

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE SPECIAL MEETING  
April 27, 2020**

The meeting was held as a virtual meeting via Zoom – Meeting #833-6710-3475 – Password – 952408. Public who attended the meeting obtained meeting information and password by sending a request to [info@gainestownship.org](mailto:info@gainestownship.org) on the day of the meeting.

Present: Brew, DeWard, Lemke, Haagsma, VanderStel, Osterink, Fryling  
Absent: None

Opening prayer was given by DeWard.

1. The meeting was called to order at 4:04 p.m. by Supervisor DeWard

**2. Question of Conflict of Interest**

None

**3. Proposed Agenda**

Motioned by Haagsma and supported by Osterink to approve the agenda.

ROLL CALL VOTE: Brew - yes, DeWard - yes, Fryling - yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Motion carried.

**4. Recognition of Individuals and/or Delegations.**

None.

**5. Administration of employee HSA and Flex Accounts**

Motioned by Haagsma and supported by VanderStel to have Burnham & Flowers Insurance Group administer the Health Savings Account (HSA) and Flexible Spending Accounts (FSA).

ROLL CALL VOTE: DeWard - yes, Lemke - no, Osterink - yes, VanderStel - yes, Haagsma - yes, Brew - yes, Fryling - no, Motion carried.

**6. Recognition of Individuals and/or Delegations.**

Dan Well introduced himself to the board.

**7. Supervisor's Office**

**A. Resolution extending moratorium on private roads from May 1, 2020 to November 1, 2020**

Motion by Haagsma and supported by Osterink to extend the moratorium on private roads from May 1, 2020 to November 1, 2020.

ROLL CALL VOTE: Lemke - yes, Haagsma - yes, Brew - yes, Fryling - yes, VanderStel - yes, DeWard - yes, Osterink - yes Motion carried.

**B. Phase II Environmental Study by Dixon Environmental**

Motion by Fryling and supported by Brew to go forward with the Phase II Environmental Study on the 8665 Kalamazoo Avenue property.

ROLL CALL VOTE: Haagsma - yes, VanderStel - yes, DeWard - yes, Osterink - yes, Fryling yes, Lemke - yes, Brew - yes Motion carried.

**C. Back up all servers to the cloud facilitated by Ocean Omega Systems**

Motion by Osterink and supported by Haagsma to have Ocean Omega Systems back up to cloud services instead of tape backup currently used.

ROLL CALL VOTE: VanderStel - yes, Fryling - yes, Lemke - yes, Brew - yes, Osterink - yes, Haagsma - yes, DeWard - yes Motion carried.

**8. Comments & Discussion**

- A. Status of Intergovernmental agreement
- B. Discussion of Sword Fighting Club / Training on township property
- C. Changes to road projects with the Road Commission
- D. Hours due to COVID-19

**10. Adjournment**

Motion by Haagsma and supported by DeWard to adjourn the meeting at 5:25 p.m.

ROLL CALL VOTE: Fryling - yes, Osterink - yes, Haagsma - yes, DeWard - yes, Brew - yes, VanderStel - yes, Lemke - yes, Motion carried.

Michael Alex Brew  
Michael Brew, Clerk

Robert DeWard  
Robert DeWard, Supervisor