

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
May 14, 2018**

Present: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel

Absent with notice: None

Planner Sisson was also present

Opening prayer was given by Clerk Burnside and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Supervisor DeWard

2. Question of Conflict of Interest

Trustee Osterink and Trustee Fryling declared a conflict with the Hidden Waters Site Condominium Project from the Planning Department. They will recuse themselves at that point in the meeting.

3. Proposed Agenda

Motion by VanderStel and supported by Haagsma to approve the agenda as presented.

All Ayes. Motion carried.

4. Recognition of Individuals and/or Delegations

- Dan Veldhuizen – Recap of the 2017 Township Audit
- Keith Essenyi – 1712 Sunny Glen Dr. - requesting a credit on utility bill
- Robert Wojcik – 1715 Sunny Glen Dr., also would like credit on utility bill
- Charlie Litton – 76th St – spoke about the Hidden Waters project
- Kyle Klaas – 147 Fontenelle St and Darlene – 129 Brownell – expressed concerns about a home for sex offenders operating at 53 Brownell and an additional home being opened at 144 Brownell
- Anjie Gleisner – thanked the Board for the new lighting at the Library

5. Consent Agenda

Motion by Burnside and supported by Haagsma to approve the consent agenda including payment of the bills for 4/4/18 through 4/27/18 in the amount of \$141,677.64.

VOICE VOTE: All Ayes. Motion carried.

6. Department/Office Reports

A. Clerk's Office

1) Renewal of employee health insurance benefits

Motion by Haagsma and supported by VanderStel to approve the renewal of health insurance for Township employees at the current plan, and purchasing short and long term disability and life insurance from Metlife, as proposed.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

B. Planning Department

1) Tentative approval of Hidden Waters Site Condominium

Trustees Osterink and Fryling stepped down from the Board and joined the audience.

Motion by Haagsma and supported by VanderStel to grant tentative approval to the Hidden Waters Site Condominium Project, with the following conditions:

- 1) That elevation drawings depicting at least four house plan models, plans must be submitted as part of a final plan review process.
- 2) Street lights, street trees, sidewalks and a Type I buffer along Eastern Avenue are required.
- 3) Applicant shall submit detailed plans pertaining to street trees, street lights, sidewalks, landscaping, and the provision of utilities for final site plan approval by the Planning Commission before construction on the development can commence.
- 4) A soil erosion permit, any applicable wetland permits and all engineering requirements of the Township Engineer and Fire Chief and all other agencies having jurisdictional authority must be met prior to commencement of construction.
- 5) The dedicated open space shall be permanently set aside by the developer through an irrevocable provision of the developments Master Deed stating in effect, the following: The dedicated open space shall forever remain open space and further development, dividing, or subdivision of dedicated open space land or its use for other than recreation, or conservation purposes is prohibited, with the exception that easements for utilities are permitted.
- 6) All streets in the development shall be public, approved by and accepted by the Kent County Road Commission and in the configuration shown on the plan which indicates connection to the existing Jamie Lane.
- 7) Street lights shall be required. A petition for the creation of a special assessment district for street lights shall be submitted along with the application for final subdivision plan approval by the Township Board or prior to the sale of the first unit.
- 8) A copy of the deed restrictions pertaining to the development shall be submitted and approved by staff prior to final approval by the Township Board.
- 9) The proposed sidewalk network will be required to connect to the existing sidewalks on Jamie Lane and across the property containing the existing house at 7448 Eastern Avenue.
- 10) The proposed open space area must include an acceptable "active recreational component", as indicated on the latest submitted plan.
- 11) That the two lots fronting Eastern Ave. only have driveway access from Jamie Lane.
- 12) The engineering plans addressing the water table issues must be submitted to the Township.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

Trustees Osterink and Fryling rejoined the Board.

2) Final Site Development Plan Approval – Project Rapids

Motion by Haagsma and supported by Burnside to adopt Resolution #18-17TB approving the Final PUD Development Plan for Project Rapids.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

- 3) Regis Update – members will be receiving a partial refund of dues paid.

C. Treasurer's Office

1) Accept and file 1st Quarter 2018 Financial Report

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Motion by Fryling and supported by VanderStel to approve the 1st Quarter Financial Report provided by the Treasurer's Department.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

D. Assessing Department

1) Tax Rate Request

Motion by Lemke and supported by Fryling to approve the 2018 Tax Rate Request, at .8546 mills.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

E. Water and Sewer Department

1) 1712 Sunny Glen Drive – Request for Credit on Utility Bill

Motion by Haagsma and supported by VanderStel to deny the request for credit on utility bill at 1712 Sunny Glen Drive.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke. Motion carried.

