

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

October 9, 2017

Opening Prayer 6:55 PM ~ Laurie Lemke

Opening Prayer

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Kathy VanderStel, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

Approval of Agenda

INQUIRY AS TO CONFLICT OF INTEREST

I. **CUSTOMARY ITEMS**

PUBLIC HEARING – Proposed changes to Burn Ordinance

Recognition of Individuals and/or Delegations - *3 minute time limit for *unscheduled speakers*

A. Chief Sheely – Dutton Fire Department – 10 minutes

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from September 11, 2017

B. Workshop Meeting Minutes from September 25, 2017

2) Building Department

A. Building Department September 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

A. Check Register for Sept, 07, 2017 thru October 3, 2017

B. Payments of the bills in the amount of \$274,910.17

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office – None

2) Planning –

a) *Preliminary approval – Preservation Lakes II*

b) *Support – Gov. Snyder's Infrastructure Initiative*

3) Treasurer's Department: None

4) Assessing Department: None

5) Water & Sewer Department:

a) *981 61st Street – Request for utility bill relief*

b) *7853 Cidermill Drive – Request to lower final bill*

c) *7320 Eastern Ave., - Request for variance for water service material*

d) *7278 Perwinkle – Request for variance for water service material*

e) *Eyde Property – public utilities – further discussion*

IV. Recognition of Individuals and/or Delegations **Limit 3 Minutes**

V. **SUPERVISOR'S OFFICE**

1) Action Items:

a) 2nd read of proposed changes to Gaines Charter Township Code of Ordinances regarding Burning

THIS IS THE OFFICIAL 2nd READ OF THE PROPOSED CHANGES TO BURNING ORDINANCE

Adoption of amended Burn Ordinance

b) Budget Amendment – Transfer dollars from Fund Balance (General Fund Savings) to Cost Center 101-992 Highways Streets and Trails

c) Budget Adjustment – Transfer dollars from Contingency to Clerk's Cost Center

d) Set November 13, 2017 as date for public hearing on proposed 2018 budget

e) Succession

f) JCI

g) Dutton Fire – Hiring of Zachary Rankin

2) Non-Action items:

a) 2nd Review of Proposed 2018 Budget

b) Cutlerville Fire Department Report

c) September 2017 Web-stats

VI. **COMMENTS & DISCUSSION**

1) Township Board

2) Supervisor

3) Miscellaneous

VII. **ADJOURNMENT**

1) **There will be a joint Byron/Gaines Board meeting Monday, October 23, 2017 AT BYRON STARTING AT 5:30PM**

2) The next regular Township Board meeting will be held **November 13, 2017**

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*