



# Mechanical Permit Application

8555 Kalamazoo Avenue SE  
Caledonia MI 49316

Phone: 616 698-6640 Fax: 616 698-2490

Mechanical Inspections • PH: 616 438-9076

[www.gainestownship.org](http://www.gainestownship.org)

|                   |
|-------------------|
| Application Date: |
|-------------------|

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|--|
| Authority: 1972 PA 230                 |
| Completion: Mandatory to obtain permit |
| Penalty: Permit cannot be issued       |

|   |   |  |                  |   |                      |
|---|---|--|------------------|---|----------------------|
| <b>Job Location</b>   |   | <b>Gaines Charter Township, Kent County Michigan</b> |                  |   |                      |
| Name of Owner / Agent:  |   | Phone:   |                  | Has a Building Permit been obtained for this project?<br>Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required <input type="checkbox"/> |                      |
| Location of Project:  | Street Address  |  | City             |   |                      |
| <b>Contractor / Homeowner Information:</b>  |   |  |                  |   |                      |
| <input type="checkbox"/> Contractor<br><input type="checkbox"/> Homeowner   | Business Name:  |  |                  |   |                      |
|   | Contact Name:   |  |                  |   |                      |
| Address:  | Street No. and Name   |  | City, State, Zip |   |                      |
| Phone / E-Mail  | Office:   |  | Cell:            |   | E-Mail:              |
| License Info:   | Contractor Number:  | Expiration Date:                                     |                  | Federal Employer ID Number  | MESC Employer Number |
|   | Workers Compensation Insurance Carrier (or reason for exemption)    |  |                  |   |                      |
| <b>Type of Job (Description of work to be completed.)</b>   |   |  |                  |   |                      |
| <i>This section must be completed.</i>  |   |  |                  |   |                      |
| <input type="checkbox"/> Single Family<br><input type="checkbox"/> Other  | <input type="checkbox"/> New<br><input type="checkbox"/> Alteration | <input type="checkbox"/> Special Inspection          |                  | <input type="checkbox"/> Pre-manufactured Home Setup (State Approved)<br><input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)             |                      |
| Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.  |   |  |                  |   |                      |
| <b>Homeowner Affidavit</b>  |   |  |                  |   |                      |
| I hereby certify the mechanical work described on this permit application shall be installed <b>by myself in my own home</b> in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and <b>shall not be enclosed, covered up or put into operation until it has been inspected and approved</b> by the Gaines Charter Township (GCT) Building Official. I will cooperate with the GCT Building Official and assume the responsibility to arrange for necessary inspections. |   |  |                  |   |                      |
| Signature of Mechanical Contractor or Homeowner<br><i>(Homeowner signature indicates compliance with Homeowner Affidavit above.)</i>  |   |  |                  |   | Date:                |

| Fee Schedule   |        |            |       |   |                      |            |       |
|--|--------|------------|-------|---|----------------------|------------|-------|
| Description  | Fee    | # of Items | Total | Description                                       | Fee                  | # of Items | Total |
| 1. Administration Fee<br>(Non-refundable and <b>does not include an inspection.</b> )  | \$40   | 1          | \$40  | 19. Heat Pumps: Commercial<br>(Pipe Not Included) | \$20                 |            |       |
| 2. Residential Heating System<br>(Includes Duct & Pipe)  | \$50   |            |       | <b>AIR HANDLERS / HEAT WHEELS:</b>                |                      |            |       |
| 3. Gas / Oil Burning Equipment<br>New and/or Conversion Units  | \$30   |            |       | 20. Under 10,000 CFM                              | \$20                 |            |       |
| 4. Residential Boiler  | \$30   |            |       | 21. Over 10,000 CFM                               | \$60                 |            |       |
| 5. Water Heater  | \$5    |            |       | 22. Commercial Hoods                              | \$15                 |            |       |
| 6. Flue / Vent Damper  | \$5    |            |       | 23. Heat Recovery Units                           | \$10                 |            |       |
| 7. Solid Fuel Equip/Fireplace<br>(Includes Chimney)  | \$30   |            |       | 24. V.A.V. Boxes                                  | \$10                 |            |       |
| 8. Chimney, Factory Built<br>Installed Separately  | \$25   |            |       | 25. Unit Ventilators                              | \$25                 |            |       |
| 9. Solar: Set of 3 Panels<br>(Includes Piping)   | \$20   |            |       | 26. Unit Heaters<br>(Terminal Units)              | \$15                 |            |       |
| 10. Gas Piping: Each Opening<br>New Installation   | \$5    |            |       | 27. Fire Suppression/Protection<br>Minimum \$20   | \$.75<br>Per<br>Head |            |       |
| 11. Residential A/C  | \$30   |            |       | 28. Evaporator Coils                              | \$30                 |            |       |
| 12. Heat Pumps:<br>Complete Residential  | \$30   |            |       | 29. Refrigeration<br>(Split System)               | \$30                 |            |       |
| 13. Bath & Kitchen Exhaust /<br>Water Heater Vent  | \$5 ea |            |       | 30. Chiller                                       | \$30                 |            |       |
| 14. Tank Aboveground   | \$20   |            |       | 31. Cooling Towers                                | \$30                 |            |       |
| 15. Tank Underground   | \$25   |            |       | 32. Compressor                                    | \$30                 |            |       |
| 16. Humidifiers  | \$10   |            |       |   |                      |            |       |
| 17. Piping 50' - <b>\$.05 / ft.</b><br><b>Residential – no minimum</b><br>Commercial - \$25 minimum  |        |            |       | <b>INSPECTIONS:</b>                               |                      |            |       |
| 18. Duct 50' - <b>\$.10 / ft.</b><br><b>Residential – no minimum</b><br>Commercial - \$25 minimum  |        |            |       | 33. Rough-In                                      | \$40                 |            |       |
|  |        |            |       | 34. Final   | \$40                 |            |       |
|  |        |            |       | 35. Additional                                    | \$40                 |            |       |
| <b>Grand Total:</b>  |        |            |       |   |                      |            |       |
| <i>Total fee must include the \$40 non-refundable Administration Fee. <b>Make checks payable to Gaines Charter Township.</b></i>   |        |            |       |   |                      |            |       |
| <p><b>General:</b> Mechanical work shall not be started until the application for the permit has been filed with Gaines Charter Township. All installations shall be in conformance with the 2015 Michigan Mechanical Code. <b>No work shall be concealed until it has been inspected.</b> The telephone number for the inspector is <b>616 438-9076</b>. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the <b>job location</b> and <b>permit number</b>.</p> <p><b>Expiration of Permit:</b> A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after the permit has been issued or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. <b>A permit will be CLOSED when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. CLOSED</b></p> |        |            |       |   |                      |            |       |