

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**January 11, 2021**

Opening Prayer 7 PM ~ Kathy VanderStel

**ZOOM LOGIN:**

**Meeting ID: 81896465818 Password: 435367**

---

**Items Highlighted are Action Items**

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Michael Brew, Treasurer Laurie Lemke, Trustees Tim Haagsma, Bob Terpstra, Dan Fryling, Kathy VanderStel, Planner Dan Wells

**CALL TO ORDER AND ATTENDANCE AT 7 PM – ATTENDEES MUST STATE LOCATION** (i.e., Rob DeWard joining the meeting from my office at the Township Hall)

**Declaration of any Conflict of Interest**

**Approval of Agenda**

I. **CUSTOMARY ITEMS**

- 1) **Recognition of Individuals and/or Delegations** - \*3-minute time limit for unscheduled speakers

---

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

- 1) **Board Meeting Minutes**

A. Meeting Minutes from December 14, 2020

- 2) **Building Department**

A. Building Department December 2020 and 2020 Year End Revenue Reports- Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports - *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A*

copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).

3) Clerk's Office

- A. Check Register for 12\_03\_2020 thru 12\_31\_2020
- B. Payments of the bills from in the amount of \$279,884.33

**Motion to Approve Consent Agenda - ACTION ITEM**

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office

- a) Appoint additional FOIA Coordinator

2) Planning

- a) Clover Communities – Final Read Proposed Rezoning to PUD
- b) Mobile defenders – IDD request
- c) 1<sup>st</sup> Read – request to rezone 17 & 21 Willman and 6536 & 6540 S Division Ave

3) Treasurer's Department

4) Assessing Department

- a) Professional Improvement Request

5) Water & Sewer Department

6) Building Department

**Recognition of Individuals and/or Delegations *Limit 3 Minutes***

IV. **SUPERVISOR'S OFFICE**

1) **Action Items:**

- a) Kent County Cooperative Agreement
- b) Personnel Committee Recommendation – Position title change request
- c) Personnel Committee Recommendation – Wage Increase request
- d) Personnel Committee Recommendation – Additional paid vacation request

2) **NON-ACTION**

- a) Website stats for December 2020 – 9,093
- b) Jason Vander Molen – report for December 2020

V. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VI. **ADJOURNMENT**

- 1) The next regular Board meeting will be February 8, 2021
- 2) There will be an additional Board meeting February 22, 2021

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

***\*Preliminary Agenda – Subject to Change\****