

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, January 9, 2012

Opening Prayer by Trustee, Dan Fryline at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan (*Tim Haagsma-absent with prior notice*)

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
 - A. Introduction of Deputy Thomas (Tom) McCutcheon – New Community Outreach Officer

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, January 9, 2012.

4. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for 12/05/2011 thru 12/31/2011 in the amount of \$127,663.97.

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the December 05, 2011 special meeting
 - B. Minutes from the December 12, 2011 regular meeting
2. Building Department
 - A. December Building, Mechanical, & Plumbing Permit and Revenue Reports
 - B. December Electrical Report
3. Clerk's Office
 - A. Check Register for December 5, 2001 thru December 31, 2011
4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office

Action Items

A. Precinct Changes and Resolutions– **Action Item**

- i. Redistricting letter to Trustees
- ii. Resolution to amend the boundaries of precincts
- iii. Proposed Precincts
- iv. Precinct Map

Non-Action Items

None

2. Planning Commission

Action Items

None

Non-Action Items

None

3. Engineering Department

Action Items

A. Buck Creek Extension County Drain – Invoice – **Action Item**

B. Utility Easement Release – **Action Item**

Non-Action Items

None

4. Treasurer Department

Action Items

None

Non-Action Items

A.

5. Water & Sewer

Action Items

None

Non-Action Items

A. Financial Reports

IV. ***Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.***

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

- A. 2012 Committee Appointments – **Action Item**
 - i. Supervisors recommendations for committee re-appointments & new appointments
- B. Advance Newspaper – Change in delivery day and increase in “legal advertising” annual contract. No increase in circulation fees. – **Action Item**
- C. Resolution 2011-12-31-01 Exemption from the Requirements of Public Act 152 or 2011 – **Action item**

2. **Non-Action Items**

Information for Review/Discussion

- A. Review of Township Law Enforcement Agreement - **Non-Action Item**
- B. Review of Township Community Policing Law Agreement - **Non-Action Item**
- C. Township Website Statistics – December 2011 - **Non-Action Item**
- D. January 2012 Cutlerville-Gaines Chamber of Commerce – **Non-Action Item**
- E. January 2012 – KDL ENewsletter – **Non-Action Item**
- F. January/February 2012 – Dutton Detail – **Non-Action Item**
- G. Personnel Committee Report – Filling Departmental Executive Secretary and Planner Positions – **Non-Action Item**
- H. Announcement - The Dutton Merchants will begin holding their monthly meetings in the Dutton Fire Station. They will work out arrangements with the Fire Chief. - **Non-Action Item**

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next Township Board meeting February 15, 2012.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD Preliminary AGENDA

Regular Township Board Meeting
Monday, February 13, 2012

Opening Prayer by Trustee, Eric Fouch at 6:55pm
Pledge of Allegiance to the Flag

REVISED

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan (available until 8pm) , Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item

2. Recognition of Individuals or Delegations

A. Deputy Thomas (Tom) McCutcheon, the new Community Outreach Officer, has indicated he would like to address the Board. (Dependent upon his availability)

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, February 13, 2012.

4. Motion to Approve Consent Agenda -Action Item

Including payment of the bills for 01/01/2012 thru 02/09/2012 in the amount of \$172,456.40

II. CONSENT AGENDA

1. Board Meeting Minutes

A. Minutes from the January 09, 2012 Regular Meeting

2. Building Department

A. January Building, Mechanical, & Plumbing Permit and Revenue Reports

B. January Electrical Report

3. Clerk's Office

A. Check Register for January 01, 2012 thru February 09, 2012

4. Committee Reports

None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office

Action Items

None

Non-Action Items

None

2. Planning Commission

Action Items

None

Non-Action Items

None

3. Engineering Department

Action Items

A. Pine Rest Van Andel Addition – Easement Release - **Action – Item**

B. Grand Elk Railroad Crossing Agreement - **Action – Item**

C. Buck Creek Extension County Drain – Action Item added 2/13/2012

Non-Action Items

D. City of Wyoming Utilities Dept. Quarterly Report – **Non-Action - Item**

4. Treasurer Department

Action Items

A. Action item to Accept 4th Quarter 2011 Financial Statuses – **Action - Item**

Non-Action Items

None

5. Water & Sewer

Action Items

None

Non-Action Items

None

IV. ***Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.***

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

- A. Review/approval of Parks & Recreation Committee's Special Use Permit - **Action - Item**
- B. Supervisors recommendation that Carol VanLaan be appointed to fill the 2012 vacancy on the Personnel Committee - **Action - Item**

