

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD  
FOR THE REGULAR MEETING  
April 9, 2018**

Present: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel

Absent with notice: None

Planner Sisson was also present

Opening prayer was given by Treasurer Lemke and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard

**2. Question of Conflict of Interest**

None declared.

**3. Proposed Agenda**

Motion by VanderStel and supported by Fryling to approve the agenda as presented.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

**4. Recognition of Individuals and/or Delegations**

- Aric Nesbitt introduced himself, he is running for State Senate.
- Community Policing Officer Krystal Stuart – March 2018 Report

- **Public Hearing – Adoption of 2015 International Fire Code**

Motion to open the public hearing was made by VanderStel and supported by Haagsma.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

No one wished to comment.

Motion to close the public hearing was made by Burnside and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

- **Public Hearing – Hanna Lake Trails Streetlight SAD (1<sup>st</sup>) to receive comments or objections to the petition, proposed improvements, and proposed district boundary**

Motion to open the public hearing was made by VanderStel and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

No one wished to comment.

Motion to close the public hearing was made by Burnside and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

- **Public Hearing – Hanna Lake Trails Streetlight SAD (2<sup>nd</sup>) to receive comments or objections to the Special Assessment Roll**

Motion to open the public hearing was made by Fryling and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

No one wished to comment.

Motion to close the public hearing was made by Burnside and supported by VanderStel.

VOICE VOTE: All Ayes. Motion carried.

- **Public Hearing – Steelcase LSPD PUD Amendment**

Motion to open the public hearing was made by Burnside and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

Ingrid Anastasiu came forward, representing property owners at 7081 Patterson with questions regarding the proposed project.

Motion to close the public hearing was made by VanderStel and supported by Haagsma.

VOICE VOTE: All Ayes. Motion carried.

## 6. Consent Agenda

Motion by Burnside and supported by Fryling to approve the consent agenda including payment of the bills for 3/7/18 through 3/26/18 in the amount of \$89,227.12.

VOICE VOTE: All Ayes. Motion carried.

## 7. Department/Office Reports

### A. Clerk's Office - none

### B. Planning Department

#### 1) 2<sup>nd</sup> Read – Hanna Lake Trails Special Assessment District

Motion by Haagsma and supported by Lemke to approve the Hanna Lake Trails Street Lighting Special Assessment District.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

#### 2) Steelcase LSPD PUD amendment – consideration of amendment to rezone certain properties from A-R, Agricultural/Rural-Residential to PUD-LSP

Motion by Haagsma and supported by Fryling to approve Resolution #18-13 and Ordinance #18-02 to amend the Steelcase LS PUD.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

3) Presentation of preliminary final development for Project Rapids

**C. Treasurer's Office**

**1) Resolution to deny taxpayer requests to waive penalties and interest**

Motion by Burnside and supported by VanderStel to approve the resolution to deny taxpayer requests to waive penalties and interest on late payments.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Motion carried.

**2) Purchase of BS&A Accounts Receivables.NET Software**

Motion by Osterink and supported by Burnside to approve the purchase of the BS&A Accounts Receivables software.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Motion carried.

**D. Assessing Department**

**1) Resolution for waiver of penalties for untimely filed Property Transfer Affidavits**

Motion by Haagsma and supported by Lemke to approve the Resolution for waiver of penalties for untimely filed Property Transfer Affidavits.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

**E. Water and Sewer Department - none**

**8. Recognition of individuals and/or delegations**

Jon Wallace encouraged the Board to vote against creating an Advisory Committee regarding the Cutlerville Fire Department, and instead work through the Cutlerville Fire Committee.

**9. Supervisor's Office**

**A. Adoption of 2015 International Fire Code – 2<sup>nd</sup> Read**

Motion by Haagsma and supported by Burnside to approve the adoption of the 2015 International Fire Code.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

**B. Recommendation to award CMS North America Sewer Replacement Project**

Motion by Lemke and supported by Haagsma to award the contract for construction of the CMS North America Sewer Replacement Project to Kentwood Excavating, Inc., for \$25,870.00.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

**C. Purchase of new network server**

Motion by Burnside and supported by Lemke to approve the purchase of a new server for in-house and to move our email server to the cloud, at the cost of \$8,097.00.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

**D. Recommendation to award KDL Library LED upgrade project**

Motion by Haagsma and supported by Burnside to award the bid for the KDL Library LED upgrade project to Meekof Electric, at a cost of \$17,813.00.

Ayes: Lemke, Haagsma, VanderStel, Osterink, Burnside, DeWard. Nays: Fryling. Motion carried.

**E. Recommendation to form an Advisory Committee regarding Cutlerville Fire Department**

Motion by Haagsma and supported by VanderStel to approve the Advisory Committee of DeWard, Haagsma and Burnside, regarding the Cutlerville Fire Department.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Motion carried.

**F. Increased price of security cameras**

Motion by Haagsma and supported by Burnside to approve the contract for Ocean Omega to install cable and security cameras at a cost of \$2,225.02.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Motion carried.

**G. Proposed Community Room Rental Policies**

**1) Agreement with Cutlerville-Gaines Chamber of Commerce**

Motion by VanderStel and supported by Haagsma to approve the use agreement between the Cutlerville-Gaines Chamber of Commerce and the Township.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

**2) New Community Room Rental Policies**

Motion by Burnside and supported by Haagsma to approve the new Community Room Rental Policies.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

**10. Comments & Discussion**

Fryling inquired about the invoice for Professional Code Inspections, and how the agreement was working out. DeWard stated it is working very well, and we are making enough in fees to more than offset their charges. They will also be taking the lead on Project Rapids.

DeWard commented that the April 23<sup>rd</sup> Workshop date will not be needed, as the Michigan Township Association Conference is that week and he and Lemke will be attending.

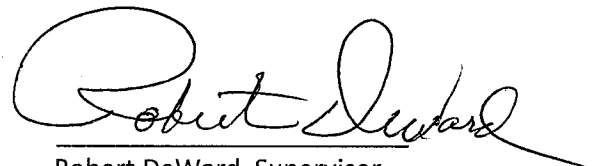
**11. Adjournment**

Motion by Burnside and supported by Fryling to adjourn the meeting at 8:43 p.m.

Ayes: All. Meeting adjourned.

**APPROVED: May 14, 2018**

  
Angela Burnside, Clerk

  
Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on May 14, 2018 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.