

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE Regular MEETING**

November 13, 2017

Present: DeWard, Fryling, VanderStel, Osterink, Lemke

Absent with notice: Haagsma, Burnside

Planner Sisson was also present

Opening prayer was given by Trustee Fryling and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard
2. Motion by VanderStel and supported by Fryling to approve the agenda as presented

Ayes: All

3. Question of Conflict of Interest- none

**4. Public Hearing on the adoption of the 2018 Fiscal year's budgets for General Fund, Water and Sewer, Building Fund, Parks and Trails and Township Improvement Revolving Fund**

Motion to open the public hearing was made by Lemke and supported by Fryling at 7:10 p.m.

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke

- There was no one present who wished to speak and no written comments had been received.

Motion to close the public hearing at 7:12 was made by VanderStel and supported by Fryling.

Ayes: VanderStel, Osterink, DeWard, Lemke, Fryling

**5. Guest Speakers**

Krystal Stewart, Community Policing officer updated the Board on her work for the last several months.

Mike DeVries, spokesman for Grand Valley Metro and Steve Warren, Director of Kent County Road Commission gave a brief synopsis on the value of participation in GVMC.

6. Motion by VanderStel and supported by Fryling to approve the consent agenda including payment of the bills for October 11 through November 6, 2017 in the amount of \$177,133.11

Ayes: Osterink, DeWard, Lemke, Fryling, VanderStel

**7. Planning Department**

- A. **Explorer Estates-** Tentative Preliminary Plat Approval

Motion by Fryling and supported by VanderStel to approve the recommendation of the Planning Commission and give tentative preliminary plat approval to Explorer Estates with the conditions stated in the transmittal to the Township Board

Ayes: DeWard, Lemke, Fryling, VanderStel, Osterink

**B. Hanna Lake Trails- Conditional Final Plat Approval**

Motion by VanderStel and supported by Lemke to give conditional final plat approval for Hanna Lake Trails as recommended by Planning Staff with conditions A-F as stated in the Planner's transmittal to the Township Board.

Ayes: Lemke, Fryling, VanderStel, Osterink, DeWard

**C. Cook's Crossing Phase 5 Final Approval**

Sisson noted that Consumers Energy will no longer install streetlights on private roads and that the developer will therefore bear the cost of installation. The usage will be paid directly by the HOA and not added to the Township's streetlight assessed bill.

Motion by VanderStel and supported by Lemke to approve the Cook's Crossing Phase 5 Final with conditions A and B on the transmittal to the Township Board.

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke

**D. Weathervane /Cooks Crossing offer of open space**

Sisson explained that the owners of Cooks Crossing/Weathervane are offering to "donate" the trail property to the Township. Since the trail is a connector from Brewer Park to Prairie Wolf Park in the future the Board was open to the idea.

Motion by Fryling and supported by VanderStel to move forward in the process of accepting the donation of the trail property which runs through Weathervane/Cooks Crossing.

Ayes: All

**E. First read of the Liquor Control Ordinance for Gaines Township**

**8. Treasurer's Department**

**A. Streetlight Assessment amounts for 2017**

Motion by VanderStel and supported by Fryling to remain with the current assessment for the 2017 which is ½ of the original amount

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke

**B. The Treasurer presented the 3<sup>rd</sup> quarter financial reports. Motion by VanderStel and supported by Fryling to accept and file the reports.**

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke

C. Lemke expressed the gratitude from BCTV on behalf of the money we committed to their organization for the service they provide

**9. Assessing Department-** Correction of address for ITE for Siliconature

Motion by Lemke and supported by Fryling to adopt resolution 2017-21 a Resolution to correct the legal property description of the industrial development district established via resolution 2017-1

Ayes: All

10. No one in the audience wished to address the Board

**11. Supervisor's Office**

A. Hanna Lakes Trail release of easement.

Motion by VanderStel and supported by Fryling to approve release of part of the easement for sanitary sewer on the west side of the Hanna Lakes Trail project as recommended by the Township Engineer Jeff Gritter of Vriesman & Korhorn.

Ayes: Osterink, DeWard, Lemke, Fryling, VanderStel

**B. Resolution 2017-22 Exemption from the Requirements of Public Act 152 of 2011**

Motion by VanderStel and supported by Fryling to adopt resolution 2017-22.

Ayes: DeWard, Lemke, Fryling, VanderStel, Osterink

**C. Resolution to adopt salaries for Township elected officials**

Motion by Lemke and supported by Osterink to adopt Resolution 2017-23 setting the salary of the Gaines Trustees at \$100.00 per meeting for calendar year 2018.

Ayes: Lemke, Fryling, VanderStel, Osterink, DeWard

**D. Resolution to adopt salaries for Township Elected Officials**

Motion by Lemke and supported by Fryling to adopt resolution 2017-24 setting the salary of the Gaines Township Supervisor for 2018 at \$71,836.59.

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke

**E. Resolution to adopt salaries for Township Elected Officials**

Motion by Lemke and supported by VanderStel to adopt resolution 2017-25 setting the salary of the Gaines Township Clerk at \$70,428.03.

Ayes: VanderStel, Osterink, DeWard, Lemke, Fryling

**F. Resolution to adopt salaries for Township Elected Officials**

Motion by Fryling and supported by VanderStel to adopt resolution 2017-26 setting the 2018 salary for the Gaines Township Treasurer at \$71,836.59.

Ayes: Osterink, DeWard, Lemke, Fryling, VanderStel

**G. Resolution to adopt the General Appropriates Act for 2018**

Motion by VanderStel and supported by Fryling to adopt Resolution 2017-27 adopting the General Appropriations act and budgets for the General Fund, Parks and Trails Fund, Building Fund, Township Improvement Revolving Fund and Water and Sewer Funds on a functional level.

Ayes: DeWard, Lemke, Fryling, VanderStel, Osterink

**H. Contract with Township Auditor for Fiscal Year 2017**

Motion by VanderStel and supported by Fryling to approve the contract with Siegfried Crandall PC for auditing services for fiscal year 2017 as presented

Ayes: Osterink, DeWard, Lemke, VanderStel, Fryling

**I. Setting of public hearing for amendments to the Liquor License Ordinance**

Motion by VanderStel and supported by DeWard to set the public hearing for the Amendments to the Gaines Township Liquor Control Ordinance at the regular Board meeting held December 11, 2017 at 7:15 p.m.

Ayes: DeWard, Lemke, VanderStel, Osterink    Nay: Fryling

**12. Motion by VanderStel and supported by Lemke to adjourn the meeting at 9:05 p.m.**

Ayes: All

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Crystal Osterink, Clerk

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Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on December 11, 2017 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.