

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Workshop MEETING**

September 26, 2016

Present: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

Also present were the department heads of the Township staff.

Opening prayer was given by Hilton and the Pledge of Allegiance was recited

1. Call to order by Supervisor Hilton at 7:01 p.m.

2. Motion by Burnside and supported by Haagsma to approve the agenda as presented.

Ayes: All

3. Persons in the audience were given opportunity to address the Board. No one wished to speak.

4. **Walk through the proposed 2017 Budget with Department heads.**

The Department heads were asked to present their requests and answered questions from the Board members.

5. Hilton reported that his plan is to bring the updated budget back at the October 10 meeting and hold the public hearing with projected approval at the November 14 Board meeting.

6. Persons in the audience were given opportunity to address the Board. No one wished to speak.

7. **Recommendation by the Dutton Fire Committee to Hire full time Firefighter**

Motion by Haagsma and supported by Fouch to extend an offer of employment to Michael Hoebeke to work fulltime for the Dutton Fire Department.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma

8. **Resolution to file letter of intent to withdraw from membership in the Kent County Fire Commission**

Motion by Fouch and supported by Burnside to adopt resolution 2016-24 a Resolution to file letter of intent to withdraw from membership in the Kent county Fire Commission.

Aye: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

9. **Cutlerville Fire Station Addition**

Todd Szackacs, Fire Administrator for Cutlerville Fire presented a memorandum requesting approval to proceed with the construction project (addition to the Cutlerville Fire Station) not to exceed \$1.2 million dollars with Gen 1 Architect as Oversight at CL Construction as the actual Builder.

Motion by Lemke and supported by Fryling to approve moving forward with construction of the addition as proposed.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

10. **Division Ave Streetlights conversion to LED**

Hilton presented a recommendation from the Corridor Improvement committee to create an RFP for replacing the bulbs in the Corridor Improvement District with LED.

After much discussion a motion was made by Haagsma and supported by Lemke to accept the proposal of Mel Fryling Electric to replace the bulbs in 12 fixtures to begin and monitor the "savings" from that section before moving forward to do the rest of the lights.

Ayes: Lemke, Haagsma, Fouch, Osterink Nays: Hilton, Burnside Abstain: Fryling

11. Motion to adjourn the meeting at 10:05 was made by Haagsma and supported by Fouch

Aye: All

The next regular meeting of the Gaines Charter Township Board will be held on October 10, 2016 in the Board Room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk