Sheely from Dutton Fire Department, John Stuyfzand from home, Kim Triplett from home

Trustee Dan Fryling opened in prayer.

Supervisor DeWard led the Pledge of Allegiance

1. The meeting was called to order at 7:01 p.m. by Supervisor DeWard

**2. Question of Conflict of Interest**

None.

**3. Proposed Agenda**

Motioned by Lemke and supported by VanderStel to approve the agenda.

ROLL CALL VOTE: Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes Motion carried.

**4. Recognition of Individuals and/or Delegations.**

Chief Paul Sheely discussed Cutlerville Fire Department's new Engine 35. Using a picture he described the many features of the engine.

Fryling noted township calendar errors that need to be corrected.

**5. Consent Agenda**

Fryling questioned the use of both Buist Electric and Meekhof Electric for projects in the township.

Motioned by Haagsma and supported by VanderStel to approve the consent agenda including bills totaling \$636,856.65 for 01-08-2021 and 01-29-2021 .

ROLL CALL VOTE: DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes Motion carried.

**6. Department/Office Reports**

**A. Planning Department**

**1) 1<sup>st</sup> read Major PUD Amendment to the OTP Planned Unit Development for Vision Real Estate**

Motioned by Haagsma and supported by VanderStel to approve the content of the major PUD amendment.

ROLL CALL VOTE: Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes Motion carried.

Motioned by Haagsma and supported by Terpstra to set the Public Hearing for March 8<sup>th</sup>, 2021 during the regular township board meeting.

ROLL CALL VOTE: Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes Motion carried.

**2) 2<sup>nd</sup> read request to rezone 17 & 21 Willman and 6536 & 6540 South Division Avenue**

Motioned by Haagsma and supported by Lemke to approve the rezone of 17 & 21 Willman and 6536 & 6540 South Division to C-2 Commercial.

ROLL CALL VOTE: Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes Motion carried.

**B. Treasurer's Department**

**1) Accept and File 4<sup>th</sup> Quarter 2020 Financial Report**

Motion by Fryling and supported by Haagsma to accept and file the 4<sup>th</sup> Quarter 2020 Financial Report as presented by the Treasurer.

ROLL CALL VOTE: Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes Motion carried.

**C. Building Department**

**1) Purchase of BS&A Online Permit Processing Module**

Fryling said our permit fees are often higher than the job the permit is for. With a surplus of over \$1 million in the building department, DeWard commented our fees should be studied. John Stuyfzand compared how Gaines permit costs are, at worst, half what the City of Grand Rapids charges. DeWard also discussed again how building department monies will start being allocated to other departments to cover their costs in assisting the building department.

Motioned by VanderStel and supported by Haagsma to approve the purchase of the Online Permit Processing Module from BS&A for \$7,700 and to absorb the \$2.00 online fee charged by BS&A.

ROLL CALL VOTE: VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra – yes Motion carried.

## 7. Recognition of individuals and/or delegations

None.

## 8. Supervisor's Office

### 1. Use of PEG Funds to upgrade visual system in Board Room

Motioned by Lemke and supported by Terpstra to approve the use of the Comcast Grant Funds to upgrade the board room audio visual system.

ROLL CALL VOTE: Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra – yes, VanderStel – yes Motion carried.

### 2. Request for Road Closures for 2021 Diemer 5K

Motioned by VanderStel and supported by Lemke to approve the road closings as presented.

ROLL CALL VOTE: DeWard – yes, Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra – yes, VanderStel – yes, Brew - yes Motion carried.

### 3. Set Wage for Cutlerville Fire new full-time firefighter according to years of experience

Motioned by Lemke and supported by VanderStel to approve the Cutlerville Fire Board recommendation to set the hire wage of Geoff Evans to \$22.20/hour and to require a new physical.

ROLL CALL VOTE: Fryling – yes, Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes Motion carried.

### 4. Road Closure Request for Neverthesame Mud Run

Motioned by VanderStel and supported by Terpstra to approve the 2021 August event for the Neverthesame Mud Run.

ROLL CALL VOTE: Haagsma – yes, Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes Motion carried.

### 5. Quote from Everett's for Apple Orchard pruning

Motioned by VanderStel and supported by Terpstra to approve the Parks and Trail Committee's recommendation to accept the quote from Everett's of \$3996.00 to prune the apple trees and around the trees in Prairie Wolf Park.

ROLL CALL VOTE: Lemke – yes, Terpstra - yes, VanderStel – yes, Brew – yes, DeWard – yes, Fryling – yes, Haagsma – yes Motion carried.

## 9. Comments and Discussion

DeWard commented on the Cutlerville Fire Board meeting including the spending of "gift funds" up to \$500.00 with Supervisors of both townships approving of the expenditure. The Intergovernmental agreement has not allowed the Cutlerville Fire Department to establish a 501-c4 like the Dutton Fire Department.

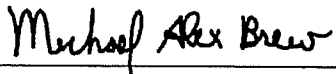
DeWard discussed the interview process for the Township Manager position. About 14 applications have been received. Terpstra will begin to investigate social media pertaining to the candidates.

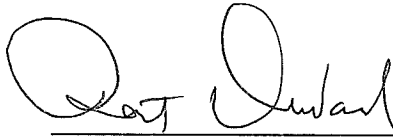
February 22 is another Township Board Meeting to discuss the possibility of a special assessment for Public Safety.

## 10. Adjournment

Motion by Haagsma and supported by VanderStel to adjourn the meeting at 8:20 p.m.

VOICE VOTE: All Ayes.

  
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Michael Brew, Clerk

  
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Robert DeWard, Supervisor