2. **Non-Action Items**

Information for Review/Discussion

- A. Township Website Statistics – January 2012 - **Non-Action Item**
- B. Review **Revize®** proposed 5 year sales agreement for new website
- C. Review of Kent County Sheriff Departments 4th Quarter Reports -
- D. Personnel Committee Report ~ Departmental Executive Secretary Position has been filled/Resumes for the Township Planner position currently being reviewed
- E. Review Possibility of Gaines Township inviting John Weiss, new Executive Director of the GVMC, to speak. He would outline the purpose and goals for the GVMC. Gaines could be the host and invite representatives of surrounding communities.
- F. Invitation to the April 9, 2012 GVMC Quarterly Luncheon – **Non-Action Item**
- G. January 2012 KDL ENewsletter – **Non-Action Item**
- H. February 2012 Gaines Charter Township Newsletter - **Non-Action Item**
- I. January 2012 Kent District Library – Branch Manager's Report - **Non-Action Item**
- J. February 2012 Cutlerville-Gaines Chamber of Commerce – **Non-Action Item**

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next Township Board meeting March 12, 2012.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, March 12, 2012

Opening Prayer by Trustee, Crystal Osterink at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, March 12, 2012.

4. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for 02/08/12 thru 03/02/12 in the amount of \$311,224.12

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the February 13, 2012 Regular Meeting
2. Building Department
 - A. February Building, Mechanical, & Plumbing Permit and Revenue Reports
 - B. February Electrical Report
3. Clerk's Office
 - A. Check Register for Jan. 01, 2012 thru March 02, 2012
4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office
Action Items
None

Non-Action Items
None

2. Planning Commission
Action Items
None

Non-Action Items
None

3. Engineering Department
Action Items

Non-Action Items

4. Treasurer Department
Action Items

Non-Action Items
None

5. Water & Sewer
Action Items
None

Non-Action Items

- A. January 2012 Water & Sewer Financial Reports

- IV. *Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

- A. Parks and Recreation Committee, Resolution to Request Support for the Creation of Access to Dutton and Shady Park via the Paul Henry Trail System- **Action – Item**
- B. Request by Officer Tom McCutcheon to close down East Port Dr from the middle section west of Kalamazoo over to Ridge Brook for the National Nite Out - **Action – Item**
- C. Request by Jack Cooley/Dutton Days Parade Commissioner, to close roads from 8:45am until approximately 10am on June 28th for the Dutton Days Parade. Parade route is: Dutton Elementary parking lot, east on 68th St to the corner of 68th and Hanna Lake Rd. **Action – Item**
- D. Approve/Disapprove Liquor License Renewal Applications - **Action – Item**
 - Logans
 - Applebee's
 - Peppino's (JD Ventures LLC)
 - Stonewater
 - Briarwood Golf
- E. Personnel Committee Recommendations - **Action – Item**
- F. Request by Gary Baar owner of Cook's Drive In to place a Civil War Memorial at the Dutton Fire Station - **Action – Item**

2. **Non-Action Items**

Information for Review/Discussion

- A. Letter From Carl Levin – Review
- B. Review – Gov. Snyder has signed legislation that allows townships to enact local ordinances to deal with “super drunk drivers”.
- C. Review Letter from the Board of County Road Commissioners regarding Act 50 of 1999 reporting – Tim Haagsma will address
- D. Township Website Statistics – February 2012
- E. March 2012 KDL ENewsletter
- F. March 2012 Cutlerville-Gaines Chamber of Commerce
- G. Cutlerville Days will be held June 8, 9, and 10, 2012
- H. Dutton Days Community Event will be June 23, 2012

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next Township Board meeting April 09, 2012.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, April 9, 2012

Opening Prayer by Trustee, Tim Haagsma at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Scheduled Public Comment – 5 minutes

A. Jim Jagt – Regarding Hammond Station/Dutton: Request to consider changing the number of seats required to obtain a Class C liquor license in Gaines Township.

4. Public Hearings

A. Public hearing (7:30pm) – Gaines Charter Township’s proposed use of Community Development Block Funds for the 2012 fiscal year.

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, April 9, 2012.

5. Motion to Approve Consent Agenda –Action Item

Including payment of the bills for March 4, 2012 thru March 31, 2012 in the amount of \$85,743.63

II. CONSENT AGENDA

1. Board Meeting Minutes

A. Minutes from the March 12, 2012 Regular Meeting

2. Building Department

A. March Building, Mechanical, & Plumbing Permit and Revenue Reports

B. March Electrical Report

3. Clerk’s Office

A. Check Register for March 4, 2012 thru March 31, 2012

4. Committee Reports

None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office

Action Items

None

Non-Action Items

None

2. Planning Commission

Action Items

- A. Creekside Storage PUD – Application
- B. Gaines Charter Township Ordinance # 12-01
- C. Stoneco PUD Amendment

Non-Action Items

None

3. Engineering Department

Action Items

Non-Action Items

4. Treasurer Department

Action Items

Non-Action Items

- A. 2011 Annual Tax Collections Report
- B. Thank you Letter from Township Resident

5. Water & Sewer

Action Items

- A. February 2012 Financial Reports

Non-Action Items

None

IV. ***Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.***

V. SUPERVISOR'S OFFICE

1. Action Items

- A. Over view of MEMAC (Michigan Emergency Management Assistance Compact) and recommendation that Gaines Township participate – Presentation by Chief Dave Peterson (Ten (10) minute presentation).
- B. Recommendation to end contract with The Rapid's Go!Bus and utilize the services of North Kent Transit (Hope Network)
- C. CDBG Resolution Handicap Accessibility
- D. CDBG Resolution Hanna Lake Sidewalks
- E. CDBG Resolution North Kent Transit
- F. Matter of posting "Draft" minutes to website ~ disclaimer on each individual page of minutes and each individual page will be clearly marked "draft" with a watermark. Post under Trustee Log-on – or general public?
- G. Byron Rec – Will Gaines be partnering with them again this year for the Summer Rec program?
- H. Kent County Road Commissions Proposed Gaines Township 2012 Surface Treatments
- I. Parks and Recreation Committee – Recommendation to Board to approve the use of Prairie Wolf Park for a 5K Warrior Run on 8/04/2012.
- J. Board response to Parks and Recreation Committee's Resolution regarding connectivity of trails to Dutton.
- K. Corona Resources, LLC – Oil and Gas Lease Information Request

2. Non-Action Items

Information for Review/Discussion

- A. Letter from United Growth for Kent County
- B. Information: Pure Michigan Programs ~ Megan Sall/The Right Place
- C. Township Website Statistics – March 2012
- D. April 2012 KDL ENewsletter
- E. April 2012 Cutlerville-Gaines Chamber of Commerce
- F. Cutlerville Days will be held June 8, 9, and 10, 2012
- G. Dutton Days Community Event will be June 23, 2012
- H. REGIS Board 5 year Financial Review
- I. Dutton Fire Department SOP's
- J. Thank you letter from The Right Place

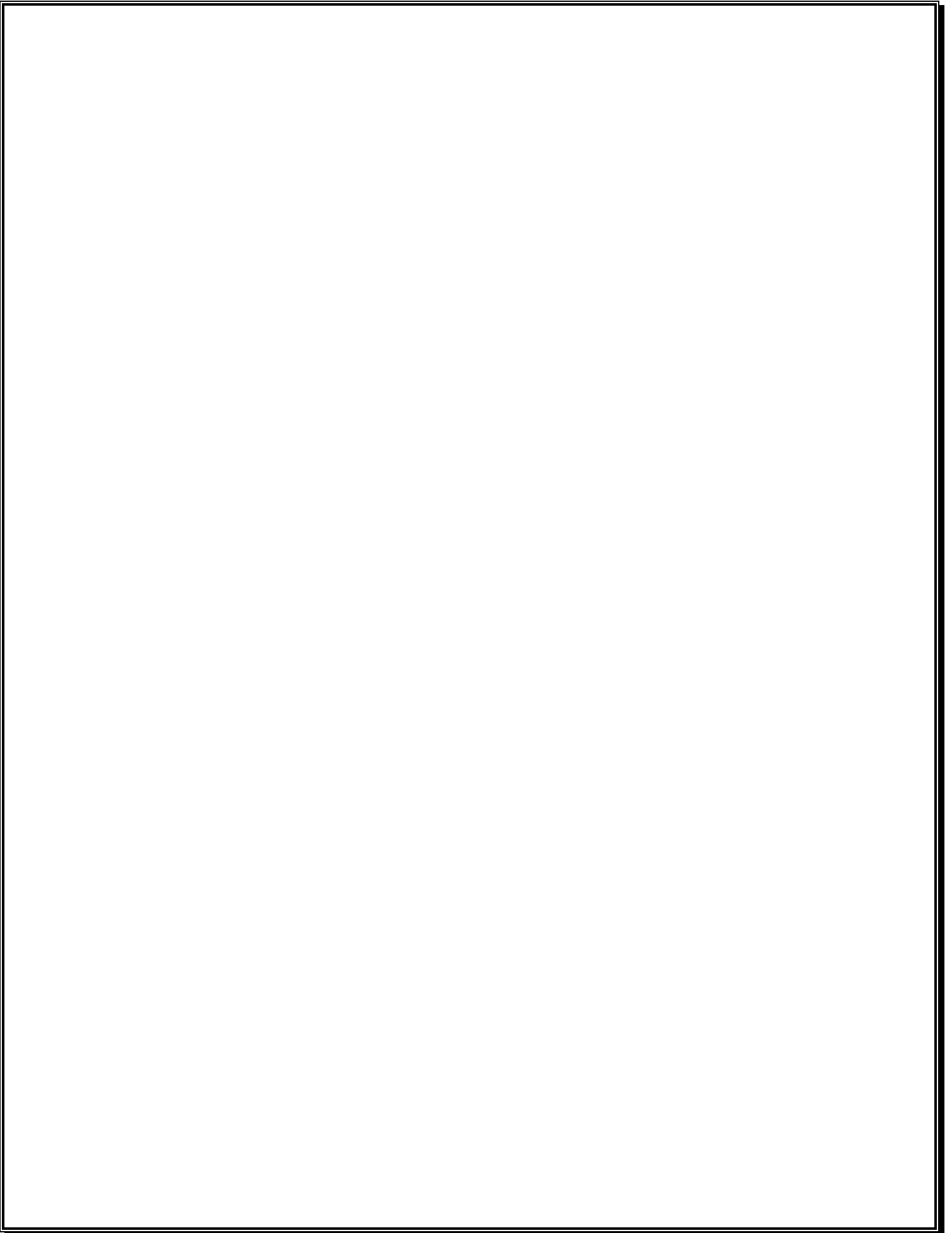
VI. COMMENTS & DISCUSSION

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. ADJOURNMENT

- 1. The next Township Board meeting May 14, 2012.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.



TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, May 14, 2012

Opening Prayer by Trustee, Don Hilton at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Scheduled Public Comment – 5 minutes

A. Dan Veldhuizen, CPA – Review of Township Audit

4. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, April 9, 2012.

5. Motion to Approve Consent Agenda –Action Item

Including payment of the bills for April 1, 2012 thru May 9, 2012 in the amount of \$213,262.44

II. CONSENT AGENDA

1. Board Meeting Minutes

A. Minutes from the April 09, 2012 Regular Meeting

2. Building Department

A. April Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*

3. Clerk's Office
 - A. Check Register for April 1, 2012 thru May 9, 2012

4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office
Action Items
None

Non-Action Items
None

2. Planning Commission
Action Items

Non-Action Items
None

3. Engineering Department
Action Items

- A. Permit for Fireworks Display – Crystal Springs Property Owners Association
- B. Ordinance No. 12-01 – amendment to Township's Zoning Map
- C. County Drains – 2012
- D. 2011 Annual Report – Planning and Zoning Department

Non-Action Items

- A. Ordinance No. 12-02 – amendment to Township's Zoning Map – First Read

4. Treasurer Department
Action Items

- A. Presentation of 1st Quarter 2012 Financial Statuses for Acceptance

Non-Action Items

5. Water & Sewer
Action Items

Non-Action Items

- A. March 2012 Water and Sewer Fund Balances Report
- B. March 2012 Water and Sewer Funds – Summary Financial Report

IV. *Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. Action Items

- A. Hope Network Bus Service – Expand to Grand Rapids Township?
- B. Corona Resources, LLC – Oil and Gas Lease Information Request
- C. Matter of remaining with Law Weathers or transferring files to Bloom Sluggett Morgan
- D. PDR – DenBraber, Linda and Elaine
- E. Cutlerville Days (6/9/12) Road Closure Request
- F. Request from Jack Cooley to change the time of the Dutton Day Parade on 6/23/2012

2. Executive Session

- A. Possible Property Purchase

3. Non-Action Items

Information for Review/Discussion

- A. Discussion regarding a possible change in our Liquor License Ordinance
- B. Discussion – GO!Bus/Hope Network Rider on Glenn Creek
- C. Update Board on progress of new website
- D. Township Website Statistics – April 2012
- E. Michigan Legislative Prayer Caucus
- F. Draft Minutes from the 4/26/2012 Zoning Board of Appeals Meeting
- G. CPR Classes being offering May 19, 2012 – free to Township Residents
- H. May 2012 KDL ENewsletter
- I. Cutlerville Days will be held June 8, 9, and 10, 2012
- J.. Dutton Days Community Event will be June 23, 2012

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next Township Board meeting June 11, 2012.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, June 11, 2012

Opening Prayer by Trustee, Carol Van Laan at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address the board will be provided 3 minutes

3. Scheduled Public Comment – 5 minutes

- A. Andy Saur – KDL Annual Report to Gaines Township (10 min.)
- B. Jim Jagt – Hammond Station (5 min.)

4. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, June 11, 2012.

5. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for May 14, 2012 thru May 31, 2012 in the amount of \$155,851.30

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the May 14, 2012 Regular Meeting
2. Building Department
 - A. May Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*

3. Clerk's Office
 - A. Check Register for May 14, 2012 thru May 21, 2012
4. Committee Reports

None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office
Action Items

None

Non-Action Items

- A. KDL has moved from an "Advisory Board" to a "Friends Group"

2. Planning Commission
Action Items

- A. Ordinance No. 12-02 – amendment to Township's Zoning Map

Non-Action Items

3. Engineering Department
Action Items

- A. Mobile Home Containment Program
- B. 8197 Kalamazoo Ave., - Payment Plan Request
- C. 9571 Eastern Avenue – Water & Sewer Ordinance Variance Request
- D. 1056 60th Street – Refund of Sewer Use Change Request
- E. Water Meter Replacement Program

Non-Action Items

- A. Ordinance No. 12-01 – amendment to Township's Zoning Map

4. Treasurer Department
Action Items

- A. Request to Transfer Funds

Non-Action Items

5. Water & Sewer
Action Items

Non-Action Items

- A. April 2012 Water & Sewer Financial Reports
- B. April 2012 Water Sewer Summary Financial

IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. Action Items

- A. Block Party Request – Discovery CRC (June 16th)
- B. Resolution to Adopt Kent and Ottawa Counties and The City of Grand Rapids Hazard Mitigation Plan
- C. 2012 Tax Rate Request
- D. Eagle Scout Project at Dutton Fire Station
- E. Permit for Fireworks Display – Melrose Pyrotechnics @ East Kentwood High School 6/22/12

2. Non-Action Items

Information for Review/Discussion

- A. For Review – Kent County Fire Commission 2011 Fire Assessments
- B. Cutlerville Gaines Chamber Newsletter – May/June 2012
- C. June 2012 KDL ENewsletter
- D. May 2012 Website Statistics
- E. Dutton Days Community Event will be June 23, 2012

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next regular Township Board Meeting will be held July 9, 2012
- 2. There will be a Special Workshop meeting held June 25, 2012 at 7:00pm.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, July 09, 2012

Opening Prayer by Trustee, Eric Fouch at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma ~ Clerk Crystal Osterink absent with pre-notification

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address the board will be provided 3 minutes

3. Scheduled Public Comment – 5 minutes

Fire Chief Jansen ~ Approval received for Safer Grant request. Grant to be used to hire full time fire fighters ~ 10 Minutes

4. Public Hearings

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, July 09, 2012.

5. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for June 14, 2012 thru June 29, 2012 in the amount of \$235,125.06

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the June 11, 2012 Regular Meeting
2. Building Department
 - A. June Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*

3. Clerk's Office
 - A. Check Register for June 14, 2012 thru June 29, 2012

4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office
No items

2. Planning Commission
Non-Action Items

A. David Waligora, Township Planner, will discuss Fireworks issue

3. Engineering Department
No Items

4. Treasurer Department
No items

5. Water & Sewer
No Action Items

Non-Action Items

A. May 2012 Water & Sewer Financial Reports

IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

A. 68th Street Sidewalk Construction Request

2. **Non-Action Items**
Information for Review/Discussion

- A. Letter from Resident – Gary Baar
- B. Email from Resident – Tim Beahan regarding fireworks
- C. Chief Jansen – Dutton Person of the year
- D. MTA Fall 2012 Regional Meetings
- E. July 2012 KDL ENewsletter
- F. June 2012 Website Statistics

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next regular Township Board Meeting will be held August 13, 2012

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, August 13, 2012

Opening Prayer by Trustee, Tim Haagsma at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address the board will be provided 3 minutes

3. Scheduled Public Comment – 3 minutes

Mr. Matt Schantz (Crystalline Ct) – Sidewalk Construction Request

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, July 09, 2012.

5. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for July 17, 2012 thru Aug. 01, 2012 in the amount of \$178,893.56

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the July 09, 2012 Regular Meeting
 - B. Minutes from the June 25, 2012 Special Workshop meeting

2. Building Department
 - A. July Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*

3. Clerk's Office
 - A. Check Register for 07_17_2012 thru 08_01_2012
 - B. Financial Report June 2012

4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. OTHER DEPARTMENT/OFFICE REPORTS

1. Clerks Office
No items

2. Planning Commission
Action Items
 - A. Harmony Cove PUD-PUD Amendment Application – File No. 120705JD
 - B. Harmony Cove PUD-UD Amendment Application-File No. 120705KS
 - a. Draft Resolution – Harmony Cove
 - C. Avalon Pointe PUD-PUD Amendment Application-File No. 120601MH
 - a. Draft Resolution – Avalon Point

3. Engineering Department
No Items

4. Treasurer Department
Action Items

A. Action item - Accept 2nd Qtr 2012 Financial Statuses

5. Water & Sewer
No Action Items

Non-Action Items

A. June 2012 Water & Sewer Financial Reports

- IV. ***Individuals wishing to address the board will be provided 3 minutes.***

V. SUPERVISOR'S OFFICE

1. **Action Items**

- A. Adopt Dutton Fire Department SOG's
- B. Resolution 2012-08-13-01 – Recognize 09_21_2012 as Prisoner of War/Missing in Action Recognition Day
- C. Adopt Township Conflict of Interest Policy Document

2. **Non-Action Items**

Information for Review/Discussion

- A. GVMC – Invitation to Quarterly Luncheon (October 2012)
- B. Update on status of Safer Grant
- C. Update on liquor license inquiry by Carmello's
- D. August 2012 KDL ENewsletter
- E. MDOT Region Offices, Transportation Service Centers & Welcome Centers Info
- F. GVMC 08_02_2012 Board Mtg Agenda with GVMC & REGIS Budget Info

VI. COMMENTS & DISCUSSION

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. ADJOURNMENT

- 1. The next regular Township Board Meeting will be held September 10, 2012

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, September 10, 2012

Opening Prayer by Trustee, Laurie Lemke at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address the board will be provided 3 minutes

3. Scheduled Public Comment – 3 minutes

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, July 09, 2012.

5. Motion to Approve Consent Agenda –Action Item
Including payment of the bills for Aug. 2, 2012 thru Aug. 31,2012 in the amount of \$105,675.65

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the August 13, 2012 Regular Meeting
2. Building Department
 - A. August Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*

3. Clerk's Office
A. Check Register for 08/02/2012 thru 08/31/2012

4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. OTHER DEPARTMENT/OFFICE REPORTS

1. Clerks Office
No items

2. Planning Commission
Action Items

- A. Rezoning for 6600 & 6606 S. Division
- B. Design 1 PUD Amendment for a drive-thru restaurant

3. Engineering Department
Non-Action Item

- A. Creekside Storage PUD Request

4. Treasurer Department
Action Items

5. Water & Sewer
No Action Items

Non-Action Items

- IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. SUPERVISOR'S OFFICE

1. **Action Items**

A. Renewal of Township Offices Maintenance Contracts

2. **Non-Action Items**

Information for Review/Discussion

A. Information Item – Residential Electric Charge

B. Information Item – State Energy Policy

C. Information – Smart Meter Information from Consumers Energy

D. Information - Michigan Local Fiscal Health & Budgetary Conditions Report

E. Information - Leaf Recycling

F. Information - Electronics Recycling

G. Information - Kent County Sheriff Department 2nd Qtr Reports

H. Information – Results of Community Research Institute survey regarding combining services

I. Information - Update on Fireworks Ordinance

J. Information - Web-site statistics

K. Information - The County Detail (Kent County)

L. Information – GVMC Weekly Update for Sept. 6, 2012

M. Information - September 2012 Newsletter

N. Information - Update on Liquor License Ordinance ~ Don Hilton

O. Information - Safer Grant Update ~ Chief Jansen

VI. COMMENTS & DISCUSSION

1. Township Board

2. Supervisor

3. Miscellaneous

VII. ADJOURNMENT

1. A Special Workshop Township Board Meeting will be held September 24, 2012

2. The next regular Township Board Meeting will be held October 8, 2012

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD Preliminary AGENDA

Regular Township Board Meeting

Monday, October 08, 2012

Opening Prayer by Trustee, Carol Van Laan at 6:55pm

Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

Individuals wishing to address the board will be provided 3 minutes

3. 7:15 pm Scheduled Public Hearing ~ Cook's Crossing Phase II & III Street Lighting Special Assessment District

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, July 09, 2012.

5. Motion to Approve Consent Agenda -Action Item
Including payment of the bills 09/13/12 thru 09/25/12 in the amount of \$ 153,256.09

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the September 10, 2012 Regular Meeting
 - B. Minutes from the September 24, 2012 Board Budget Workshop Mtg
2. Building Department
 - A. September Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports (*In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org*)

3. Clerk's Office
A. Check Register for 09/13/12 thru 09/25/12

4. Committee Reports
None

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. OTHER DEPARTMENT/OFFICE REPORTS

1. Clerks Office

2. Planning Commission
Action Item
A .Avalon Point Final Platt Review
B. Rezoning, Second Reading for 6600 and 6606 S. Division Ave.

3. Engineering Department
Action Item

4. Treasurer Department
No items

5. Water & Sewer
No items

IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

- A. Quote to improve handicap access of Township office's main entry
- B. Request from Cutlerville-Gaines Chamber of Commerce for sign funding
- C. Request from Jack Cooley for Road Closures for the 2013 Dutton Day Parade
- D. Request by Fire Chief Jansen to hire additional Cutlerville Fire Station paid on-call firefighters

2. **Non-Action Items**

Information for Review/Discussion

- A. Draft Proposed 2013 Township General Fund Budget
- B. Draft Proposed 2013 Township TIRF Fund Budget
- C. Draft Proposed 2013 Township Park & Trail Fund Budget
- D. Draft Proposed 2013 Cable Grant Fund Budget
- E. Phil Tietz – Cutlerville Chamber Directory
- F. Information Item – Local Fireworks ordinance
- G. Letter from Cliff Bloom – Clarification of Liquor License Ordinance provisions
- H. Information Item – Letter from GVMC from Clean Air Action Committee
- I. Review/Recap of November Ballot Proposals
- J. Prairie Wolf Park – Follow-up regarding acquiring a service to empty trash receptacles
- K. REGIS September Newsletter
- L. 08_10_2012 KC Fire Commission Mtg Minutes
- M. 10_02_2012 Finance & Physical Resource Committee Mtg Minutes
- N. GR Ford Airport Board Meeting Minutes
- O. 08_29_2012 Heritage Festival Flyer
- P. KDLC Gaines Branch Manager's Report
- Q. September Website Stats

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next regular Township Board Meeting will be held November 12, 2012

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, November 12, 2012

Opening Prayer by Trustee, Dan Fryling at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Carol VanLaan, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
3. Scheduled Public Hearing – Proposed 2013 Township Budget

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, November 12, 2012.

4. Motion to Approve Consent Agenda –Action Item
Including payment of the bills 09/26/12 thru 11/09/12 in the amount of \$314,784.61

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the October 8, 2012 Regular Meeting
2. Building Department
 - A. October Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*
3. Clerk's Office
 - A. Check Register for 09/26/2012 thru 11/09/2012
4. Committee Reports
 - A. Draft Minutes from the Oct 2012 Parks & Recreation Meeting

