

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

November 14, 2016

Opening Prayer 6:55 PM ~ Angela Burnside

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink , Treasurer Laurie Lemke, Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

Absent:

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. **CUSTOMARY ITEMS**

- 1) Recognition of Individuals and/or Delegations
- 2) Krystal Stuart - Community Policing Officer
- 3) John Young – property boarding PWP
- 4) Public Hearing – 2017 Projected Budget

**3 minute time limit for unscheduled speakers*

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from October 10, 2016

2) Building Department

A. Building Department October 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

A. Check Register for 10/04/16 thru 11/07/16

B. Payments of the bills from 10/04/16 thru 11/07/16 in the amount of \$218,485.42

Motion to Approve Consent Agenda - ACTION ITEM

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office

Action Items:

a) Resolution to amend Pension Plan Document *Documentation to follow*

b) Motion to amend adopted minutes from August 2016

Add: Streetlight millage for 2016 tax bill

Motion by Hilton and supported by Haagsma to approve the recommendation of the Supervisor and remain with the current assessment for streetlights as equal to .20 mills per \$1,000 of taxable value; with the exception of properties in the Crystal Springs Site Condominiums, which are assessed based on the taxable value of each parcel in the district; at the rate of .125 mills per \$1,000 taxable value for the 2016.

yes: Burnside, Haagsma, Fryling, Fouch, Osterink, Hilton

And amend the August 8, 2016 minutes to reflect the correction

c) Resolutions of Recognition

a. Don R. Hilton, Sr.

b. Eric Fouch

Non-Action Items: None

2) Planning

Action Items:

- a) Final Plat approval South Creek North

Non-Action Items:

3) Treasurer's Department

Action Items: None

Non-Action Items: None

4) Assessing Department:

Action Items: None

Non-Action Items None

5) Water & Sewer Department

Action Items:

- a) Easement Request at 8216 Kalamazoo Ave.
b) Easement Release Byron Center Christian School
c) Utility Bill Refund Request – 6050-6052 Campus Park
d) Reimbursement Request – 6624 College Ave.

Non-Action Items:

- a) October 2016 Financial Report

IV. Recognition of Individuals and/or Delegations Limit 3 Minutes

V. SUPERVISOR'S OFFICE

1) Action Items:

- a) 3rd Reading of Proposed 2017 Budget
b) Resolution – Exemption from the Requirements of Public Act 152 of 2011
c) Resolution to Establish Board of Trustees Per Diem
d) Resolution to Establish Supervisor's Salary
e) Resolution to Establish Clerk's Salary
f) Resolution to Establish Treasurer's Salary
g) Resolution Adopting Appropriations Act
h) Appointment of Board member to represent Township on the GVMC
i) Request for proposal for maintenance of poles along Division Ave.

2) **Non-Action items:**

- a) *Byron Township proposal regarding Cutlerville Fire Department*
- b) *Library Roof*
- c) *Kent County Sheriff Department 3rd Qtr. Report*
- d) *Letter from GVMC –Clean Air Action Display*
- e) *GVMC DAS & Small Cell Model Packet Timeline*
- f) *GVMC – Resolution in Support of GVMC participation in Prosperity Alliance*
- g) *October 2016 Web-stats*

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held December 12, 2016.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*