

MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE Regular MEETING  
December 13, 2010

Present: Hilton, Lemke, VanLaan, Fouch, Fryling, Haagsma, Osterink

Also present was Jeff Gritter, Township Engineer

Fouch offered opening prayer and the Pledge of Allegiance was recited.

1. The meeting was called to order by Supervisor Hilton at 7:03 p.m.
2. Motion by Fryling and supported by VanLaan to approve the agenda as presented.  
Ayes: All
3. Recognition of persons present to address the Board
  - Mr. Kevin Hall presented his request for a Boy Scout Camporee on Prairie Wolf property.

4. Public Hearing on the budget was opened at 7:15 with a motion by Haagsma and support by Lemke.

Ayes: Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma

No one was present to discuss the budget and no written correspondence had been received.

Motion by Haagsma and supported by VanLaan to close the public hearing at 7:16 p.m.

Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling

5. Motion by VanLaan and supported by Haagsma to approve the consent agenda including payment of the bills for November 3 through December 1, 2010 in the amount of \$174,945.06.

Ayes: Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch

**6. Water and Sewer Department**

Engineer Gritter presented Ordinance 10-14 an update to Appendix E of the Gaines Township Water and Sewer Ordinance.

Motion by Haagsma and supported by Fryling to adopt Ordinance 10-14 an ordinance to amend Ordinance No 08-03 relating to the connection and use of the public sewer system.

Ayes: Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink

**7. Planning and Zoning Department**

A. Non-Motorized transportation plan

Trustee Haagsma explained that this is a “framework” for the future

Motion by Haagsma and supported by Hilton to approve the recommendation of the Planning Commission and accept the “Non-Motorized Transportation Plan” for Gaines

## Township

Ayes: Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton

### **B. 1<sup>st</sup> Read of Ordinance 10-10 and 10-11 (Medical Marihuana Regulations)**

The Board discussed a couple of questions to be presented to the Planning Commission before adoption.

### **C. 1<sup>st</sup> read of Ordinance 10-12 rezoning of 4500/4520 60<sup>th</sup> Street SE**

**8. Engineer's Department-** Gritter gave an update on the construction of the Dutton Fire Station addition.

### **9. Supervisor's Department**

#### **A. Scout Camporee Request**

After much discussion was held

Motion by Lemke and supported by VanLaan to deny the request made by Mr. Kevin Hall representing Eagle Spirit District of Gerald Ford Counsel of the Boy Scouts due to the number of campers and the overnight camping.

Ayes: VanLaan, Haagsma, Osterink, Hilton, Lemke Nays: Fryling, Fouch

#### **B. Metro Act Right of Way**

Motion by Haagsma and supported by Lemke to approve the permit extension to "AT&T" as supported by letter from township attorney.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan

#### **C. 2011 Meeting Calendar**

Motion by VanLaan and supported by Haagsma to approve the calendar as presented, removing the special meeting in January and noting the November meeting should be especially noticed as it is not the 2<sup>nd</sup> Monday of the month.

Ayes: all

#### **D. Committee Appointments**

Motion by approve the list of Committee appointments as presented was made by Haagsma and supported by Fouch.

Ayes: all

#### **E. Sunday Morning liquor sales resolution**

Motion by Fryling and supported by VanLaan to adopt the resolution which limits the sale of liquor on Sunday mornings as to what is currently in place in Gaines Township and to send the resolution to the LCC as soon as possible.

Ayes: Fryling, Osterink, Hilton, Lemke, VanLaan Nays: Fouch, Haagsma

**F. Possession of Firearms on Township Property revisions to ordinance 1<sup>st</sup> read**

**G. 2010 budget Amendment**

Motion by Haagsma and supported by Fryling to approve an amendment of \$3500.00 from the contingency to the Library department.

Aye: Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch

**H. Resolution setting the Trustee's Salary for 2011.**

Motion by Osterink and supported by Fryling to approve the salary for Gaines Township Trustee for 2011 as \$95.00 per meeting with Committee work paid according to schedule.

Ayes: Osterink, Hilton, Lemke, Haagsma, Fryling, Fouch Nays: VanLaan

**I. Resolution setting the Supervisor's Salary for 2011**

Motion by Haagsma and supported by VanLaan to set the 2011 salary for Supervisor as \$40,000.00.

Ayes: Hilton, Lemke, VanLaan, Haagsma, Fouch, Fryling, Osterink

**J. Resolution setting the Clerk's salary for 2011**

Motion by Haagsma and supported by Lemke to approve the Salary for the Gaines Township Clerk at \$55,547.24.

Ayes: Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton

**K. Resolution setting the Treasurer's salary for 2011.**

Motion by Haagsma and supported by Lemke to approve the salary for Gaines Township Treasurer at \$55,547.24.

Ayes: VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

**L. 2011 Budget for General Fund**

Motion by Haagsma and supported by Hilton to approve the 2011 budget on a functional level as presented.

Ayes: Haagsma, Fouch, Hilton Nays: Osterink, Lemke, VanLaan, Fryling

Motion by Lemke and supported by Haagsma to approve the budget on a functional level as presented holding the raises included until the personnel committee meets and approves unanimously the criteria upon which the raises would be based, granting the raises only after that decision.

Motion by VanLaan to amend the motion to add that the personnel committee bring its unanimous recommendation to the Board for approval before the raises would begin.

Vote on amendment: Ayes: Fryling, Fouch, Osterink, Lemke, VanLaan, Haagsma Nays: Hilton

Vote on amended motion: Ayes: Fouch, Osterink, Hilton, Lemke, VanLaan, Haagsma, Fryling

**M. Water and Sewer Department Budget for 2011**

Motion by Haagsma and supported by Lemke to approve the water and sewer budget as presented (including the increase for financial person).

Ayes: Osterink, Hilton, Lemke, VanLaan, Haagsma Fryling, Fouch

**N. Inspections Department Budget for 2011**

Motion by Lemke and supported by Fryling to approve the inspection department budget as presented (including an increase for secretary).

Ayes: Hilton, Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink

**O. Township Improvement Revolving Fund Budget for 2011**

Motion by Haagsma and supported by Hilton to approve the TIRF fund budget for 2011 as presented.

Ayes: Lemke, VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton

**P. Parks and Trails Fund Budget for 2011**

Motion by Lemke and supported by VanLaan to approve the Parks and Trails Fund Budget for 2011 as presented.

Ayes: VanLaan, Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke

**Q. Dutton Fire Station Budget for 2011**

Motion by Fryling and supported by Lemke to approve the 2011 Dutton fire Station Fund budget as presented.

Ayes: Haagsma, Fryling, Fouch, Osterink, Hilton, Lemke, VanLaan

R. Supervisor Hilton discussed the pay for the Strategic Plan weekend with the trustees. The Board indicated that they would like the Personnel Committee to review the structure of pay for Board of Review and All Day meeting pay.

**10. Motion by VanLaan and supported by Fouch to adjourn the meeting at 9:50 p.m.**

Ayes: all

The next regular meeting of the Gaines Charter Township Board will be held on January 10, 2011 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.

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Don R. Hilton Sr., Supervisor

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Crystal Osterink, Clerk