

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, April 11, 2011

Opening Prayer by Trustee Fryling at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Tim Haagsma, Carol VanLaan

CALLED TO ORDER AND ATTENDANCE AT 7:00PM.

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
 - A. None.

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings
 - A. None.

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Jenni by 10:00 a.m., Monday, April 11, 2011.

4. Motion to Approve Consent Agenda
Including payment of the bills for March 22, 2011 to April 5, 2011 in the amount of \$99,525.35
~Action Item

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the March 14, 2011 regular meeting
2. Building Department
 - A. March Building Permit and Revenue Reports
 - B. March Electrical Report
3. Clerk's Office
 - A. Check Register for March
4. Committee Reports
 - A. Cutlerville Fire Board
 - i. December 15th approved board minutes
 - B. Dutton Fire Committee
 - i. October 12th approved committee minutes
 - C. Water & Sewer Advisory Committee
 - i. March 21st draft committee minutes

Committees with No Report: BGUA, Building and Grounds, Computer, DACIA, GVMC, Insurance Committee, Kent County Sheriff, Parks and Recreation, South Metro Fire-Rescue, Task Force 20/20.

III. **STRATEGIC PLANNING**

1. Goal Area 3 Update – Russ Jansen, Fire Chief
2. Goal Area 4 Update – Brian Tingley, Township Planner

IV. **OTHER DEPARTMENT/OFFICE REPORTS**

1. **Water and Sewer Department**

A. **~Action Items**

- i. Amendment to Appendix D of Water and Sewer Ordinance **~Action Item**
- ii. Proposed First Amendment to 2006 Wastewater Disposal Agreement **~Action Item**

B. **~Non-Action Items**

- i. Financial Reports **~Non-Action Item**

2. **Planning and Zoning Department**

A. **~Action Items**

- i. Ordinance No. 11-02 – Zoning Ordinance Text Amendment – Billboard Regulations – 2nd Reading **~Action Item**
- ii. PUD Amendment – 6333 Kalamazoo Avenue SE – Crossings Retail Center – Installation of Drive-thru Windows **~Action Item**

B. **~Non-Action Items**

- i. Ordinance No. 11-04 – Zoning Map Amendment – 280 60th Street SE – Rezoning from R-3 Multiple Family Residential to O-S Office Service **~Non-Action Item**

3. **Treasurer's Office**

A. **~Action Items**

- i. None.

B. **~Non-Action Items**

- i. 2010 Annual Tax Collections Report **~Non-Action Item**

V. **Engineering Department/Supervisor's Office**

1. **~Action Items**

- A. None.

2. **~Non-Action Items**

- B. Dutton Fire Station Update **~Non-Action Item**

VI. **Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.**

VII. **SUPERVISOR'S OFFICE**

1. **~Action Items**

- A. West Michigan Stage Race **~Action Item**
- B. New Staffing Model for Planning/Zoning and Building Department **~Action Item**
- B. Liquor License Renewal Applications **~Action Item**
- C. Firearms Ordinance Amendment – 2nd Reading **~Action Item**
- D. Consumer's Energy Gas Franchise Ordinance – 1st Reading **~Action Item**
- E. Personnel Committee Recommendation – Time Clock Procedures **~Action Item**

2. **~Non-Action Items**

- A. Information for Review/Discussion
 - i. Strategic Planning Report **~Non-Action Item**
 - ii. Personnel Committee Update **~Non-Action Item**
 - iii. The Right Place Program – Thank you **~Non-Action Item**
 - iv. Township Website Statistics – March 2011 **~Non-Action Item**
 - v. April 2011 KDL ENewsletter **~Non-Action Item**
 - vi. 2010 Census Population Information **~Non-Action Item**

VIII. COMMENTS & DISCUSSION

1. Township Board
2. Supervisor
3. Miscellaneous

VIII. ADJOURNMENT

- A. The next scheduled regular Township Board meeting is May 9, 2011.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.