

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, September 12, 2011

Opening Prayer by Treasurer Lemke at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Tim Haagsma, Carol VanLaan

CALLED TO ORDER AND ATTENDANCE AT 7:00PM.

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
 - A. None.

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings
 - A. None.

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Jenni by 10:00 a.m., Monday, September 12, 2011.

4. Motion to Approve Consent Agenda
Including payment of the bills for August 5, 2011 to September 7, 2011 in the amount of \$181,068.97
~Action Item

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the August 8, 2011 regular meeting
2. Building Department
 - A. August Building Permit and Revenue Reports
 - B. August Electrical Report
3. Clerk's Office
 - A. Check Register for August
4. Committee Reports
 - A. Building and Grounds Committee
 - i. April 27th approved committee minutes

Committees with No Report: BGUA, Computer, Cutlerville Fire, Dutton Fire, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. **OTHER DEPARTMENT/OFFICE REPORTS**

1. Water and Sewer Department
 - A. **~Action Items**
 - i. None.
 - B. **~Non-Action Items**
 - i. Financial Reports **~Non-Action Item**
2. Engineering Department
 - A. **~Action Items**
 - i. Exemption from Sidewalk Construction – 6355 East Paris Avenue **~Action Item**
 - ii. Exemption from Sidewalk Construction – 3980 68th Street **~Action Item**
 - B. **~Non-Action Items**
 - i. Dutton Fire Station Update **~Non-Action Item**

IV. *Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.*

V. **SUPERVISOR'S OFFICE**

1. **~Action Items**
 - A. Updates to Gaines Public Library Community Room Rental Agreement **~Action Item**
 - B. Proposed Blain Cemetery Improvements **~Action Item**
2. **~Non-Action Items**
 - A. Information for Review/Discussion
 - i. Strategic Planning Report **~Non-Action Item**
 - a. Progress Update Regarding Community Development Director/Planner Position **~Non-Action Item**
 - ii. Kent District Library Board Appointment **~Non-Action Item**
 - iii. Kent County Board of Commissioners Appointment **~Non-Action Item**
 - iv. Township Website Statistics – August 2011 **~Non-Action Item**
 - v. September 2011 KDL ENewsletter **~Non-Action Item**
 - vi. September 2011 Cutlerville-Gaines Chamber of Commerce Newsletter **~Non-Action Item**
 - vii. Gaines Heritage Festival **~Non-Action Item**
 - viii. MTA Article – June 2011 Edition **~Non-Action Item**

VI. **COMMENTS & DISCUSSION**

1. Township Board
2. Supervisor
3. Miscellaneous

VII. **ADJOURNMENT**

- A. The next *Workshop* Township Board meeting is September 26, 2011.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.