

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**June 12, 2017**

Opening Prayer 6:55 PM ~ Tim Haagsma

*Pledge of Allegiance to the Flag*

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**A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM**

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Tim Haagsma, Kathy VanderStel

**CALLED TO ORDER AND ATTENDANCE AT 7:00 PM**

**Approval of Agenda**

**INQUIRY AS TO CONFLICT OF INTEREST**

I. **CUSTOMARY ITEMS**

**Recognition of Individuals and/or Delegations** - \*3 minute time limit for *unscheduled speakers*

- a) Dan Veldhuizen – 2016 Audit recap
- b) Eric Brunner – Kent County Sheriff Dept.
- c) Dave Gehrl – Johnson Controls (10 minutes)

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Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from May 8, 2017

2) Building Department

A. Building Department May 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

3) Clerk's Office

A. Check Register for 05/09/17 thru 06/01/17

B. Payments of the bills from 05/09/17 thru 06/01/17 in the amount of \$175,028.37

**Motion to Approve Consent Agenda - ACTION ITEM**

III. **DEPARTMENT/OFFICE REPORTS**

1) Clerk's Office

**Action Items:**

a) **Update recommendations regarding voting machines/equipment**

*Non-Action Items: NONE*

2) Planning

**Action Items:**

a) **Four Corners**

**Non-Action Items:**

a) **FY2018 Area Road Priorities**

3) Treasurer's Department

**Action Items:**

a) **1<sup>st</sup> Qtr. Financial Report**

b) **Request to transfer funds**

*Non-Action Items: NONE*

4) Assessing Department:

Action Items:

a) **Tax Rate Request**

Non-Action Items: NONE

5) Water & Sewer Department

Action Items: NONE

Non-Action Items: NONE

**IV. Recognition of Individuals and/or Delegations *Limit 3 Minutes***

V. **SUPERVISOR'S OFFICE**

**1) Action Items:**

a) **Road Closure Request – National Night Out**

b) **NKT 2017-2018 Contract (Hope Network)**

c) **Liquor License – Change to Ordinance**

d) **Partner with BCTV**

e) **Johnson Controls Project Development Agreement**

f) **Electrical Services Contract**

g) **Resolution in appreciation of Eric Brunner's Service to the Township**

**2) Non-Action items:**

a) **May 2017 Web-stats**

b) **Principles of Governance**

c) **2018 Budget Calendar**

VI. **COMMENTS & DISCUSSION**

1) Township Board

2) Supervisor

3) Miscellaneous

VII. **ADJOURNMENT**

1) The Gaines/Bryon Joint meeting will be held **June 26, 2017 @ 6PM** at the Byron Township Office

2) The next regular Township Board meeting will be held **July 10, 2017**

3) Township Board Workshop meeting **July 24, 2017**

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*