

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING
July 11, 2011

Present: Hilton, Osterink, VanLaan, Lemke, Fouch, Fryling, Haagsma
Township Engineer Jeff Gritter

Osterink offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.
2. Motion by Haagsma and supported by Fouch to approve the agenda as presented.

Motion by VanLaan and supported by Haagsma to amend the motion to include “without approving the consent agenda” -due to the fact that all of those documents were missing from the Trustee’s informational packet.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma

Vote on the amended motion results were: Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling

3. Persons in the audience were given opportunity to address items on the Board agenda.
No one wished to speak

4. Treasurer’s Department

Treasurer Lemke reported that after all auditor adjustments were made, there was a remaining balance of \$66,775.00 in the General Fund from 2010 that can be moved to the TIRF fund.

Motion by Fryling and supported by Fouch to transfer \$66,775.00 from the General Fund to the TIRF fund.

Ayes: Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch

5. Engineer’s Department

Engineer Gritter reported that there were 8 different requests in regards to drains that he would present to the Board for their consideration. He then described them individually and the Board took action on five of them – the others being informational items.

A. Southpointe Drainage District

Motion by Haagsma and supported by Lemke to approve \$3500.00 of a \$6000.00 project to repair the detention pond and spillway.

Ayes: Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink

B. Crippen Drain

Motion by Haagsma and supported by Fryling to approve \$1474.84 for work completed last summer on the Crippen Drain.

Ayes: Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton

C. Summerbreeze Drive

Motion by VanLaan and supported by Fouch to approve the expenditure of \$2500.00 to correct runoff areas and direction into the storm sewer

Ayes: VanLaan, Fryling, Fouch, Osterink, Hilton, Lemke Abstain: Haagsma (due to family involvement)

D. Sunbrook Plat

Motion by Haagsma and supported by Osterink to approve \$4000.00 to add pipe, stone to improve drainage in several back yards.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Osterink Nays: Lemke, VanLaan

E. Cutlerville Drain clean up

Motion by Lemke and supported by Haagsma to approve \$2500.00 to clean out the Cutlerville Drain where several trees have fallen and blocked the drainage.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma

6. Persons in the audience were given opportunity to speak on matters not on the agenda
 - Mrs. Linda Wierenga, 6519 Millstream Loop spoke to the Board, commending them for their work to analyze spending and then asked for a reconsideration of rental of the Gaines Township, Dutton Fire and Rescue Community Room.

7. Supervisor's Office

A. One Kent Resolution

Motion by Haagsma and supported by Fouch to approve Resolution 2011-8 a Resolution Regarding the Metropolitan Government Proposal Advanced by One Kent Coalition.

Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling

B. Planning and Zoning Department- Personnel Committee Recommendation

After much discussion a motion by Fouch with support by Lemke was made to move ahead with pursuing a "Director of Community (or Economic) Development" which would place both the Planning and Building Inspections under one department head, creating a job description for that position, begin an job search and, using the results of that search to determine if necessary whether a Planner Position would be filled in lieu of the position of Director of Community

Development.

Ayes: Osterink, Hilton, Lemke, VanLaan, Haagsma. Fryling, Fouch

C. Assessing Department

Hilton presented the recommendation of the Personnel Committee to approve the increase of hours for Vicki VanderLugt in the Assessor's absence and also provide a weekly stipend to her for filling the position of department head until the return of the Assessor.

Motion by Haagsma and supported by Osterink to approve the recommendation of the Personnel Committee in regards to the Assessing Department.

Ayes: Hilton, Lemke, VanLaan, Haagsma. Fryling, Fouch, Osterink

D. Strategic Planning- return of Lew Bender

After much discussion the motion was made by Haagsma and supported by VanLaan to meet on September 26 to work on the subjects of Public Safety (especially in regards to the Sheriff) and the future of the Manager position without having Mr. Bender return at this time.

Ayes: Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink Nays: Hilton

7. Motion by Fouch and supported by Haagsma to adjourn the meeting at 8:40 p.m.

Ayes: All

The next regular meeting of the Gaines Charter Township Board will be held on August 8, 2011 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk