

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING**

July 11, 2016

Present: Hilton, Osterink, Fouch, Haagsma, Burnside, Fryling, Lemke

Also present was Township Planner Mark Sisson

The new Cutlerville Fire Department ladder truck was brought to the Township office for the Trustees to see.

Trustee Fryling offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.

2. Motion by Fouch and supported by Haagsma to approve the agenda as presented.

Ayes: all

3. Recognition of Individuals to address the Board

- Bill Hirsch 8005 Breton Ave introduced himself as a candidate for State Representative
- Emily Brieve 7438 Misoula Dr County Commission Representative for Gaines And Caledonia Townships wanted the Board to know that she supported the resolution for Switch which would be dealt with later in the meeting.

4. Fire Administrator Todd Szackas gave an update on the proposed construction/addition to the Cutlerville Fire Station. He also answered questions in regards to the electrical upgrade which was proposed.

Motion by Fryling and supported by Fouch to hold off on the upgrade to the electrical until the addition/remodel goes through the architect's process to determine where the connection will end up.

Ayes: Fouch, Osterink, Lemke, Haagsma, Fryling Nays: Hilton Burnside

5. Motion by Haagsma and supported by Burnside to approve the consent agenda including payment of the bills for 6/13/16 thru 7/1/16 in the amount of \$98,839.64

Ayes: Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch

6. Planning Department Final Site Condominium Subdivision Plan Approval Cobblestone Corners/Weathervane Phase 4 – West Michigan Development Co (Eastbrook Homes)

Motion by Haagsma and supported by Fouch to give conditional approval of the final subdivision plan, with the findings and conditions of approval as presented at the meeting by the Township Planner:

A. That a letter of credit, in a form acceptable to staff and in the amount of approximately \$286,000, subject to downward adjustment, and covering the items listed on the attached Exhibit C, is issued to the benefit of Gaines Charter Township.

B. That the letter of credit not be terminated until all of the requirements and conditions of the Byron-Gaines Utility Authority and Gaines Charter Township are satisfied.

C. The street lights shall be private and all costs associated with installation, operation and maintenance

shall be borne by the developer and the condominium association. This requirement may be subsequently waived if Consumers Energy approves of the installation of public street lights, an acceptable petition for the creation of a street light special assessment district is presented to the Township Board and a SAD is subsequently created.

D. Prior to the completion of the base course of asphalt, up to four building permits for homes may be issued but shall be withheld until the Engineer and Fire Department conduct a site inspection and makes a written determination that each subject building site is safe and accessible to emergency vehicles and personnel.

E. Unless the street lights are made public, a workable method for the apportionment of street light operation and maintenance costs shall be incorporated into the development's master deed and bylaws and submitted to the Township.

F. This approval shall have an effective date of no earlier than the completion of the installation of the base course of asphalt and the receipt of the appropriate letter of credit as recommended and approved by the Township Engineer.

Ayes: Hilton, Lemke, Burnside, Haagsma, Fryling, Fouch, Osterink

7. Persons in the audience were given opportunity to address the Board No one wished to speak

8. Supervisor's Office

A. Switch Resolution

Hilton introduced the Letter of intent/Gaines Township/Renaissance Zone Property and explained that Gaines Township counsel along with Kent County had reached an agreement on the letter.

Motion by Haagsma and supported by Burnside to authorize the Supervisor and Clerk to sign the letter on behalf of Gaines Township.

Ayes: Lemke, Burnside, Haagsma, Fouch, Fryling, Osterink, Hilton

B. Motion by Haagsma and supported by Hilton to adopt Resolution 2016-19 Supporting the Submission of the Application for Renaissance Zone by Switch Ltd. "Switch" Company as presented at the meeting.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

C. Bisbee Drain

Drain Commissioner Bill Byl was present to explain the Bisbee Drain and the request for payment.

Motion by Haagsma and supported by Fouch to use the General Fund money to pay for the cost of the drain work in the amount of \$8067.00.

Ayes: Haagsma, Fryling, Fouch Nays: Osterink, Hilton, Lemke, Burnside

Motion by Haagsma and supported by Burnside to go through the apportionment process and have the Drain Commission assess the properties who would benefit from the work.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, Burnside Nays: Haagsma

D. Park Benches for Prairie Wolf

Hilton explained that 3 walmalized wood benches were available and the Parks Committee recommended purchasing them to be placed in the southern area of the Park.

Motion by Burnside and supported by Haagsma to approve the purchase of the benches as presented and recommended.

Ayes: Fouch, Osterink, Hilton, Lemke, Burnside, Haagsma, Fryling

- Hilton mentioned a possible workshop meeting for July 25.

9. Motion by Fouch and supported by Haagsma to adjourn the meeting at 8:25 p.m.

Ayes: All

The next regular meeting of the Gaines Charter Township Board will be held on September 12, 2016 in the Board Room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk