

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

December 11, 2017

Opening Prayer 6:55 PM ~ Tim Haagsma

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. CUSTOMARY ITEMS

Recognition of Individuals and/or Delegations - *3 minute time limit for *unscheduled speakers*

- 1) **Chief Paul Sheely – Recognition of Service**
- 2) **Public Hearing** to consider proposed changes to Alcoholic Liquor Ordinance
- 3) **Public Hearing** to consider any objections to the use of CDBG funds for the Ridgebrook Sidewalk Project

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. CONSENT AGENDA

- 1) Board Meeting Minutes
 - A. Joint Workshop meeting (2nd half) October 23, 2017
 - B. Regular Meeting Minutes from November 13, 2017

2) Building Department

- A. Building Department November 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for 11/16/17 thru 12/06/17
B. Payments of the bills from 11/16/17 thru 12/6/17 in the amount of \$179,036.86

Motion to Approve Consent Agenda - ACTION ITEM

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office - NONE

2) Planning - NONE

3) Treasurer's Department

Action Item:

a) Little Free Library

Non-Action item:

a) Dashboard

4) Assessing Department - NONE

5) Water & Sewer Department

Action Items:

a) Rate Resolution

b) 7310 Azalea – Request for Credit

Non-Action Items:

a) November 2017 Financial Report

IV. **Recognition of Individuals and/or Delegations** **Limit 3 Minutes**

V. **SUPERVISOR'S OFFICE**

1) Action Items:

a) Supervisors recommendation – Committee Appointments

b) 2018 Meetings calendar

c) Resolution in support of applying for/using CDBG funds for the Ridgebrook Sidewalk Project

- d) Resolution proclaiming January 21-27, 2017 School of Choice Week
- e) Resolution appointing Angela Burnside as Township Clerk effective January 1, 2018
- f) Resolution appointing Crystal Osterink as a Township Trustee effective January 1, 2018
- g) Resolution recognizing Crystal Osterink's many years of service
- h) Proposed amended Township Alcoholic Liquor Ordinance
THIS IS THE OFFICIAL 2ND READ OF THE PROPOSED CHANGES TO THE ALCOHOLIC LIQUOR ORDINANCE

Consider Adoption of amended Alcoholic Liquor Ordinance

- i) Consideration of Celebration Cinema's application for liquor license
- j) Resolution to file Petition to Abandon Gaines Center Drain
- k) Renewal of Kent County Dispatch Contract

2) **Non-Action items:**

- a) Worker's Compensation Municipal Group Dividend Distribution
- b) Holiday Closings and Holiday Luncheon
- c) Community Policing Officers November Report
- d) November 2017 Web-stats

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held January 09, 2017

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*