

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

October 10, 2016

Opening Prayer 6:55 PM ~ Laurie Lemke

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink , Treasurer Laurie Lemke, Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

Absent:

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. **CUSTOMARY ITEMS**

1) **Recognition of Individuals and/or Delegations**

**3 minute time limit for unscheduled speakers*

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

- A. Regular Meeting Minutes from September 12, 2016
- B. Workshop Meeting Minutes from September 26, 2016

2) Building Department

- A. Building Department September 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

A. Check Register for 9/07/16 thru 10/3/16

B. Payments of the bills from 09/07/16 thru 10/03/16 in the amount of \$ 84,712.09

Motion to Approve Consent Agenda - ACTION ITEM

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office

Action Items: None

Non-Action Items: None

2) Planning

Action Items:

a) Resolution to establish public hearing date – Special Assessment Streetlight District – Harmon Farms

b) Final Plat Approval – Harmon Farms

Non-Action Items:

a) General discussion regarding potential sidewalk project – Kalamazoo Ave., between 76th and 84th

3) Treasurer's Department

Action Items: None

Non-Action Items: None

4) Assessing Department:

Action Items: None

Non-Action Items None

5) Water & Sewer Department

Action Items:

Non-Action Items: September 2016 Financial Report

IV. Recognition of Individuals and/or Delegations *Limit 3 Minutes*

V. SUPERVISOR'S OFFICE

1) *Action Items:*

a) *2ND Reading of Proposed 2017 Budget*

b) *Establish 11/14/16 Public Hearing for Budget*

c) *Proposal for LED Lighting upgrade – Division Ave. southern most section*

d) *Request for proposal for maintenance of poles along Division Ave.*

2) *Non-Action items:*

a) *Report- Strategic Planning/GVMC Executive Committee*

b) *911 Public Safety Dispatch update*

c) *Michigan Water Environment Association Information*

d) *September 2016 Web-stats*

VI. COMMENTS & DISCUSSION

1) Township Board

2) Supervisor

3) Miscellaneous

VII. ADJOURNMENT

1) The next regular Township Board meeting will be held November 14, 2016

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*