

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE REGULAR MEETING  
December 10, 2018**

Present: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel

Absent with notice: None

Planner Sisson was also present

Opening prayer was given by Trustee Haagsma and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:03 p.m. by Supervisor DeWard

**2. Question of Conflict of Interest**

None declared.

**3. Proposed Agenda**

Motion by Haagsma and supported by VanderStel to approve the agenda as presented.

VOICE VOTE: All Ayes. Motion carried.

**4. Recognition of Individuals and/or Delegations**

- Krystal Stuart, Community Policing Officer, gave November report.
- **Public Hearing – 2<sup>nd</sup> Reading of Proposed Ordinance Prohibiting Marihuana Establishments and Facilities**

Motion by Burnside and supported by Fryling to open the public hearing.

VOICE VOTE: All Ayes. Motion carried.

Gabe Hudson, 8269 Kalamazoo Ave., commended the Board for praying and reciting the Pledge of Allegiance, urged the Board to vote for the proposed ordinance.

Motion by Burnside and supported by Haagsma to close the public hearing.

VOICE VOTE: All Ayes. Motion carried.

- **Public Hearing – Cook's Crossing/Cobblestone Corners Proposed PUD Amendment**

Motion by Haagsma and supported by VanderStel to open the public hearing.

VOICE VOTE: All Ayes. Motion carried.

No one wished to comment.

Motion by Burnside and supported by VanderStel to close the public hearing.

VOICE VOTE: All Ayes. Motion carried.

**5. Consent Agenda**

Motion by Haagsma and supported by Burnside to approve the consent agenda including payment of bills for 11/2/18 through 11/29/18 in the amount of \$106,544.88.

VOICE VOTE: All Ayes. Motion carried.

## 6. Department/Office Reports

### A. Clerk's Office

None.

### B. Planning Department

#### 1) Preservation Lakes #2 – Establishment of Streetlight Special Assessment District

Motion by Haagsma and supported by Lemke to adopt the resolution creating the special assessment district and setting the public hearings for the Preservation Lakes #2 Streetlight SAD for January 14, 2019 at 7:10 p.m.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Nays: none. Motion carried.

#### 2) Proposed PUD Amendment – Cook's Crossing South (a.k.a. Cobblestone Corners)

Motion by Haagsma and supported by Burnside to adopt Resolution #18-37 and Ordinance #18-08 approving the proposed amendment to the Cobblestone Corners development plan and changing the name of the PUD to Cook's Crossings South.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Nays: none. Motion carried.

### C. Treasurer's Office

None.

### D. Assessing Department

None.

### E. Water and Sewer Department

#### 1) Variance Request from Dan Hibma, Land & Companies, for 3304 60<sup>th</sup> St.

Motion by Haagsma and supported by Fryling to accept the recommendation of the Water & Sewer Committee and deny the request for a variance from the required connection fees.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Nays: none. Motion carried.

#### 2) Request for water connection fee payment plan at 3088 60<sup>th</sup> St.

Motion by Haagsma and supported by VanderStel to approve the request for payment plan for hookup at 3088 60<sup>th</sup> St. in the amount of \$16,571.32, to be paid in 10 years at 3%.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Nays: none. Motion carried.

#### 3) Request for connection fee payment plan

Motion by Haagsma and supported by Burnside to approve the request for payment plan for hookup at 1041 100<sup>th</sup> St. in the amount of \$8,142.00, to be paid in 10 years at 3%.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Nays: none. Motion carried.

**4) Resolution establishing water and sewer rates and fees for 2019**

Motion by Haagsma and supported by VanderStel to approve the resolution adopting the schedule of rates and charges in attached Exhibit A, as recommended by the Water & Sewer Committee.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Nays: none. Motion carried.

**5) Resolution to authorize purchase of property for the Byron-Gaines Utility Authority**

Motion by Haagsma and supported by Burnside to adopt the resolution approving the purchase of the property at 7173 Patterson Ave by the Byron-Gaines Utility Authority for \$325,000, to be shared equally by Bryon and Gaines.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Nays: none. Motion carried.

**7. Recognition of individuals and/or delegations**

No one wished to speak.

**8. Supervisor's Office**

**A. 2019 Meeting Dates**

Motion by Haagsma and supported by Burnside to adopt the 2019 Meeting Dates .

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Nays: none. Motion carried.

**B. 2019 Committee Assignments**

Motion by Burnside and supported by Haagsma to approve the committee appointments as proposed by the Supervisor.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Nays: none. Motion carried.

**C. 2<sup>nd</sup> Reading of Proposed Ordinance prohibiting marihuana establishments and facilities**

Motion by Burnside and supported by VanderStel to approve the resolution to adopt an ordinance prohibiting marihuana establishments and facilities within Gaines Township.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Nays: none. Motion carried.

**D. Professional Services agreement for Township Planning Consultant of record**

Motion by Haagsma and supported by Burnside to authorize the Supervisor to enter into a contract with Horizon Community Planning LLC, to provide planning services to the Township.

Ayes: DeWard, Haagsma, VanderStel, Fryling, Osterink, Burnside. Nays: none. Motion carried.

**E. Auditor Contract**

Motion by Burnside and supported by VanderStel to approve the contract from Siegfried Crandall PC for the annual Township audit in 2019.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Nays: none. Motion carried.

**9. Comments & Discussion**

DeWard informed the Board of the Cutlerville Fire Commission's decision to terminate a Cutlerville fire fighter, due to attendance issues. He signed the agreement for the use of the easement with Verizon and the Township will receive a signing bonus of \$20,000. He had a meeting with Living Waters, Pine Rest, Hope Network, and several other organizations that help ex-convicts with housing, transportation, and jobs to discuss solutions for Living Waters residents.


Osterink thanked Mark Sisson for his invaluable service to the Township the last three years.


**10. Adjournment**

Motion by Burnside and supported by VanderStel to adjourn the meeting at 8:12 p.m.

VOICE VOTE: All Ayes. Meeting adjourned.

**APPROVED: January 14, 2019**

  
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Angela Burnside, Clerk

  
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Robert DeWard, Supervisor