

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE Regular MEETING**

June 12, 2017

Present: DeWard, Lemke, Burnside, Fryling, VanderStel, Osterink, Haagsma

Also present was Planning and Zoning Director Mark Sisson

Opening prayer was given by Trustee Haagsma and the Pledge of Allegiance was recited

1. Call to order by Supervisor DeWard at 7:00 p.m.
2. Motion by Fryling and supported by Haagsma to approve the agenda as presented.

Ayes: All

3. Inquiry of conflict of interest. Supervisor DeWard noted that Trustee Fryling would be asked to leave the room when the item of the electrical contract was discussed.

4. Recognition of Individuals in the Audience who wished to speak and were not on the agenda

- No one was present to speak

5. Scheduled Speakers/Guests

A. Dan Veldhuizen, Township auditor of Siegfried Crandall, gave a synopsis of the 2016 audit. Of special note was the opinion that the Township is in a very healthy financial condition.

B. Eric Brunner, Temporary Community Policing Officer gave his last report to the Board with updated figures on the Sheriff's calls to Pine Rest.

C. David Gehrls of Johnson Controls updated the Board on an evaluation of the heating and cooling for the office, library, and Dutton Fire buildings. In order to continue a much more extensive look at current equipment and future needs would have to be done.

6. Motion by Haagsma and supported by Burnside to approve the consent agenda including payment of the bills for May 9 through June 1, 2017 in the amount of \$175,028.37

Ayes: All

7. **Clerk's Office purchase of new voting equipment**

Motion by Fryling and supported by Burnside to approve up to \$10,000.00 to purchase necessary voting equipment for use beginning fall of 2017.

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside

8. **Planning Department**

A. **Four Corners** – Planner Sisson described the meetings he had attended on Gaines Township’s behalf with other municipalities in regards to the Four Corners Area (four square mile areas common to Kentwood, Cascade, Gaines and Caledonia) centered at the intersection of Patterson Ave and 60<sup>th</sup> Street. The Planners have now proffered a memorandum which briefly identifies the major issues and challenges along with a recommendation that the GVMC serve as the agency that would best serve as the lead for undertaking additional study and coordinated planning in the multijurisdictional area.. Sisson asked for the Board’s support by endorsing the memorandum before it is sent to Metro Council.

Motion by Haagsma and supported by Fryling to give the Gaines Township Board’s support for the memorandum prepared by the Planners in regards to the Four Corners.

Ayes: VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling

#### B. **Road Improvements for 2018**

Sisson summarized a meeting that was held between Supervisor DeWard and him and the Road Commission. It is the Road Commission’s recommendation that Gaines Township contribute at least \$200,000.00 to the road improvement budget in order to maintain the current conditions of the non-primary roads in the Township.

- The issue will be addressed in budgeting for 2018

### 9. **Treasurer’s Department**

A. Lemke presented the 1<sup>st</sup> quarter reports for funds and investments. Motion by VanderStel and supported by Haagsma to accept the reports for the record.

Ayes: Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel

B. Lemke reported that after the audit completion there was \$422,026.00 remaining of revenues above expenditures. She recommended moving \$322,026.00 to the TIRF fund and leave the \$100,000.00 for road improvements for 2017 since those were budgeted under the TIRF.

Motion by Burnside and supported by Fryling to approve the transfer from General Fund to TIRF as recommended.

Ayes: DeWard, Lemke, Burnside, Fryling, VanderStel, Osterink Nays: Haagsma

10. Assessing tax rate for 2017 is rolled back to .8593 mills

Motion by Lemke and supported by Haagsma to approve the 2017 tax millage rate for Gaines Township at .8593 mills.

Ayes: Lemke, Haagsma, Burnside, Fryling, VanderStel, Osterink, DeWard

11. Inquiry of persons who wished to address the Board. No one responded

### 12. **Supervisor’s Department**

A. **Request for Road Closure for National Night Out**

Motion by Burnside and supported by VanderStel to approve the road closure for August 1<sup>st</sup>, 2017. The roads affected are: Eastport Dr. SE west of Kalamazoo Ave, Eastport Dr. SE at Ridgebrook Dr. SE, and Saffron Ln SE at Eastport Dr. SE. The closure would be in effect from 12pm until 9pm.

Ayes: Haagsma, Fryling, VanderStel, Osterink, DeWard, Lemke, Fryling

#### **B. Hope Network Contract**

Motion by VanderStel and supported by Lemke to approve the contract with the amendments that as long as a ride originates and/OR terminates in the Township it qualifies and also that the Township Supervisor is given the authority to grant an exception to the rule without total Board approval.

Ayes: Burnside, VanderStel, Osterink, DeWard, Lemke, Haagsma Nays: Fryling

#### **C. Liquor Control Ordinance update**

Planner Sisson explained that as a result of a request for a liquor license made by Celebration Cinema the Liquor Control Committee is recommending that the Board take a look at the Ordinance and make an amendment for "banquet facilities".

Motion by Burnside and supported by VanderStel to have the Township Planner along with our legal counsel prepare the appropriate draft Ordinance text amendments allowing "banquet facilities" as a type of use for which the retail sale of beer, wine and spirits may be licensed under appropriate regulations and safeguards.

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside

#### **D. BCTV request for contribution**

Motion by VanderStel and supported by Lemke to approve a \$500.00 contribution yearly for 3 years to BCTV as many of our residents can enjoy programming from the local school projects.

Ayes: VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling

#### **E. Johnson Controls**

Motion by Haagsma and supported by Burnside to proceed with the project study (as introduced at the beginning of the meeting) with a cost up to \$15,000.00 and then decide after the results and the recommendation what the Board wishes to do with the suggestions.

Ayes: Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel

#### **F. Electric Services Contract**

Trustee Fryling left the room

DeWard explained that the renewal of the contract was overlooked and the Board should decide whether to go out for bid or to approve the contract with or without revisions for the coming year.

Motion by Lemke and supported by Burnside to renew the contract with the increased hourly rate as presented.

Ayes: DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel, Osterink

#### **G. Resolution of appreciation for Eric Brunner**

Motion by Burnside and supported by Fryling to adopt Resolution 2017-13 in appreciation for the work Deputy Brunner did as he filled in for the Community Policing Office and to wish him the best in his future endeavors.

Ayes: Lemke, Haagsma, Burnside, Fryling, VanderStel, Osterink, DeWard

- DeWard mentioned a document being circulated for signatures called the MTA Principles of Governance
- He also mentioned the proposed 2018 budget scheduling. It was mentioned that perhaps some of the practices could be modified according to the new Supervisor's desires.
- Two special workshop meetings were discusses- June 26 with Byron Township to discuss the Cutlerville Fire Intergovernmental Agreement and the Building and July 24 for Gaines Board to discuss various items including visioning needs and wants.

13. Motion by Burnside and supported by VanderStel to adjourn the meeting at 9:18 p.m.

Ayes: All

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Crystal Osterink, Clerk

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Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on July 10, 2017 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.