

# TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting  
Monday, April 12, 2010

Opening Prayer by Clerk Osterink at 6:55pm  
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Tim Haagsma, Carol VanLaan

*CALLED TO ORDER AND ATTENDANCE AT 7:00PM.*

## I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
  - A. Steve Plakmeyer – Stonewater Country Club ~Action Item – Supervisor's Department

*Individuals wishing to address a specific item on this agenda will be provided 3 minutes*

3. Public Hearings
  - A. None.

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Jenni by 10:00 a.m., Monday, April 12, 2010.

4. Motion to Approve Consent Agenda  
*Including payment of the bills for March 8, 2010 to April 2, 2010 in the amount of \$197,373.12*  
~Action Item

## II. CONSENT AGENDA

1. Board Meeting Minutes
  - A. Minutes from the March 8, 2010 regular meeting
  - B. Minutes from the March 22, 2010 *workshop* meeting
2. Building Department
  - A. March Building Permit and Revenue Reports
  - B. March Electrical Report
3. Clerk's Office
  - A. Check Register for March
4. Committee Reports
  - A. Dutton Fire
    - i. February 2, 2010 approved committee minutes
  - B. Division Avenue Corridor Improvement Authority
    - i. September 30, 2009 approved authority minutes
  - C. Building and Grounds Committee
    - i. March 4, 2010 *draft* committee minutes
  - D. Parks and Recreation Committee
    - i. January 20, 2010 *draft* committee minutes

*Committees with No Report:* BGUA, Computer, Cutlerville Fire, GVMC, Insurance Committee, Kent County Sheriff, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. Engineering Department/Supervisor's Office

1. Dutton Fire Station Contractor Interviews

- A. Interview Two Contractors Recommended by the Fire Station Advisory Committee
  - Contractor A - Introduce Company Credentials and Team (approximately 10 minutes)  
Question/Answer Session for Board Members (approximately 10-20 minutes)
  - Contractor B - Introduce Company Credentials and Team (approximately 10 minutes)  
Question/Answer Session for Board Members (approximately 10-20 minutes)
- B. Board Discussion
- C. ~Action Items
  - i. Motion to Approve Selected Contractor ~Action Item

IV. OTHER DEPARTMENT/OFFICE REPORTS

1. Water and Sewer Department

- A. ~Action Items
  - i. None ~Action Item
- B. ~Non-Action Items
  - i. Financial Reports ~Non-Action Item

2. Treasurer's Office

- A. ~Action Items
  - i. Request to Strike 2004 Personal Property Taxes ~Action Item
  - ii. Request to Transfer Funds ~Action Item
- B. ~Non-Action Items
  - i. 2009 Annual Tax Report ~Non-Action Item

3. Planning and Zoning Department

- A. ~Action Items
  - i. DNR – Community Forestry Grant/Educational Tree Grove ~Action Item
- B. ~Non-Action Items
  - i. Ordinance No. 10-03 – Reauthorization of Planning Commission – 1<sup>st</sup> Reading ~Non-Action Item
  - ii. FEMA Fire Station Construction Grant - Update ~Non-Action Item

V. *Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.*

VI. SUPERVISOR'S OFFICE

1. ~Action Items

- A. Stonewater Country Club – Liquor License Amendment Request ~Action Item
- B. Annual Liquor License Renewals ~Action Item
- C. MTA Correspondence Regarding Consumers Energy Rate Increase ~Action Item
- D. Law Weathers Township Legal Rates for 2010 ~Action Item
- E. 2010-2011 Landscaping Service Contract Recommendation (Information/recommendation to be provided) ~Action Item

2. ~Non-Action Items

- A. Information for Review/Discussion
  - i. KDL Announcement Regarding Gaines Township Branch Manager ~Non-Action Item
  - ii. KDL April 2010 ENewsletter ~Non-Action Item
  - iii. Thank You from U.S. Census Bureau ~Non-Action Item
  - iv. Township Website Statistics – March 2010 ~Non-Action Item

VII. COMMENTS & DISCUSSION

1. Township Board
2. Supervisor
3. Miscellaneous

**VII. ADJOURNMENT**

- A. The next scheduled *Special Workshop* Township Board meeting is April 26, 2010. This meeting will be a joint meeting with the Township Planning Commission.

*Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.*