

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING**

June 13, 2016

Present: Hilton, Osterink, Fouch, Haagsma, Burnside, Fryling, Lemke

Also present was Township Planner Mark Sisson

Trustee Haagsma offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.

2. Motion by Fouch and supported by Fryling to approve the agenda as presented.

Ayes: all

3. Public Hearings

A. Preservation Lakes Special Assessment District for Streetlights

1. Motion by Haagsma and supported by Fryling to open the Public Hearing to receive comments or objections to the petition, proposed improvements and proposed district boundary at 7:02 p.m.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma

- There were no comments from the audience or correspondence received.

2. Motion by Burnside and supported by Haagsma to close the public hearing at 7:03 p.m.

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

3. Motion by Haagsma and supported by Burnside to open the public Hearing to Receive comments or objections to the Special Assessment roll at 7:04 p.m.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

- There were no comments from the audience or correspondence received.

4. Motion by Burnside and supported by Haagsma to close the public hearing at 7:05 p.m.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

5. Motion by Haagsma and supported by Hilton to adopt resolution 2016-11 determination to make public improvements; sufficiency of petitions; approval of plans and specifications; final determination of special assessment District; confirmation of special assessment roll; lien, payment and Collection of special assessment

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

B. Turning Creek Special Assessment District for Streetlights

1. Motion by Haagsma and supported by Fryling to open the Public Hearing to receive comments or objections to the petition, proposed improvements and proposed district boundary at 7:07 p.m.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma

- There were no comments from the audience or correspondence received.

2. Motion by Fouch and supported by Burnside to close the public hearing at 7:08 p.m.

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

3. Motion by Haagsma and supported by Fouch to open the public Hearing to Receive comments or objections to the Special Assessment roll at 7:08 p.m.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

- There were no comments from the audience or correspondence received.

4. Motion by Burnside and supported by Haagsma to close the public hearing at 7:09 p.m.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

5. Motion by Haagsma and supported by Hilton to adopt resolution 2016-12 determination to make public improvements; sufficiency of petitions; approval of plans and specifications; final determination of special assessment District; confirmation of special assessment roll; lien, payment and Collection of special assessment

C. Special Assessment District for Streetlights for Cook's Crossing/Weathervane

1. Motion by Burnside and supported by Haagsma to open the Public Hearing to receive comments or objections to the petition, proposed improvements and proposed district boundary at 7:11 p.m.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma

- There were no comments from the audience or correspondence received.

2. Motion by Burnside and supported by Haagsma to close the public hearing at 7:12 p.m.

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

3. Motion by Haagsma and supported by Burnside to open the public Hearing to Receive comments or objections to the Special Assessment roll at 7:12 p.m.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

- There were no comments from the audience or correspondence received.

4. Motion by Burnside and supported by Haagsma to close the public hearing at 7:13 p.m.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

5. Motion by Haagsma and supported by Hilton to adopt resolution 2016-13 determination to make public improvements; sufficiency of petitions; approval of plans and specifications; final

determination of special assessment District; confirmation of special assessment roll; lien, payment and Collection of special assessment

Ayes: Lemke, Burnside, Haagsma, Fouch, Fryling, Osterink, Hilton

D. Public Comment

Representative Ken Yonker spoke about his 6 years as State Representative and his future run for Kent County Drain Commissioner.

E. Motion by Haagsma and supported by Burnside to approve the consent agenda as presented including payment of the bills for May 12 through June 6, 2016 in the amount of \$104,546.43

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

F. Clerk's office recommendation for Cremains

Osterink explained that Stroo Funeral Home had called with a request from a client who wanted to spread cremains on the grave of a loved one.

Motion by Osterink and supported by Hilton to make it a policy in the Gaines Township cemeteries to NOT allow cremains to be spread above ground in any part of the cemetery.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

G. Sidewalk Waiver request by Residents Max and Judy Lambert

Mr. Lambert explained that in his opinion where the hoped to build a house the sidewalk would serve no function.

Motion by Fryling and supported by Hilton to grant an exemption to the ordinance and allow the Lamberts to put an amount of money (decided on by Engineer's estimates to do the sidewalk) into the Gaines Township Sidewalk Fund in lieu of constructing the sidewalk.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

H. Treasurer's Office

1. Quarterly Report

Motion by Fryling and supported by Burnside to receive the quarterly report as presented subject to audit.

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

2. Streetlight Assessment Refunds

Lemke explained that after granting a refund to one resident last fall a thorough evaluation of other developments/individuals who may have been overcharged for streetlights was done. The result was presented at the meeting along with a recommendation to write checks to refund the overpayment amounts.

