

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**September 12, 2016**

**Opening Prayer 6:55 PM ~ Crystal Osterink**

*Pledge of Allegiance to the Flag*

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Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink , Treasurer Laurie Lemke,  
Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

Absent:

**CALLED TO ORDER AND ATTENDANCE AT 7:00 PM**

I. **CUSTOMARY ITEMS**

1) **Recognition of Individuals and/or Delegations**

a) **Krystal Stuart – New Community Policing Officer**

b) **KDL – *Limit 10 minutes***

**Lance Werner, Library Director**

**Shirley Bruursema, KDL Board of Trustee**

**Anjie Gleisner, Gaines Branch Manager**

*\*3 minute time limit for unscheduled speakers*

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Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from August 8, 2016

2) Building Department

A. Building Department August 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

3) Clerk's Office

A. Check Register for 8/9/16 thru 8/25/16

B. Payments of the bills from 8/6/16 thru 8/25/16 in the amount of \$255,924.41

**Motion to Approve Consent Agenda - ACTION ITEM**

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office

*Action Items: None*

*Non-Action Items: None*

2) Planning

**Action Items:**

**a) Final Preliminary Plat Approval – Harmon Farms Plat (7322 Hanna Lake Ave., SE)**

**b) Preliminary Subdivision plan approval – Hanna Lake Trails Site Condos (2945 68<sup>th</sup> Street SE)**

*Non-Action Items: None*

3) Treasurer's Department

*Action Items: None*

*Non-Action Items: None*

4) Assessing Department:

*Action Items: None*

*Non-Action Items None*

5) Water & Sewer Department

**Action Items:**

- a) 8590 Division Court – Request for water connection fee loan
- b) Refund to 7071 Summit Hill Ct for \$669.61
- c) Refund to 6006 Eastern (Country Corners MHP) for \$6,547.27
- d) Resolution for Release of Easement – Turning Creek

Non-Action Items: None

**IV. Recognition of Individuals and/or Delegations Limit 3 Minutes**

**V. SUPERVISOR'S OFFICE**

1) **Action Items:**

- a) Replace or repair fountain
- b) Library Building – roof
- c) Recommendation to change Cutlerville Fire's EMS training from MFR to BLS
- d) Resolution of Support – Kent County Supervisors Association seeking support for the approval of phone surcharge
- e) Cutlerville Fire Committee – Recommendation to obtain free tanker

2) **Non-Action items:**

- a) Annual Contract with The Rapid
- b) CFD Equipment Replacement Schedule (as submitted)
- c) Update from Supervisor Hilton – Kent County Fire Commission Membership
- d) August 2016 Web-stats
- e) Reminder: 09\_26\_16 Budget Workshop meeting

**VI. COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

**VII. ADJOURNMENT**

- 1) The next Township Board workshop meeting will be September 26, 2016
- 2) The next regular Township Board meeting will be held October 10, 2016

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*