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office
Action Item

A. Administer Oath's of Office

2. Planning Commission

None

3. Engineering Department

None

4. Treasurer Department
Action Item

A. Accept 3rd Qtr 2012 financial Statuses

5. Water & Sewer

None

IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

A. Proposed 2013 Township Budget

1) Employees Cost of Living Increase

B. Resolution to Establish Trustee's Salary

C. Resolution to Establish Supervisor's Salary

D. Resolution to Establish Clerk's Salary

E. Resolution to Establish Treasurer's Salary

F. Resolution – Exemption from the Requirements of Public Act 152 of 2011

G. Amendment to the 2012 Budget ~ SAFER Grant/Cutlerville Fire-fighters

H. Recommendation to accept Advance Newspapers 2013's pricing for publishing legal notices

2. **Non-Action Items**

Information for Review/Discussion

- A. Memo to Board regarding 2013 Committees
- B. Oct. Website Stats
- C. Update from Community Policing Officer McCutcheon
- D. Kent County Multi-Jurisdictional Parks Study
- E. KDL Nov. 2012 Newsletter

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next regular Township Board Meeting will be held December 10, 2012
**Noted – December 3, 2012 has been reserved for a special workshop meeting if needed

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD Preliminary AGENDA

Regular Township Board Meeting
Monday, December 10, 2012

Opening Prayer by Trustee, Crystal Osterink at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Dan Fryling, Carol VanLaan, Tim Haagsma. Trustee Eric Fouch absent with notice.

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

**3 minute time limit*

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Kim by 10:00 a.m., Monday, November 12, 2012.

4. Motion to Approve Consent Agenda –Action Item
Including payment of the bills 11/21/12 thru 12/03/12 in the amount of \$123,122.70

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the November 12, 2012 Regular Meeting
2. Building Department
 - A. November Building Dept Revenue Report – Summary for Mechanical, & Plumbing Permit, Electrical Revenue Reports *(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org)*
3. Clerk's Office
 - A. Check Register for 11/21/2012 thru 12/03/12
4. Committee Reports
 - A. Draft Minutes from the 11/20/12 W&S Advisory Committee Meeting

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20,

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Clerks Office

Non-Action Item

A. 2012 Audit Documents

2. Planning Commission

Action Item

A. Avalon Pointe PUD Amendment

3. Engineering Department

Action Item

A. Resolution to Establish Water Supply & Sewer Rates and Charges for 2013

B. Resolution to Approve the Solid Waste Management Plan Amendments for Kent County, MI

C. BGUA Request – Purchase of Vehicle Meter Reading System

D. Water & Sewer Over-sizing Payment- Byron Township

4. Treasurer Department

Action Item

A. Resolution to amend current resident credit card payments resolution

B. Medical Reimbursement Plan

5. Water & Sewer

None

IV. *Individuals wishing to address the board will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **Action Items**

- A. Amendments to 2012 Budget
- B. Resolution to Approve Dutton Fire Departments Application for Safety Grant from Par Plan
- C. Request by the Cutlerville-Gaines Chamber of Commerce to apply to the KCRC for a road closure for the Brian Diemer/Amerikam 5K race and the Cutlerville Community Days parade – Saturday 6/8/1.
- D. Proposed 2013 Township Meeting Schedule
- E. 2013 Planning and Zoning Department Schedule and Application Deadlines
- F. Increase in Action Cleaning's Maintenance Contract
- G. Supervisors recommendations for Board Appointees

2. **Non-Action Items**

Information for Review/Discussion

- A. Revised 2013 TIRF Budget – Per 11/12/12 Board Meeting
- B. 3rd Qtr Kent County Sheriff Dept Reports
- C. Nov. Website Stats
- D. KDL Dec. 2012 Newsletter
- E. November 2012 County Detail

VI. **COMMENTS & DISCUSSION**

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. **ADJOURNMENT**

- 1. The next regular Township Board Meeting will be held January 14, 2013

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

TOWNSHIP BOARD PRELIMINARY AGENDA

Special Township Board Meeting
Tuesday, December 18, 2012

Opening Prayer by Trustee, Don Hilton at 4:00pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Dan Fryling, Carol VanLaan, Tim Haagsma, Eric Fouch.

CALLED TO ORDER AND ATTENDANCE AT 4:00 PM

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations

**Individuals wishing to address the board will be provided 3 minutes.*

II. SUPERVISOR'S OFFICE

1. Action Items

- A. Motion for the Board to Move into Executive Session (Attorney Client Privileged information)
- B. Motion for the Board to Return to Open Session
- C. Discuss additional business, Action if necessary.

III. **Individuals wishing to address the board will be provided 3 minutes.*

IV. COMMENTS & DISCUSSION

1. Township Board
2. Supervisor
3. Miscellaneous

V. ADJOURNMENT

1. The next regular Township Board Meeting will be held January 14, 2013

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.