Motion by Burnside and supported by Fouch to approve of the refunds to the current residents as presented at the meeting.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

3. Request to move funds from General Fund to the Township Improvement Revolving Fund account

Recommendation by the Treasurer to move the amount of unspent funds from the 2015 fiscal year (\$216,814.00) along with the money not moved from the 2012 fiscal year end (\$413,524.00) from the General Fund to the TIRF Fund- a total of \$630,338.00.

Motion by Haagsma and supported by Fryling to approve the recommendation as presented

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Fryling Nays: Haagsma

4. Movie in the Park- in cooperation with KDL Gaines Township would like to contribute up to \$1000.00 toward a movie in Prairie Wolf Park or on Township property on August 23, 2016 the details of which will be worked out between KDL, Supervisor Hilton and Treasurer Lemke.

Motion by Lemke and supported by Fouch to approve the request as presented.

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

I. Assessing Department

A memo from the Township Assessor was presented setting the millage rate for 2016 will be .8672 mills.

Motion by Burnside and supported by Haagsma to adopt the millage rate for 2016 as .8672.

Ayes: Hilton, Osterink, Lemke, Burnside, Haagsma, Fryling, Fouch

J. Public Comment

1. A representative from the campaign for Stacey Browe who was running for Kent County Sheriff introduced himself and invited the Board to learn more about the candidate.

2. Brian Cederquist, 6719 SummerBreeze introduced himself as the Pastor of Good News Baptist church and offered the church's help for the Movie night.

3. Officer Tom McCutcheon asked for approval of a road closure for National Night Out on August 2, 2016. The request is for Eastport Drive from 4-8 pm.

Motion by Haagsma and supported by Fryling to approve the closure of Eastport Drive on August 2 as requested.

Ayes: All

K. Supervisor's Office

1. **Hourly rate for Legal work**

Hilton explained that the firm of Bloom Sluggett and Morgan were raising their hourly rates but will still remain lower than other firms with municipal clients.

Motion by Lemke and supported by Haagsma to approve the rate increase for our contracted legal firm as presented.

Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

2. Resolution 2016-17 in support of the Dutton Fire's ParPlan risk reduction grant.

Hilton explained that because Kent County has changed insurance carriers away from the ParPlan they would not accept the application for a grant from the Dutton Fire Department.

3. Crystal Springs Association Fireworks Display request

Motion by Fryling and supported by Haagsma to approve the request made by the Crystal Springs Association for a fireworks display to be held July 1 as all of the proper documentation had been received.

Ayes: All

4. Eastern Avenue Boardwalk Replacement

Hilton explained that the boardwalk for the trail on Eastern is in need of replacement. Our Engineering firm recommends that it is replaced with a concrete walk- matching the one on the east side of Eastern Ave.

Motion by Lemke and supported by Fryling to begin the project by creating an RFP with a cost not to exceed \$25,000.00 in addition to Engineering and permit fees.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

5. Prairie Wolf Park Boardwalk – recommendation for award of bid

Motion by Haagsma and supported by Fouch to accept the recommendation of the Supervisor and accept the low bid for the construction of the Boardwalk through Prairie Wolf Park made by Bultsma Construction for \$8350.00.

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

6. Resolution 2016-18 recognizing Brandon Kent's service to the Township through his involvement with the Dutton Fire Department.

Motion by Fouch and supported by Fryling to adopt Resolution 2016-18 as presented.

Ayes: All

7. Fire Administrator Todd Szackas

A. Szackas reported that new pagers for the Cutlerville Fire were needed as the County dispatch switched to a new channel July 1, 2016.

Motion by Haagsma and supported by Fouch to approve \$5,000.00 from Gaines Township to be matched by Byron to cover the cost of the new pagers for the Department.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

B. Szackas reported that the proposed sale of the current aerial did not bring in as much funds as had earlier been predicted. In addition the used truck that was being considered was no longer available.

Motion by Haagsma and supported by Fouch to approve the sale of the current aerial for \$115,000.00 and authorize a total cost of up to \$310,000.00 for a replacement truck.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke, Burnside

8. ZBA Replacement for Trustee Dan Fryling

Hilton recommended placement of alternate Michael Brew on the Zoning Board of Appeals to replace Dan Fryling.

Motion by Haagsma and supported by Burnside to approve the appointment.

Ayes: All

9. Supervisor Hilton mentioned a State Representative Candidate Forum which will be held in the Township Office building on July 14, at 7:00 p.m.

10. Supervisor Hilton mentioned that the Township Board would hold a special meeting on June 27, 2016 for the purpose of discussing the Switch project.

L. Motion by Fouch and supported by Haagsma to adjourn the meeting at 9:38 p.m.

Ayes: All

The next regular meeting of the Gaines Charter Township Board will be held on April 9, 2016 in the Board Room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk