

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

March 12, 2018

Opening Prayer 6:55 PM ~ Crystal Osterink

Pledge of Allegiance to the Flag

**A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE
COUNTER AT THE BACK OF THE ROOM**

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees
Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

Declaration of any Conflict of Interest

Approval of Agenda

I. **CUSTOMARY ITEMS**

Recognition of Individuals and/or Delegations - *3 minute time limit for
unscheduled speakers

- 1) *Public Hearing – Allocation of CDBG funds for North Kent Transit
(Hope Network)*
- 2) *Max Lambert – payment in lieu of sidewalk*

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) **Board Meeting Minutes**

- A. Regular Meeting Minutes from February 12, 2018

2) Building Department

- A. Building Department February 2018 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for Feb. 9, 2018 thru Feb. 28, 2018

- B. Payments of the bills from Feb. 9, 2018 thru Feb. 28, 2018 in the amount of \$105,937.07

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office – NONE

Action Item:

- a) Resolution to amend existing 401 (a) – Change normal retirement age to 60
- b) Resolution to amend existing 457 Plan – Participants will be eligible after one month of service
- c) Resolution to amend existing 401(a) – Change in class eligibility
- d) Resolution to amend existing 401(a) – Participants will be eligible after one month of service
- e) Resolution to amend existing 401(a) Plan – Board/Commission/Committee eligibility

Non-Action item - NONE

2) Planning –

Action Item:

- a) 1st Read – Hannah Lake Trails Special Assessment District – establish public hearing dates
- b) Four Corners – Funding for Multi-Model Transportation Study
- c) 2017 Planning Dept. Annual Report

Non-Action item- NONE

3) Treasurer's Department - NONE

4) Assessing Department – NONE

5) Water & Sewer Department-

- a) Preservation Lakes Water & Sewer Development Contract

Non-Action Items: NONE

IV. Recognition of Individuals and/or Delegations *Limit 3 Minutes*

V. SUPERVISOR'S OFFICE

1) **Action Items:**

- a) Liquor License Renewals
 - i. Briarwood Golf Course
 - ii. Peppino's
 - iii. Applebees
 - iv. Logans
 - v. Watermark – Stonewater Country Club
 - vi. Carmelo's Italian Pizza
 - vii. Grinning Mitten – Railtown
- b) Resolution to approve allocation of Community Block Grant Funds to North Kent Transit (Hope Network)
- c) 1st Read – Adoption of International Fire Code
 - Non-Action: First Read
 - Action: Schedule date for public hearing and second read
- d) 1st Read – Proposed private drive ordinance
 - Non-Action: First Read
 - Action: Schedule date for public hearing and second read
- e) Proposed Community Room usage terms for the Cutlerville-Gaines Chamber of Commerce
- f) Max Lambert – Request for payment in lieu of sidewalk
- g) Resolution in appreciation of Mike Hoebeke's service

2) **Non-Action items:**

- a) Community Room Rental/usage
- b) February 2017 Web-stats

VI. COMMENTS & DISCUSSION

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. ADJOURNMENT

- 1) The next regular Township Board meeting will be held April 9, 2018

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*