

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**August 14, 2017**

**Opening Prayer 6:55 PM ~ Tim Haagsma**

*Pledge of Allegiance to the Flag*

---

**A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM**

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Tim Haagsma, Kathy VanderStel

**CALLED TO ORDER AND ATTENDANCE AT 7:00 PM**

**Approval of Agenda**

**INQUIRY AS TO CONFLICT OF INTEREST**

**I. CUSTOMARY ITEMS**

**Recognition of Individuals and/or Delegations** - \*3 minute time limit for unscheduled speakers

a) *Kent District Library Annual Report – 15 minutes*

---

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

**II. CONSENT AGENDA**

1) Board Meeting Minutes

- A. Regular Meeting Minutes from July 10, 2017
- B. Special Meeting Minutes from July 24, 2017

2) Building Department

- A. Building Department July 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

3) Clerk's Office

- A. Check Register for July 11, 2017 thru August 9, 2017
- B. Payments of the bills in the amount of \$241,509.93

**Motion to Approve Consent Agenda - ACTION ITEM**

**III. DEPARTMENT/OFFICE REPORTS**

- 1) Clerk's Office - None
- 2) Planning -None

3) Treasurer's Department

**Action Items:**

- a) **Accept & File 2<sup>nd</sup> Qtr. 2017 Financial Report**

- 4) Assessing Department: None
- 5) Water & Sewer Department: None

**IV. Recognition of Individuals and/or Delegations Limit 3 Minutes**

**V. SUPERVISOR'S OFFICE**

**1) Action Items:**

- a) **Consideration of resolution to adopt the Hazard Mitigation Plan for Kent and Ottawa County (2017 Update)**
- b) **Review bids and award contract for Eastern Avenue boardwalk replacement and extension of Steven's Pointe trail/sidewalk**
- c) **Resolution setting Fees for Chargeable Alarms**
- d) **Release of Easement – 68<sup>th</sup> Street Watermain Interconnects**
- e) **Dutton Fire – Medic 66 Replacement**
- f) **Byron/Gaines Cutlerville Fire Intergovernmental Agreement-Resolution Accepting**

- g) Byron/Gaines Cutlerville Professional Firefighters Union (Local 4385) Agreement

2) **Non-Action items:**

- a) Introduction of proposed changes to Gaines Charter Township Code of Ordinances regarding Alarm Systems, False Alarms and related matters (Article II Alarm Systems, Sections 16.19, Sec. 16.20 and 16.21)  
**THIS IS THE OFFICIAL FIRST READ OF THE PROPOSED CHANGES TO THE FALSE ALARMS ORDINANCE**
- b) July 2017 Web-stats

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held **September 11, 2017**

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*