

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE SPECIAL MEETING
March 20, 2020**

Present: Osterink, Brew, DeWard, Lemke, Haagsma, VanderStel
Absent with notice: Fryling

Opening prayer was given by DeWard and the Pledge of Allegiance was recited

1. The meeting was called to order at 3:03 p.m. by Supervisor DeWard

2. Question of Conflict of Interest

None.

3. Proposed Agenda

Motion by VanderStel and supported by Haagsma to approve the agenda as presented.

VOICE VOTE: All Ayes. Motion carried.

4. Recognition of Individuals and/or Delegations

None

5. New Business

A. Township reaction to COVID-19

- a. Motion by Osterink and supported by VanderStel to give full time employees five additional Personal Paid Time days and part-time employees additional Personal Paid Time according to their scheduled hours only for 2020.

ROLL CALL VOTE: Brew – yes, DeWard – yes, Haagsma – yes, Lemke - yes, Osterink – yes, VanderStel – yes Motion carried.

B. Consent to Grade Agreement – Temporary Construction Easement Cook’s Crossing South

- a. Motion by Haagsma and supported by VanderStel to allow for the Temporary Construction Easement at Cook’s Crossing South for the sum of less than One Hundred Dollars.

ROLL CALL VOTE: DeWard — yes, Lemke - yes, Osterink — yes, VanderStel - yes, Haagsma - yes, Brew - yes Motion carried.

C. Township Manager Position

- a. Motion by Haagsma and supported by VanderStel to proceed with recruiting for the Township Manager position.

ROLL CALL VOTE: Lemke - yes, Haagsma - yes, Brew - yes, VanderStel - yes, DeWard - yes, Osterink - yes Motion carried.

D. Building Department administrative position

- a. Motion by Haagsma and supported by Brew to proceed to hire a Building Department Administrative Assistant for 20 hours.

ROLL CALL VOTE: Haagsma – yes, VanderStel - yes, DeWard - yes, Osterink - yes, Lemke - yes, Brew - yes Motion carried.

E. Sanitizing of office building

- a. General consent to not “fog the building” at a cost of \$2,100.

F. Schoen Property – Phase II Environmental Assessment

Update given by DeWard that Phase II is in process.

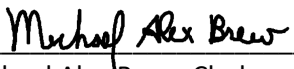
G. Casual attire while building is closed

General agreement that jeans would be acceptable but not pajama apparel at the township office.

6. Adjournment

Motion by Haagsma and supported by VanderStel to adjourn the meeting at 4:34 p.m.

Ayes: All. Meeting adjourned.



 Michael Alex Brew, Clerk

 Robert DeWard, Supervisor