

**PRELIMINARY \* AGENDA**  
**GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**MEETING**

**April 9, 2018**

Opening Prayer 6:55 PM ~ Laurie Lemke

*Pledge of Allegiance to the Flag*

---

**A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM**

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

**CALL TO ORDER AND ATTENDANCE AT 7:00 PM**

**Declaration of any Conflict of Interest**

**Approval of Agenda**

I. **CUSTOMARY ITEMS**

**Recognition of Individuals and/or Delegations** - \*3 minute time limit for unscheduled speakers

- 1) **Public Hearing** – Adoption of 2015 International Fire Code
- 2) **Public Hearing** – Hanna Lake Trails Streetlight SAD (1<sup>st</sup>) to receive comments or objections to the petition, proposed improvements and proposed district boundary
- 3) **Public Hearing** Hanna Lake Trails Streetlight SAD (2<sup>nd</sup>) to receive comments or objections to the Special Assessment Roll
- 4) **Public Hearing** – Steelcase LSPD PUD Amendment
- 5) **Community Policing Officer Krystal Stuart** – March 2018 Report

---

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like

any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

## II. CONSENT AGENDA

### 1) Board Meeting Minutes

A. Regular Meeting Minutes from March 12, 2018

### 2) Building Department

A. Building Department March 2018 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

### 3) Clerk's Office

A. Check Register for 03\_07\_18 thru 03\_26\_18

B. Payments of the bills from 03\_07\_18 thru 03\_26\_18 in the amount of \$89,227.12

**Motion to Approve Consent Agenda - ACTION ITEM**

## III. DEPARTMENT/OFFICE REPORTS

### 1) Clerk's Office – NONE

### 2) Planning –

#### **Action Item:**

a) *2<sup>nd</sup> Read – Hannah Lake Trails Special Assessment District – establish public hearing dates*

b) *Steelcase LSPD PUD amendment – consideration of amendment to rezone certain properties from A-R, Agricultural/Rural – Residential to PUD-LSP*

#### **Non-Action item:**

a) *Presentation of preliminary final development for Project Rapids*

### 3) Treasurer's Department –

#### **Action item:**

a) *Resolution to deny taxpayer requests to waive penalties and interest*

b) *Purchase of BS&A Accounts Receivables.NET software*

### 4) Assessing Department –

a) *Waiver of Penalty for Untimely filed PTA's*

### 5) Water & Sewer Department-NONE

IV. Recognition of Individuals and/or Delegations *Limit 3 Minutes*

V. SUPERVISOR'S OFFICE

1) **Action Items:**

a) 2nd Read – Adoption of 2015 International Fire Code

*Non-Action: Second Read*

**Action:** Adoption of 2015 International Fire Code

b) Recommendation to award CMS North America Sewer Replacement Project

c) Purchase of new network server

d) Recommendation to award KDL LED upgrade project

e) Recommendation to form an Advisory Committee regarding Cutlerville Fire Department

f) Increased price of Security Cameras

g) New Community Room Rental Policies

i. Agreement with Cutlerville Gaines Chamber of Commerce

ii. New Community Room Rental Policies

2) **Non-Action items:**

a) March 2018 Web-stats

VI. COMMENTS & DISCUSSION

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. ADJOURNMENT

- 1) April 23, 2018 is reserved for a Workshop meeting.
- 2) The next regular Township Board meeting will be held May 14, 2018

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*