

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

March 21, 2016

Opening Prayer 6:55 PM ~ Crystal Osterink

Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

I. **CUSTOMARY ITEMS**

1) Motion to Approve Agenda - **ACTION ITEM**

2) Recognition of Individuals and/or Delegations

Robert Coughlin – Candidate for State Representative 72nd District

**3 minute time limit for unscheduled speakers*

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. CONSENT AGENDA

1) Board Meeting Minutes

- A. Regular Meeting Minutes from February 8, 2016

2) Building Department

- A. Building Department February 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for 02_04_16 thru 03_16_16
- B. Payments of the bills from 01_30_16 thru 03_16_16 in the amount of \$670,377.01

4) Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office

Action Items: None

Non-Action Items:

- a) Results of March 2016 Primary
- b) Primary – Election Year Recap

2) Planning Commission

Action Items:

- a) Preservation Lakes Phase I: Final Preliminary Plat Review
- b) South Creek North: Preliminary Plat Review
- c) 84th Street and Kalamazoo Avenue Sub-area Plan

Non-Action Items:

3) Engineering – Proposed Projects

Action Items:

Non-Action Items:

4) Treasurer's Department

Action Items:

a) Refund of Tax interest and penalty

Non-Action Items:

5) Assessing Department:

Action Items:

Non-Action Items

6) Water & Sewer Department

Action Items:

a) Easement Release for Cobblestone Corners – Weathervane No. 4

Non-Action Items:

a) February 2016 W&S Financial Report

IV. Recognition of Individuals and/or Delegations

V. SUPERVISOR'S OFFICE

1) Action Items:

a) Abandonment of Valley Spring Drive

b) Liquor License Renewals

1) Briarwood Golf Course

2) Peppino's

3) Applebees

4) Logans

5) Watermark – Stonewater Country Club

6) Carmelo's Italian Pizza

c) Cutlerville Fire Station – RFP for Architectural Services

d) 2016 Road Resurfacing projects

e) Trustee Fryling – position on the ZBA

2) **Non-Action items:**

- a) Personnel Committee Recommendation – Assessing Dept.
- b) Maintenance Contracts going out for bid
- c) PWP Boardwalk – Approval received from the DEQ ~ project going out to bid
- d) Steven's Point/Cook's Crossing Trail
- e) Website Statistics – February 2016
- f) Cutlerville Fire Department 2015 Annual Report
- g) Cutlerville Fire Department – February 2016 Report
- h) KDL November Newsletter

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held April 09, 2016

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*