

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

February 12, 2018

Opening Prayer 6:55 PM ~ Kathy VanderStel

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALLED TO ORDER AND ATTENDANCE AT 7:00 PM

Declaration of any Conflict of Interest

Approval of Agenda

I. CUSTOMARY ITEMS

Recognition of Individuals and/or Delegations - *3 minute time limit for *unscheduled speakers*

- 1) **Dorin Bogbon** – 6602 Avalon Drive – Water & Sewer Bill dispute
- 2) **Jim Klaphor** – USA Cycling (Race)
- 3) **Krystal Stuart** – Community Policing Officer
- 4) **PUBLIC HEARING** – Stonewater/Crystal Springs PUD

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. CONSENT AGENDA

1) Board Meeting Minutes

A. Regular Meeting Minutes from January 8, 2018

2) Building Department

- A. Building Department January 2018 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for 01/09/18 thru 01/31/18
B. Payments of the bills from 01/09/18 thru 01/31/18 in the amount of \$268,804.23

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office – NONE

Action Item:

- a) *Hi Speed Scanner for election equipment*

Non-Action item - NONE

2) Planning –

Action Item:

- a) *Preservation Lakes II final Preliminary Plat approval*
b) *Stonewater/Crystal Springs PUD*

Non-Action item- NONE

3) Treasurer's Department

Action Item:

- a) *Accept and File 4th Qtr. 2017 Financial Report (subject to audit)*
b) *Strike Personal Property Taxes from the Tax Rolls*

Non-Action item:

4) Assessing Department – NONE

5) Water & Sewer Department

Action Items:

- a) *Payment Plan Request for Water Connection Fees for 714 & 730 Dawn Street*
b) *Resolution of Approval for Intergovernmental Utility Service Agreement (Bretonfield Development)*

c) Resolution to Amend Rate Resolution to correct Water Trunkage Fee-2018

Non-Action Items: NONE

IV. Recognition of Individuals and/or Delegations Limit 3 Minutes

V. SUPERVISOR'S OFFICE

1) Action Items:

- a) Request for Road Closure – **Neverthesame** Annual Mud Run 8/28/18
- b) Recommendation for the purchase of 20 air packs for Dutton Fire
- c) Reconsideration of 2018 Midwest Road Race Championships, USA Cycling
- d) Library Lighting Upgrade
- e) Hiring of "Casual" Employees
- f) Revisions to Employee Personnel Manual
- g) Board input on revision of Community Room Rental Policies
 - Cutlerville-Gaines Chamber of Commerce use of Community Room(s)

2) Non-Action items:

- a) **January 2018 Community Policing report**
- b) **January 2018 web stats**
- c) **Par Plan Risk Reduction Grant Awarded - \$5K for security cameras**
- d) **Winter 2018 MS4 Newsletter**
- e) **GVM Transportation Dept. January 2018**

VI. COMMENTS & DISCUSSION

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. ADJOURNMENT

- 1) The next regular Township Board meeting will be held March 12, 2018

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*