

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE Regular MEETING
March 14, 2011**

Present: Hilton, Osterink, VanLaan, Lemke, Fouch, Fryling

Absent with notice: Haagsma

Also present: Engineer Gritter

VanLaan offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:00 p.m.

2. Supervisor Hilton mentioned that several items on the agenda would not be addressed or would be brought back at the April meeting: the revision to the "firearms" ordinance would be considered a first read as would be true of the "dilapidated house" ordinance and the strategic planning report by Russ Jansen will not take place (due to illness).

3. Motion by VanLaan and supported by Fouch to approve the agenda as revised.

Ayes: All

4. Recognition of Individuals to address the Board

- Mr. Steve Silvey of Steelcase presented the annual request to use certain roads in Gaines Township for the Steelcase Duathlon. He noted that this would likely be the last year that Steelcase sponsored the race but that the organizers were looking for a different sponsor in order to continue the race in the same location.
- Representative Ken Yonker gave a brief update to two bills in the House of Representatives- the Emergency Management Initiative and the dollars set aside for municipalities that cooperate in services.

5. Motion by Lemke and supported by VanLaan to approve the consent agenda including payment of the bills for February 24 through March 10, 2011 in the amount of \$143,634.39.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan

6. Planning and Zoning

A. Ordinance 10-01 Dangerous and Dilapidated Building Ordinance

Hilton explained that the proposed ordinance appears to have only been revised by staff and not sent back to the Planning Commission and due to the number of revisions since the first read, the Planning Commission should be consulted. He then asked for input on the proposed ordinance set forth in the March meeting.

B. PUD Amendment for Spectrum Health/Canal Pointe Ventures LLC

Motion by Osterink and supported by Lemke to approve the PUD amendment as recommended by the Planning Commission.

Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Fryling

C. 1st Read of Ordinance No 11-02 Zoning Ordinance Text Amendment for Billboard Regulations

7. Clerk's Office Software Purchase Proposal

Motion by VanLaan and supported by Fryling to approve the purchase of the BSA software for financial transactions for the clerk's department including payroll, with payment being made over two years- not to exceed the bid of \$14,835.00 to BSA and additional reimbursement to the water and sewer fund for using programs already purchased by that fund.

Ayes: Osterink, Hilton, Lemke, VanLaan, Fryling, Fouch

8. Engineer Gritter gave an update on the progress of the Dutton Fire Station.

9. Persons in the audience were given opportunity to address the Board. No one wished to speak.

10. Supervisor's Department

A. Steelcase Duathlon

Motion by Fryling and supported by VanLaan to approve use of Gaines Township roads as described as all information and notifications had been provided.

Ayes: Hilton, Lemke, VanLaan, Fryling, Fouch, Osterink

B. Summer Recreation in conjunction with Byron Township

Supervisor Hilton mentioned that this expenditure was put into the 2011 budget but that he wanted to get the Board's approval before accepting the Byron Township agreement.

Motion by VanLaan to deny the request. No second was made

Motion by Lemke and supported by Fouch to approve the summer recreation program with Byron Township with the conditions that it is a one year approval of up to \$7500.00 and that "marketing" to all Gaines Township Schools is conducted in order to make all Gaines families aware of the program.

Ayes: Lemke, Fryling, Fouch, Osterink, Hilton Nays: VanLaan

C. Conflict of Interest notice

Hilton explained the letter received from Mika Meyers as to the hiring of an employee who also works for the City of Grand Rapids. Since Gaines Township is a customer of Grand Rapids water it is necessary to notify and verify by letter that the Board acknowledges their agreement.

Motion by VanLaan and supported by Lemke for Supervisor Hilton to sign the letter of waiver and acknowledgement from Mika Meyers in regards to conflict of interest.

Ayes: VanLaan, Fryling, Fouch, Osterink, Hilton, Lemke

D. Law Weathers 2011 rates

Motion by VanLaan and supported by Fryling to approve the rates for attorney fees for Law Weathers for the year 2011

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan

E. Right Place Financial Commitment

Motion by Lemke and supported by Fouch to approve the recommendation of the Supervisor to contribute \$2,000 annually to the Right Place, to be evaluated yearly, for the next 5 years.

Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Fryling

F. Retirement of Carol Bostelaar

Motion by Fouch and supported by Lemke to have the Supervisor prepare and send on behalf of the Board a letter of appreciation for Carol Bostelaar's twenty (20) years of service to the Township.

Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Fryling

Discussion followed on the re-evaluation of the Building Inspections Department and Planning and Zoning Department in regards to the Strategic Plan, the financial outlook of the Township, and the departure of two employees in the departments.

G. Resignation of Megan Sharp

Motion by Lemke and supported by Fryling to have the Supervisor prepare and send on behalf of the Board a letter of appreciation for Megan Sharp's five and one half (5 ½) years of service to the Township.

Ayes: Osterink, Hilton, Lemke, VanLaan, Fryling, Fouch

H. The 1st read of Ordinance 11-03- the Ordinance to Amend Sections 12-9 (m) 28.178, and 28.179 of the Code of Ordinances regarding Firearms and the Discharge of Weapons in Township Parks, Cemeteries, and Buildings was held by the Board.

11. Adjournment

Motion by Fouch and supported by Fryling to adjourn the meeting at 8:46 p.m.

Ayes: All

The next regular meeting of the Gaines Charter Township Board will be held on April 11, 2011 in the Community room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

Don R. Hilton Sr., Supervisor

Crystal Osterink, Clerk