

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD**  
**FOR THE Regular MEETING**  
April 11, 2016

Present: Hilton, Lemke, Fouch, Haagsma, Burnside, Fryling. Absent with notice: Osterink

Also present was Township Planner Mark Sisson

Lemke offered opening prayer and the Pledge of Allegiance was recited. The Board members expressed their sympathy for Clerk Osterink and her family at the loss of her husband, Lloyd.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.

2. Motion by Fouch and supported by Haagsma to approve the agenda as presented.

Ayes: all

Motion by Haagsma and supported by Fouch to have Trustee Burnside take the meeting minutes.

Ayes: all

3. Persons in the audience who wished to address the Board were given opportunity

- Mr. Steve Johnson, candidate for the 72<sup>nd</sup> State Representative District introduced himself and made a few comments.
- Mike Nichols, township resident came forward to request the Board to look at amending the open burning ordinance. Hilton directed him to contact Board members individually, and/or contact the Township Planner.

**4. Consent Agenda**

Motion by Fouch and supported by Haagsma to approve the consent agenda including payment of the bills for March 17, 2016 through March 25, 2016 in the amount of \$89,819.74

Ayes: Fryling, Fouch, Hilton, Lemke, Burnside, Haagsma

5. **Clerk's Office** - no report

**6. Planning Department**

**A. Chik-Fil-A**

Planner Sisson updated the Board on the Chik-Fil-A request; public hearing set for May meeting.

**B. Planning Commission's 2015 Annual Report**

Motion by Fryling and supported by Lemke to accept the Planning Commission's 2015 Annual Report.

Ayes: All

## **7. Treasurer's Department**

Motion by Lemke and supported by Fryling to approve the request of Covenant Christian Reformed Church for the closure of 71st St between Union & Willard from 4:00 p.m. to 8:15 p.m. on May 13, 2016. Haagsma indicated the request would need to be forwarded by staff to the Kent County Road Commission.

Ayes: All

## **8. Opportunity for Public Comment- no one wished to speak**

## **9. Supervisor's Department**

### **A. On-Call Electrical Services Contract**

Motion by Haagsma and supported by Fouch to award the contract for on-call electrical services to Mel Fryling Electric.

Fryling requested to be able to complete work after regular office hours, for efficiency and safety. Hilton responded that for reasons of transparency and treating all contractors the same, he would prefer the work be done during regular hours as much as possible.

Ayes: Fouch, Hilton, Lemke, Burnside, Haagsma    Abstained: Fryling

### **B. Upgrade of Parking Lot Lighting Contract**

Motion by Haagsma and supported by Fouch to approve the proposal of E3M Solutions to replace fixtures with retro-fit LED fixtures.

Fryling wanted clarification on why some bids were submitted with different options, since he felt the RFP was specific. Hilton responded that those contractors had offered the different options on their own. Fryling feels there could be a cheaper, simpler alternative fix.

Ayes: Hilton, Burnside, Haagsma, Fouch    Nays: Lemke, Fryling

### **C. Steven's Point/Cook's Crossing Trail**

Motion by Haagsma and supported by Burnside to direct staff to prepare and distribute an RFP for repairing the trail to the east and the approaches on both east & west sides.

Ayes: Lemke, Burnside, Haagsma, Fryling, Fouch, Hilton

11. Motion by Haagsma and supported by Fryling to adjourn the meeting at 8:25 p.m.  
Ayes: All

Respectfully submitted,

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Angela Burnside, Trustee

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Don R. Hilton, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on May 9, 2016 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.