

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

November 13, 2017

Opening Prayer 6:55 PM ~ Angela Burnside

Pledge of Allegiance

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Kathy VanderStel, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

Approval of Agenda

INQUIRY AS TO CONFLICT OF INTEREST

I. **CUSTOMARY ITEMS**

PUBLIC HEARING – Proposed 2018 Budget

Recognition of Individuals and/or Delegations - *3 minute time limit for unscheduled speakers

- A. Krystal Stuart – Kent County Sheriff Dept.
- B. Mike DeVries - GVMC

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

- 1) Board Meeting Minutes

- A. Regular Meeting Minutes from October 09, 2017
- B. Workshop Meeting Minutes from October 23, 2017

2) Building Department

- A. Building Department October 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for October 26, 2017 thru November 6, 2017
- B. Payments of the bills in the amount of \$177,133.11

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office – None

2) Planning –

- a) Explorer Estates – Tentative preliminary plat approval.
- b) Hanna Lakes Trails – final preliminary plat approval
- c) Cooks Crossings #5 – Final Site Condominium plan approval

NON-ACTION:

- a) Crook's Crossing Trail – Proposed land donation; discussion only
- b) Loeks/Celebration Cinema Liquor License – discussion only

3) Treasurer's Department:

- a) 2017 Streetlight Assessments
- b) Accept and File 3rd Qtr. 2017 Financial Report

NON-ACTION:

- a) BCTV Support

4) Assessing Department:

- a) Amend IFE district legal description & property address for Siliconature

5) Water & Sewer Department

NON-ACTION

- a) Report

IV. **Recognition of Individuals and/or Delegations** *Limit 3 Minutes*

V. **SUPERVISOR'S OFFICE**

1) Action Items:

- a) Hanna Lake Trails – Easement Release
- b) Resolution – Exemption from the Requirements of Public Act 152 of 2011
- c) Resolution to Establish Board of Trustees Per Diem
- d) Resolution to Establish Supervisor's Salary
- e) Resolution to Establish Clerk's Salary
- f) Resolution to Establish Treasurer's Salary
- g) 3rd Reading of Proposed 2018 Budget - Resolution Adopting Appropriations Act
- h) Siegfried-Crandall PC – Contract do conduct 2017 FY Audit
- i) Proposed changes to Gaines Charter Township Code of Ordinances – Chapter 4 – Alcoholic Liquor

THIS IS THE OFFICIAL FIRST READ OF THE PROPOSED CHANGES TO ALCOHOLIC LIQUOR ORDINANCE

Set public hearing for December 11, 2017

2) Non-Action items:

- a) October 2017 Web-stats
- b) Michigan Infrastructure Asset Management Pilot Nov. Newsletter

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held **December 11, 2017**

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*