

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
March 12, 2018**

Present: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel
Absent with notice: None
Planner Sisson was also present
Opening prayer was given by Trustee Osterink and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard

2. Question of Conflict of Interest

None declared.

3. Proposed Agenda

Motion by Fryling and supported by Haagsma to approve the agenda as presented.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

4. Recognition of Individuals and/or Delegations

- Steve Johnson, State Representative, gave a brief update.
- Bob Genetski introduced himself, he is running for State Senate.
- Jon Wallace had comments about the Gaines/Byron Intergovernmental Agreement and the Cutlerville Fire Department.
- **Public Hearing – Allocation of CDBG funds for North Kent Transit (Hope Network)**

Motion to open the public hearing was made by Burnside and supported by Haagsma.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

No one wished to comment.

Motion to close the public hearing was made by VanderStel and supported by Haagsma.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

- Max Lambert commented about the amount of his payment in lieu of sidewalk at 1400 76th St.

6. Consent Agenda

Motion by Haagsma and supported by Lemke to approve the consent agenda including payment of the bills for 2/9/18 through 2/28/18 in the amount of \$105,937.07.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

7. Department/Office Reports

A. Clerk's Office

1) Resolution to amend existing 401(a) Plan – change normal retirement age to 60

Motion by Lemke and supported by Haagsma to approve the resolution to amend the existing 401(a) Plan to change the normal retirement age to 60.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

2) Resolution to amend existing 457 Plan – Participants will be eligible after 1 month of service

Motion by Lemke and supported by Haagsma to approve the resolution to amend the existing 457 Plan to change eligibility to after one month of service.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Motion carried.

3) Resolution to amend existing 401(a) Plan – change in eligibility

Motion by VanderStel and supported by Haagsma to approve the resolution to amend the existing 401(a) Plan to change eligibility to after one month of service for Class 1 Employees, and after three months of service for Class 2 Employees.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

4) Resolution to amend existing 401(a) Plan – Removal of 20 hour requirement from Class 2

Motion by Haagsma and supported by VanderStel to approve the resolution to amend the existing 401(a) Plan to remove the 20 hour per week requirement from Class 2 Employee eligibility.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

5) Resolution to amend existing 401(a) Plan – Board/Commission/Committee eligibility

Motion by VanderStel and supported by Haagsma to approve the resolution to amend the existing 401(a) Plan to remove eligibility of new appointees to any Boards, Commissions, or Committees effective April 1, 2018.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

B. Planning Department

1) 1st Read – Hanna Lake Trails Special Assessment District – establish public hearing dates

Motion by Burnside and supported by Fryling to approve the public hearing date of April 9, 2018 for the Hanna Lake Trails Special Assessment District.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

2) Four Corners – Funding for Multi-Model Transportation Study

Motion by Lemke and supported by VanderStel to approve \$12,500 toward the transportation study, with the condition that the proposal define the scope of the project.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

3) 2017 Planning Department Annual Report

Motion by Burnside and supported by VanderStel to accept the 2017 Planning Department Annual Report.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Motion carried.

C. Treasurer's Office - none

D. Assessing Department - none

E. Water and Sewer Department

1) Preservation Lakes Water & Sewer Development Contract.

Motion by Haagsma and supported by VanderStel to approve the Preservation Lakes Water & Sewer Development Contract.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Motion carried.

8. Recognition of Individuals and/or delegations

No one wished to speak.

9. Supervisor's Office

A. Liquor License Renewals

Motion by Burnside and supported by Haagsma to approve the renewal of the liquor license for Briarwood Golf Course.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Nays: Fryling. Motion carried.

Motion by Burnside and supported by Haagsma to approve the renewal of the liquor license for Peppino's Restaurant.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Nays: Fryling. Motion carried.

Motion by Burnside and supported by Haagsma to approve the renewal of the liquor license for Applebee's Restaurant.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Osterink. Nays: Fryling. Motion carried.

Motion by Haagsma and supported by Burnside to approve the renewal of the liquor license for Logan's Restaurant.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Osterink, Burnside. Nays: Fryling. Motion carried.

Motion by Haagsma and supported by Burnside to approve the renewal of the liquor license for Watermark – Stonewater Country Club.

Ayes: Lemke, Haagsma, VanderStel, Osterink, Burnside, DeWard. Nays: Fryling. Motion carried.

Motion by Burnside and supported by Haagsma to approve the renewal of the liquor license for Carmelo's Italian Pizza.

Ayes: Haagsma, VanderStel, Osterink, Burnside, DeWard, Lemke. Nays: Fryling. Motion carried.

Motion by Haagsma and supported by Burnside to approve the renewal of the liquor license for Grinning Mitten – Railtown Brewing.

Ayes: VanderStel, Osterink, Burnside, DeWard, Lemke, Haagsma. Nays: Fryling. Motion carried.

B. Resolution to approve allocation of Community Development Block Grant Funds to North Kent Transit (Hope Network)

Motion by Burnside and supported by Lemke to approve the resolution allocating \$20,000.00 of Community Development Block Grant Funds to North Kent Transit (Hope Network).

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

C. 1st Read – Adoption of International Fire Code

Motion by Haagsma and supported by Lemke to schedule a public hearing for April 9, 2018 for the second reading of the ordinance.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

D. 1st Read – Proposed Private Drive Ordinance

Discussion only, no action taken.

E. Proposed Community Room usage terms for the Cutlerville-Gaines Chamber of Commerce

Motion by Haagsma and supported by VanderStel to approve the usage terms for the Cutlerville-Gaines Chamber of Commerce as free of charge for Board meetings and member meetings only.

After discussion, Haagsma withdrew his motion, and VanderStel her support. No action taken.

F. Max Lambert – Request for payment in lieu of sidewalk

Motion by Lemke and supported by Haagsma to accept \$5,000 for payment in lieu of sidewalk from Max Lambert.

Ayes: Lemke, Haagsma, VanderStel, Osterink. Nays: Burnside, DeWard, Fryling. Motion carried.

G. Resolution in appreciation of Mike Hoebeke's service

Motion by Burnside and supported by Lemke to adopt the resolution recognizing Mike Hoebeke for his service to Gaines Township at the Dutton Fire Department.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

10. Comments & Discussion

DeWard commented that the Township Office would be closing at 12:00 p.m. on March 30th.

Fryling commented that he had recently been in an accident and commended the Kent County Sheriff's Department for their quick response.

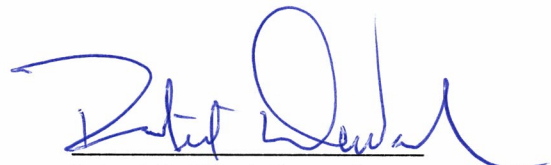
11. Adjournment

Motion by Burnside and supported by VanderStel to adjourn the meeting at 8:45 p.m.

Ayes: All. Meeting adjourned.

APPROVED: APRIL 9, 2018


Angela Burnside, Clerk


Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on April 9, 2018 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.