

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING
May 9, 2016**

Present: Hilton, Osterink, Fouch, Haagsma, Burnside, Fryling

Absent with notice: Lemke

Also present was Township Planner Mark Sisson

Trustee Burnside offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.

2. Motion by Burnside and supported by Haagsma to approve the agenda as presented.

Ayes: all

3. Public Hearing for Amendments to PD in regards to Chick-fil-A Restaurant and Drive Through.

Motion by Fouch and supported by Burnside to open the Public Hearing at 7:03 p.m.

Ayes: Fryling, Fouch, Osterink, Hilton, Burnside, Haagsma

Public comment: Mr. Ken Moll 1335 Bentree, Brooke Viola 1220 Bentree, Bailey Viau 1274 Bentree and Jessica Campbell 685 Aleda all spoke about their concerns with the changes to the PD in regards to traffic, property values, and possible environmental issues created by this type of establishment.

Since no one else wished to speak the Public Hearing was closed at 7:18 p.m. upon a motion by Burnside which was supported by Haagsma

Ayes: Fouch, Osterink, Hilton, Burnside, Haagsma, Fryling

4. **Audit Recap** presentation by Dan Veldhuizen, Township auditing firm of Siegfried, Crandall.

Veldhuizen stated that the Township continues to improve in their financial situation and the audit process also continues to become smoother.

Motion by Fryling and supported by Haagsma to accept and file the Audit Report for 2015 as presented.

Ayes: All

5. Public Comment not related to a public hearing

- Angie Gleisner, newly appointed branch manager of the Gaines branch of KDL introduced herself and told the Board that she was always available to answer questions they might have about the Branch and/or KDL.

6. Consent Agenda: Motion by Fouch and supported by Haagsma to approve the consent agenda

including payment of the bills from March 26, 2016 through April 28, 2016 in the amount of \$209,609.61

Ayes: Osterink, Hilton, Burnside, Haagsma, Fouch Nays: Fryling

7. **Planning and Zoning Department**

A. **Chick-fil-A PUD amendment and site plan approval**

- Trustee and Planning Commission member Tim Haagsma reviewed the recommendation of the Planning Commission in regards to the proposed amendment
- Planner Sisson stated that the amendment would allow a drive through restaurant on the site and that adopting the resolution also approves the site plan which had previously been approved by the Planning Commission.

Motion by Haagsma and supported by Fouch to approve Resolution 2016-10 A Resolution to recommend approval of amendment to “The Crossings PD” with the conditions included in the resolution as well as the site plan requirements.

Ayes: Hilton, Burnside, Haagsma, Fryling, Fouch, Osterink

B. Preservation Lakes Final Plan Approval Phase I

Motion by Haagsma and supported by Hilton to give conditional final plat approval for Phase I with the conditions as listed in the document presented at the meeting of the Township Board held May 9, 2016 and with the understanding that letters of credit have been presented as required.

Ayes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

C. Special Assessment District for Streetlights Preservation Lakes Phase 1

Motion by Haagsma and supported by Burnside to Approve Resolution 2016-11 a resolution for declaration of intent to make public improvements; tentative designation of special assessment district; filing of special assessment roll; notice of public hearings

Ayes: All

D. Turning Creek Special Assessment for Streetlights

Motion by Haagsma and supported by Burnside to Approve resolution 2016-12 declaration of intent to make public improvements; tentative designation of special assessment district; filing of special assessment roll; notice of public hearings

Ayes: All

E. Cook’s Crossing/Weathervane Special Assessment for Streetlights

Motion by Burnside and supported by Hilton to Approve Resolution 2016-13 declaration of intent to make public improvements; tentative designation of special assessment district; filing of special assessment roll; notice of public hearings

Ayes: All

F. ACD.Net Telecommunications Agreement

Planner Sisson and Attorney Jim Sluggett explained the process of collaboration with other municipalities within Grand Valley Metro Council to work out an agreement with ACD.Net in regards to their telecommunication poles within municipalities.

Motion by Burnside and supported by Haagsma to approve the agreement and authorize the signing of the document for the agreement as recommended by the Township Planner.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Burnside

8. Public Comment

Mr. Dean VanderLinde 292 Mourning Dove questioned what was happening to a large piece of property on 76th Street east of Division owned by Pine Rest. He was told that no permits had been issued and no one had knowledge of any changes.

9. Supervisor's Office

A. Street Closure for the never-the-same Mud Run August 27, 2016

Closure on Saturday August 27th, 2016 from 4:00am to 5:00pm Ridgebrook Dr. South of 60th and North of Eastport Dr.

Motion by Burnside and supported by Fouch to approve the request to close Ridgebrook Dr SE south of 60th and north of Eastport from 4:00 a.m. to 5:00 p.m. August 27, 2016.

Ayes: All

B. Drain for 68th And Kalamazoo Northeast corner

Hilton and Trustee Haagsma explained that the area near the corner of 68th and Kalamazoo is actually not a county drain but merely a creek. The Road Commission had contacted Supervisor Hilton about the possibility of closing it in and making it an actual drain. After discussion on the possible costs and process the Board decided not to approve the expense of engineering and/or construction.

C. Planning Department Staff update

Hilton explained the recommendation of the Planning Department to extend the offer of employment to Matt McKernan after a report from the Planner had been submitted.

Motion by Haagsma and supported by Burnside to approve offering Matt McKernan a permanent position with the Planning Department

Ayes: Fryling, Fouch, Osterink, Hilton, Burnside, Haagsma

D. Dutton Fire request to remove probationary fire fighter to permanent paid-on-call status

Motion by Fryling and supported by Fouch to remove Eric Wierenga from probationary status to permanent paid-on-call at the recommendation of the Dutton Fire chief.

Ayes: All

E. MABAS for Dutton Fire

Fire Chief Sheely of the Dutton Department is requesting that the Dutton Fire Department become members of MABAS- Mutual Aid Box Alarm System.

Motion by Haagsma and supported by Burnside to approve the Dutton Fire Department becoming members of MABAS and authorizing entering into the agreement for it.

Ayes: Fouch, Osterink, Hilton, Burnside, Haagsma, Fryling

F. Cutlerville fire recommendations.

1. Motion by Burnside and supported by Haagsma to approve the purchase of the platform aerial truck for Cutlerville Department with the cost not to exceed the money received from the sale of engine 36.

Ayes: Osterink, Hilton, Burnside, Haagsma, Fryling, Fouch

2. Cutlerville Fire Station Addition

Motion by Haagsma and supported by Fryling to approve moving forward working with Gen! Architectural beginning the process of drawing conceptual plans for the addition and remodel of the Cutlerville Fire Department Station.

Ayes: Hilton, Burnside, Haagsma, Fryling, Fouch, Osterink

G. Dutton Fire Station Driveway Reseal

Hilton reported that the money for this reseal was placed in the 2016 budget with the intention of the work happening this year. The company chosen was A-1 Asphalt.

H. Health Insurance for 2016-17

Hilton reported that there was very little increase to the cost of the health insurance for the upcoming plan year and the committee decided to stay with the same plans as the current year.

10. Motion by Burnside and supported by Haagsma to adjourn the meeting at 9:11 p.m.

Ayes: All

Respectfully submitted,

Crystal Osterink, Clerk

Don R. Hilton, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on June 13, 2016 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.