

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE Regular MEETING**

December 11, 2017

Present: DeWard, Fryling, VanderStel, Osterink, Lemke, Haagsma, Burnside

Absent with notice: None

Planner Sisson was also present

Opening prayer was given by Trustee Haagsma and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard
2. Motion by Burnside and supported by VanderStel to approve the agenda as presented

Ayes: All

3. Question of Conflict of Interest- none
4. Recognition of Individuals and/or Delegations

Dutton Fire Chief Paul Sheely presented lifesaving commendation awards to Brett Holmes, Eric Wierenga, and Travis Gregg, and Mike Hoebeke presented a lifesaving commendation award to Paul Sheely. Paul Sheely presented a Firefighter Achievement award to Mike Hoebeke.

**4. Public Hearing to consider proposed changes to Alcoholic Liquor Ordinance**

Motion to open the public hearing was made by VanderStel and supported by Haagsma at 7:07 p.m.

Ayes: All

- There was no one present who wished to speak and no written comments had been received.

Motion to close the public hearing at 7:08 was made by Burnside and supported by VanderStel. All Ayes

**5. Public Hearing to consider any objections to the use of CDBG funds for the Ridgebrook Sidewalk Project**

Motion to open the public hearing was made by Burnside and supported by Haagsma at 7:09 p.m.

Ayes: All

- There was no one present who wished to speak and no written comments had been received.

Motion to close the public hearing at 7:10 was made by VanderStel and supported by Haagsma.

Ayes: All

6. Motion by Haagsma and supported by Burnside to approve the consent agenda including payment of the bills for 11/16/17 through 12/6/17 in the amount of \$179,036.86.

Ayes: All

## **7. Treasurer's Department**

### **A. Little Free Library**

Motion by Lemke and supported by Haagsma to approve the Friends of the Library to place a Little Free Library at the Township Office

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside

B. Lemke provided a copy of the dashboard report she completes for some of our revenue sharing.

## **8. Water and Sewer Department**

### **A. Water and Sewer Rates for 2018**

Motion by Haagsma and supported by VanderStel to approve the resolution to adopt the proposed water and sewer rates for 2018

Ayes: VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling

### **B. 7310 Azalea - Request for Credit on water bill**

Motion by Haagsma and supported by Fryling to deny the request for relief from part of the bill as recommended by the Water and Sewer Committee.

Ayes: Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel

## **9. Recognition of individuals and/or delegations**

No one in the audience wished to address the Board

## **10. Supervisor's Office**

### **A. Committee Appointments 2018**

Motion by Haagsma and supported by VanderStel to approve the proposed committee appointments for 2018.

Ayes: DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel, Osterink

### **B. 2018 Meetings Calendar**

Motion by Burnside and supported by VanderStel to approve the proposed meeting dates.

Ayes: Lemke, Haagsma, Burnside, Fryling, VanderStel, Osterink, DeWard

### **C. Resolution to approve use of Community Development Block Grant funds for the Ridgebrook Sidewalk Project**

Motion by Haagsma and supported by Fryling to adopt Resolution 2017-30 to approve Community Development Block Grant funds for Ridgebrook sidewalk improvements.

Ayes: Haagsma, Burnside, Fryling, VanderStel, Osterink, DeWard, Lemke

**D. Resolution proclaiming January 21-27, 2018 School of Choice Week**

Motion by Lemke and supported by Burnside to adopt Resolution 2017-31 proclaiming January 21-27, 2018 as Gaines Charter Township School of Choice Week

Ayes: Fryling, Osterink, DeWard, Lemke Nays: VanderStel, Haagsma, Burnside

**E. Resolution to appoint Angela Burnside as Township Clerk effective January 1, 2018**

Motion by Haagsma and supported by Fryling to adopt Resolution 2017-32 authorizing the appointment of Angela Burnside as Township Clerk, effective January 1, 2018.

Ayes: VanderStel, DeWard, Lemke, Haagsma, Burnside, Fryling Abstaining: Osterink

**F. Resolution to appoint Crystal Osterink as a Township Trustee effective January 1, 2018**

Motion by Burnside and supported by VanderStel to adopt Resolution 2017-33 authorizing the appointment of Crystal Osterink as Township Trustee, effective January 1, 2018.

Ayes: Osterink, DeWard, Lemke, Haagsma, Fryling, VanderStel Abstaining: Burnside

**G. Resolution recognizing Crystal Osterink's many years of service**

Motion by Fryling and supported by Lemke to adopt Resolution 2017-34 recognizing and appreciating distinguished service by Crystal Osterink.

Ayes: DeWard, Lemke, Haagsma, Burnside, Fryling, VanderStel Abstaining: Osterink

**H. Proposed amended Township Alcoholic Liquor Ordinance**

Motion by Haagsma and supported by Burnside to adopt the amended Gaines Township Alcoholic Liquor Ordinance.

Ayes: Lemke, Haagsma, Burnside, VanderStel, Osterink, DeWard Nays: Fryling

**I. Consideration of Celebration Cinema's application for liquor license.**

Motion by Haagsma and supported by DeWard to approve Celebration Cinema's request for a liquor license as submitted and recommend approval to the State.

Ayes: Haagsma, DeWard Nays: Burnside, Fryling, VanderStel, Osterink, Lemke

Motion by Haagsma and supported by Burnside to approve Celebration Cinema's request for a liquor license for balcony meeting rooms only and recommend approval to the State.

Ayes: Burnside, VanderStel, Osterink, DeWard, Lemke, Haagsma Nays: Fryling

**J. Resolution to file a petition to abandon Gaines Center Drain**

Motion by Burnside and supported by VanderStel to adopt Resolution 2017-35 to file a petition to abandon Gaines Center Drain

Ayes: Fryling, VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside

**K. Renewal of Kent County Dispatch Contract**

Motion by Lemke and supported by VanderStel to approve the renewal of the Kent County Dispatch contract.

Ayes: VanderStel, Osterink, DeWard, Lemke, Haagsma, Burnside, Fryling

12. Motion by Burnside and supported by Lemke to adjourn the meeting at 8:25 p.m.

Ayes: All

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Crystal Osterink, Clerk

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Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on January 8, 2018 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.