

PRELIMINARY \* AGENDA  
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES  
MEETING

February 08, 2016

Opening Prayer 6:55 PM ~ Eric Fouch

*Pledge of Allegiance to the Flag*

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Meeting called by Supervisor Don R. Hilton, Sr.

Attendees: Supervisor Don R. Hilton, Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Angela Burnside, Eric Fouch, Dan Fryling, Tim Haagsma

**CALLED TO ORDER AND ATTENDANCE AT 7:00 PM**

I. **CUSTOMARY ITEMS**

1) **Motion to Approve Agenda - ACTION ITEM**

2) **Public Hearing – CDBG Funds**

3) **Public Hearing - StoneCo**

4) **Recognition of Individuals and/or Delegations**

1. **William Byl – KENT COUNTY DRAIN COMMISSION**  
**VOSS PARKER ROSS DRAIN**

*\*3 minute time limit for unscheduled speakers*

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Consent agenda items are listed under item II, including payment of the bills, with no exception. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. CONSENT AGENDA

1) Board Meeting Minutes

- A. Regular Meeting Minutes from January 11, 2016

2) Building Department

- A. Building Department 2015 Year-end Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports
- B. Building Department January 2016 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

*(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at [kim.triplett@gainestownship.org](mailto:kim.triplett@gainestownship.org).)*

3) Clerk's Office

- A. Check Register for 01\_06\_16 thru 01\_29\_16
- B. Payments of the bills from 01\_06\_16 thru 01\_29\_16 in the amount of \$ 134,061.26

**4) Motion to Approve Consent Agenda - ACTION ITEM**

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office

*Action Items:*

*Non-Action Items:*

2) Planning Commission

*Action Items:*

*a) StoneCo*

*b) Save-A-Lot*

*c) Adoption of 84<sup>th</sup> & Kalamazoo Sub-area plan*

*Non-Action Items:*

3) Engineering Department

Action Items:

- a) Proposed Water & Sewer Development Contract

Non-Action Items:

4) Treasurer's Department

Action Items:

- a) Accept and file the 4<sup>th</sup> Quarter 2015 Financial Report – Required by Act 20 PA1943

Non-Action Items:

5) Assessing Department:

Action Items:

Non-Action Items

6) Water & Sewer Department

Action Items:

- a) Payment Plan Recommendation – 646 84<sup>th</sup> Street

Non-Action Items:

IV. Recognition of Individuals and/or Delegations

V. SUPERVISOR'S OFFICE

1) Action Items:

- a) Resolution – CDBG Funds – 60<sup>th</sup> Street Sidewalk Improvement project  
b) Resolution – CDBG Funds – North Kent Transit (Hope Network)  
c) Waiver and Consent – Strike the 2010 & prior delinquent Personal Property taxes from the tax roll  
d) Request from Charter Communications (Spectrum Business) to support their proposed merger with Time Warner  
e) Request from Cutlerville-Gaines Area Chamber of Commerce – Road Closure for the annual Diemer Run 5K Race and Cutlerville Days parade  
f) Request from Cutlerville-Gaines Area Chamber of Commerce – Road Closure and use of Dutton Fire Station Property for the Annual Dutton Days Celebration  
g) Recommendation from the Cutlerville Fire Board that the Cutlerville Department join MABAS  
h) Recommendation from Dutton Fire Committee to remove Firefighter Dave Van Putten from probationary status

- i) Resolution recognizing Brandon Luxford for 12 yrs. and 2 months service on the Dutton Fire Department
- j) Resolution recognizing Mark Oomkes for 25 yrs. of service on the Dutton Fire Department
- k) Revisit Trustee Fryling's eligibility to serve on the ZBA

2) Non-Action items:

- a) Dutton Fire Department 2015 year end recap
- b) Kent County 2015 4<sup>th</sup> Qtr. Report
- c) Coffee with a Deputy
- d) Website Statistics – January 2016

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) The next regular Township Board meeting will be held March 21, 2016

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*

*\*Preliminary Agenda – Subject to Change*