

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**April 11, 2016**

**Opening Prayer 6:55 PM ~ Laurie Lemke**

*Pledge of Allegiance to the Flag*

---

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

**CALLED TO ORDER AND ATTENDANCE AT 7:00 PM**

I. **CUSTOMARY ITEMS**

1) **Motion to Approve Agenda - ACTION ITEM**

2) **Recognition of Individuals and/or Delegations**

**Community Policing Officer Tom McCutcheon – Quarterly Township Report**

*\*3 minute time limit for unscheduled speakers*

---

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

## II. CONSENT AGENDA

### 1) Board Meeting Minutes

- A. Regular Meeting Minutes from March 21, 2016

### 2) Building Department

- A. Building Department March 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

### 3) Clerk's Office

- A. Check Register for 3\_17\_16 thru 3\_25\_16

- B. Payments of the bills from 03\_17\_16 thru 3\_25\_16 in the amount of \$ 89,819.74

### 4) Motion to Approve Consent Agenda - ACTION ITEM

## III. DEPARTMENT/OFFICE REPORTS

### 1) Clerk's Office

*Action Items: None*

*Non-Action Items:*

### 2) Planning Commission

*Action Items:*

*Non-Action Items:*

*a) Chick-fil-a*

*b) Planning Commission's 2015 Annual Report*

### 3) Engineering – Proposed Projects

*Action Items:*

Non-Action Items:

4) Treasurer's Department

Action Items:

a) Street Closure Request – Covenant Christian Reformed Church

Non-Action Items:

5) Assessing Department:

Action Items:

Non-Action Items

6) Water & Sewer Department

Action Items:

Non-Action Items:

a) March 2016 Financial Report

IV. Recognition of Individuals and/or Delegations

V. SUPERVISOR'S OFFICE

1) Action Items:

a) On-Call Electrical Services Contract

b) Upgrade of Parking Lot Lighting Contract

c) Steven's Point/Cook's Crossing Trail – Board member's findings and recommendations

2) Non-Action items:

a) Website Statistics – February 2016

VI. COMMENTS & DISCUSSION

1) Township Board

2) Supervisor

3) Miscellaneous

VII. **ADJOURNMENT**

- 1) There is a Special Board Meeting date reserved for April 27, 2016
- 2) The next regular Township Board meeting will be held May 09, 2016

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*