

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING**

September 12, 2016

Present: Hilton, Osterink, Haagsma, Burnside, Fryling, Lemke Absent with notice: Fouch

Also present was Township Planner Mark Sisson

Trustee Burnside offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.
2. Krystal Stewart, Gaines Township newly appointed Community Policing officer gave a report on her activities for the past month and what she hopes to accomplish in the next months ahead.
3. KDL annual report given by Lance Werner, KDL Director, Shirley Bruursema, Representative to the KDL Board, and Anjie Gleisner Branch Manager for Gaines.
4. Opportunity for unscheduled speakers to address the Board. No one wished to speak.
5. Motion by Fouch and supported by Haagsma to approve the consent agenda as presented including payment of the bills for 8/6/16 thru 8/25/16 in the amount of \$255,924.41

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma Nays: Fryling

6. Planning Department

A. Final Preliminary Plat Approval for Harmon Farms

Trustee Haagsma reported that the plan was changed from having a walking path to Dutton Shadyside Park from the housing development due to the refusal of Kent County Parks Department to approve it. Instead the developer agreed to put sidewalks on Hanna Lake across the frontage of his property.

Motion by Haagsma and supported by Fouch to approve the plan submitted with the walking path included instead of the sidewalks.

Ayes: Haagsma, Fryling Nays: Fouch, Osterink Hilton, Lemke, Burnside

Motion by Lemke and supported by Burnside to approve the Preliminary Plat as submitted at the meeting which includes sidewalks along Hanna Lake provided by the developer

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

B. Hanna Lake Trails Subdivision Plat Preliminary Approval

Motion by Haagsma and supported by Burnside to give Preliminary Plat Approval for Hanna Lake Trails subdivision.

- Both Haagsma and Planner Sisson explained the process and the layout of the development
- A letter from Mr. William Pendergast, 2870 Valley Spring Lane was mentioned and he also spoke at the meeting about the “green space” required for the development. The residents were assured that they would be part of the final site plan discussion.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

7. Water and Sewer

A. 8590 Division Ave request for payment plan (10 year)

Motion by Haagsma and supported by Fouch to approve a 10 year payment plan for 8590 Division Ct. as recommended by the water and sewer committee.

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

B. 7071 Summit Hill Court refund in the amount of \$669.61

Motion by Haagsma and supported by Fryling to approve the refund of \$669.61 from the water and sewer fund as recommended by the water and sewer committee.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

C. Refund to County Corners (6006 Eastern) for \$6,547.27

Motion by Haagsma and supported by Hilton to approve the refund of \$6,547.27 to the Country Corners Mobile Home Park as recommended by the water and sewer committee.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke, Burnside

8. Individuals in the audience were given opportunity to speak. Mr. William Pendergrast spoke about the proposed Hanna Lakes Trail Development.

9. Supervisor's office

A. Replace or repair Fountain

Supervisor Hilton described the processes followed to determine the cause of the malfunctioning fountain.

Motion by Osterink and supported by Lemke to approve repairing the current fountain at the cost of approximately \$3500.00 and keep it out of the pond until next season.

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

B. Library building roof

Motion by Lemke and supported by Fouch to pursue a new rubber roof by creating an RFP and going out for bids yet this fall.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

- Fryling mentioned that it would be advisable to include asking a bid for the cost of a steel roof while doing the RFP.

C. Cutlerville Fire BLS certification

Hilton explained the advantages of moving into certifications for Basic Life Support which is recommended by the Cutlerville Fire Board.

Motion by Burnside and supported by Lemke to move forward with obtaining certification for BLS for Cutlerville Fire Department

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

D. Resolution of support for approval of ballot request for phone surcharge

Supervisor Hilton explained that this was something that would equalize payments for dispatch throughout the County. The Supervisor’s Association of Kent County recommends approval of the resolution of support.

Motion by Haagsma and supported by Fouch to adopt Resolution 2016-23 in support of the ballot proposal in regards to Public Safety Dispatch Charge.

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

E. Cutlerville Fire Recommendation to accept truck

Hilton explained that Fire Administrator Szackas was aware of a program where slightly used emergency vehicles are donated to municipalities. He has found a truck that would be used as a “blocking truck” for accidents. The Committee is recommending that the Townships accept the truck. Cost would be only for striping and later painting the truck.

Motion by Haagsma and supported by Burnside to accept the truck as recommended by the Cutlerville Fire Board.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

F. Hilton spoke briefly about the Kent county Fire Commission and the fact that Byron Township had done a lot of investigation as to the benefits of membership. Hilton asked if the Gaines Board would like this as an action item for September 26 Special Workshop meeting. The members agreed that this would be an important item to discuss.

Motion by Fouch and supported by Fryling to adjourn the meeting at 8:53 p.m.

Ayes: All

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk

The next regular meeting of the Gaines Charter Township Board will be held on September 12, 2016 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.