

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
July 13, 2020**

The meeting was held as a virtual meeting via Zoom – Meeting #891-6554-6566 – Password – 529690. Public who attended the meeting obtained meeting information and password by sending a request to info@gainestownship.org on the day of the meeting.

Present: Deward, Brew, Lemke, Haagsma, VanderStel, Osterink, Fryling
Absent: None

Opening prayer was given by VanderStel.

1. The meeting was called to order at 5:01 p.m. by Supervisor DeWard

2. Interview three candidates for Township Manager Position

- a. Mark Jansen
- b. Kevin Catlin
- c. Dennis Durham

3. Closed Session to discuss interviews

Motioned by Lemke and supported by Osterink to move to closed session to discuss interviews at 6:31 pm.

ROLL CALL VOTE: Brew - yes, DeWard - yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes Motion carried.

Motioned by Lemke and supported by Haagsma to end closed session at 6:57 pm.

ROLL CALL VOTE: DeWard - yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew - yes Motion carried.

4. Question of Conflict of Interest

None

5. Recognition of Individuals and/or Delegations

None

6. Public Hearing – Major Amendment to PUD – Preservation Lakes

Motioned by VanderStel and supported by Haagsma to open the public hearing on Preservation Lakes.

ROLL CALL VOTE: Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew -- yes, DeWard -- yes Motion carried.

Motioned by VanderStel and supported by Osterink to close the public hearing on Preservation Lakes.

ROLL CALL VOTE: Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew -- yes, DeWard - yes, Fryling -- yes Motion carried.

7. Consent Agenda

Motioned by Haagsma and supported by Fryling to approve the consent agenda including payment of bills for 06/03/2020 through 06/30/2020 in the amount of \$114,787.60.

ROLL CALL VOTE: Lemke - yes, Osterink - yes, VanderStel - yes, Brew -- yes, DeWard - yes, Fryling - yes, Haagsma - yes Motion carried.

9. Department/Office Reports

A. Clerk

1) Elections – Community room use for training

Motion by Lemke and supported by Haagsma to allow the use of Community Rooms A and B without fees for election training sessions provided the participants wear masks and the rooms be cleaned after the trainings

ROLL CALL VOTE: Osterink - yes, VanderStel - yes, Brew - yes, DeWard - yes, Fryling - yes, Haagsma - yes, Lemke - yes Motion carried.

2) Personnel Manuel addendum

Motion by Haagsma and supported by Lemke to add to the personnel manual paper timesheet requirements for payroll.

ROLL CALL VOTE: VanderStel - yes, Brew - yes, DeWard -- yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink -- yes Motion carried.

B. Planning

1) Professional improvement request

Motioned by Haagsma and supported by VanderStel to approve training sessions for the Zoning Board of Appeals compensating members for their training time.

ROLL CALL VOTE: Brew - yes, DeWard - yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes Motion carried.

2) Major PUD Amendment for Preservation Lakes

Motioned by Haagsma and supported by Lemke to approve the Preservation Lakes PUD Resolution.

ROLL CALL VOTE: DeWard - yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew - yes Motion carried.

3) Final Preliminary Plot for Preservation Lakes Phase 3

Motioned by Lemke and supported by VanderStel to adopt the Ordinance which is an Amendment to the Preservation Lakes PUD to allow four additional single family lots.

ROLL CALL VOTE: Fryling — yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew - yes, DeWard - yes Motion carried.

4) Zoning Ordinance Amendments – Private Streets and Driveways, Section 4.2F, Chapter 22 and Chapter 28

Motioned by Osterink and supported by Fryling to table the Private Streets and Driveways Ordinance to allow the committee to review the language.

ROLL CALL VOTE: Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew — yes, DeWard – - yes, Fryling — yes Motion carried.

C. Assessing Department

1) Poverty Exemption Guidelines

Motioned by Lemke and supported by Haagsma to approve the Resolution Adopting Guidelines for Poverty Exemptions to be implemented by the Board of Review.

ROLL CALL VOTE: Lemke - yes, Osterink - yes, VanderStel - yes, Brew — yes, DeWard - yes, Fryling - yes, Haagsma - yes Motion carried.

D. Water & Sewer Department

1) Request for utility bill relief – Old Lantern Drive

Motion by Haagsma and supported by Fryling to approve the utility bill reduction for sewer usage in the amount of \$348.47 for the residents of 7095 Old Lantern Drive

ROLL CALL VOTE: Osterink - yes, VanderStel - yes, Brew - yes, DeWard - yes, Fryling - yes, Haagsma - yes, Lemke - yes Motion carried.

10. Recognition of Individuals and/or Delegations.

Jason VanderMolen, Community Policing Officer, expressed he was glad to be back after being assigned to other duties by the Sherriff Patrol.

11. Supervisor's Office

A. Amazon Sidewalk Project

Motion by Haagsma and supported by Lemke to put the Amazon Sidewalk project out for re-bid with a possible concrete solution in the Spring of 2021

ROLL CALL VOTE: VanderStel - yes, Brew - yes, DeWard – yes, Fryling — yes, Haagsma - yes, Lemke - yes, Osterink – yes Motion carried.

B. Narrow field of candidates for Township Manager

Motioned by Lemke and supported by Haagsma to eliminate candidate C from consideration for the Gaines Charter Township Manager position.

ROLL CALL VOTE: Brew - no, DeWard - yes, Fryling -- no, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - no Motion carried with 4 yes votes and 3 no votes.

C. Cutlerville and Dutton Fire Department COVID grants

Motioned by Lemke and supported by Haagsma to approve "Gaines Charter Township recognizes the services of all employees of the Dutton and Cuttlerville Fire Departments to be substantially dedicated to mitigating or responding to the COVID-19 public health emergency".

ROLL CALL VOTE: DeWard - yes, Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew - yes Motion carried.

D. Fire Fighter Hazzard Pay

Motioned by Haagsma and supported by Lemke to apply for a grant which would award each fire fighter \$1000 hazzard pay due to the COVID-19 pandemic.

ROLL CALL VOTE: Fryling -- yes, Haagsma - yes, Lemke - yes, Osterink - yes, VanderStel - yes, Brew - yes, DeWard - yes Motion carried.

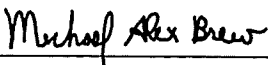
12. Comments & Discussion

None

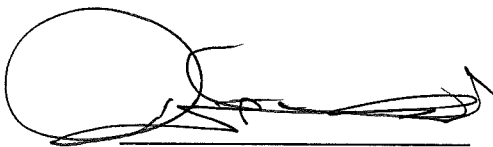
13. Adjournment

Motion by Fryling and supported by Haagsma to adjourn the meeting at 8:27 p.m.

ROLL CALL VOTE: Osterink - yes, VanderStel - yes, Brew - yes, DeWard - yes, Fryling - yes, Haagsma - yes, Lemke - yes, Motion carried.



Michael Brew, Clerk



Robert DeWard, Supervisor