

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

March 13, 2017

Opening Prayer 6:55 PM ~ Crystal Osterink

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

APPROVAL OF AGENDA

INQUIRY AS TO CONFLICT OF INTEREST

I. **CUSTOMARY ITEMS**

Recognition of Individuals and/or Delegations - *3 minute time limit for *unscheduled speakers*

Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) **Board Meeting Minutes**

A. Regular Meeting Minutes from February 13, 2017

2) dBuilding Department

- A. Building Department February 2017 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for 2/8/17 thru 3/5/17

- B. Payments of the bills from 2/8/17 thru 3/5/17 in the amount of \$ 209,220.70

Motion to Approve Consent Agenda - ACTION ITEM

III. **DEPARTMENT/OFFICE REPORTS**

1) Planning

Action Items:

- a) Medical Marijuana Update

Non-Action Items: None

2) Water & Sewer Department

Action Items: None

Non-Action Items:

- a) February 2017 Financial Report

IV. **Recognition of Individuals and/or Delegations Limit 3 Minutes**

V. **SUPERVISOR'S OFFICE**

1) **Action Items:**

a) **Liquor License Renewals**

I. Briarwood Golf Course

II. Peppino's

III. Applebees

IV. Logans

V. Watermark – Stonewater Country Club

VI. Carmelo's Italian Pizza

b) Removal of Trees at Library

c) Approval of Street Closure for Brian Diemer's Race

(Subject to approval by Kent County Road Commission & Sheriff Department)

2) **Non-Action items:**

a) Kent County Sheriff – update

b) Cutlerville Fire Dept. –February 2017 Run Report

c) February 2017 Web-stats

d) Consideration of Preliminary Application for Liquor License at Celebration Cinema South

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held April 10, 2017

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*