2) 7000 Industrial Drive – Water Connection Fee Payment Plan Request

Motion by Haagsma and supported by Lemke to approve the water connection fee payment plan request of \$21,554.46 for 10 years at 3%, for 7000 Industrial Drive.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Motion carried.

3) 6189 Hanna Lave Ave. – Water Connection Fee Payment Plan Request

Motion by Haagsma and supported by Fryling to approve the water connection fee payment plan request of \$8,445.00 for 10 years at 3%, for 6189 Hanna Lake Ave.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

4) Project Rapids – Request for Lateral Variance

Motion by VanderStel and supported by Fryling to approve the request for three laterals to be extended to the building for Project Rapids.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

7. Recognition of individuals and/or delegations

No one wished to speak.

8. Supervisor's Office

A. Road Closings for Cutlerville Days/Diemer Run

Motion by Haagsma and supported by VanderStel to approve the road closures for Cutlerville Days and the Diemer Run on June 9th.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink. Motion carried.

B. Road Closings for Dutton Days

Motion by Lemke and supported by VanderStel to approve the road closures for Dutton Days on August 4th.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside. Motion carried.

C. Dutton Fire Department – Sale of Medic 66 (2003 Ford Excursion)

Motion by Lemke and supported by Haagsma to approve the sale of the 2003 Ford Excursion on the Miedema Auction website.

Ayes: Lemke, Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

D. Dutton Fire Department – Resolution supporting application for Par Plan Grant

Motion by Haagsma and supported by Burnside to approve the resolution supporting the application for the Par Plan Grant for an upgrade to lights on Engine 67.

Ayes: Haagsma, VanderStel, Fryling, Osterink, Burnside, DeWard. Motion carried.

E. Resolution recognizing Michael R. Bruggink for his contributions to Prairie Wolf Park

Motion by Fryling and supported by VanderStel to approve the resolution recognizing Michael R. Bruggink for his contributions to Prairie Wolf Park.

Ayes: VanderStel, Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma. Motion carried.

F. Crystal Springs annual request for a fireworks permit for their 4th of July Celebration

Motion by VanderStel and supported by Haagsma to approve the permit for fireworks at Crystal Springs.

Ayes: Fryling, Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel. Motion carried.

G. Resolution to add the Village of Caledonia as a member of Grand Valley Metro Council

Motion by Fryling and supported by VanderStel to approve the resolution to add the Village of Caledonia to the Grand Valley Metro Council.

Ayes: Osterink, Burnside, DeWard, Lemke, Haagsma, VanderStel, Fryling. Motion carried.

H. Additional funding for East Paris Road Project

Motion by Fryling and supported by Haagsma approve additional funding for the East Paris Road Project.

Trustee Fryling left the meeting at 9:03.

Ayes: Burnside, DeWard, Lemke, Haagsma, VanderStel, Osterink. Absent: Fryling. Motion carried.

I. Cutlerville Fire Department – Air Packs

Motion by DeWard and supported by Lemke to approve the purchase of 12 new air packs for the Cutlerville Fire Department, at the cost of \$42,210.

Ayes: DeWard, Lemke, Haagsma, VanderStel, Osterink, Burnside. Absent: Fryling. Motion carried.

9. Comments & Discussion

The Board discussed the requests that were submitted by the Cutlerville Paid on Call Firefighters. The Board is willing to consider these requests, but will have to see the direction that Byron takes with the Cutlerville Department.

The May 21st Board workshop date will not be needed.

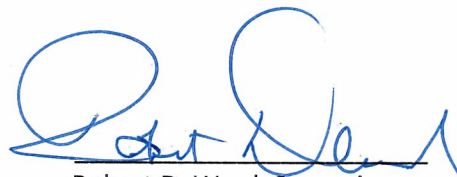
10. Adjournment

Motion by Burnside and supported by VanderStel to adjourn the meeting at 9:20 p.m.

Ayes: All. Meeting adjourned.

APPROVED: JUNE 11, 2018


Angela Burnside, Clerk


Robert DeWard, Supervisor

The next regular meeting of the Gaines Charter Township Board will be held on June 11, 2018 in the Board room of the Township Offices. All interested persons are invited to attend and participate. Persons with disabilities needing accommodation for effective participation in the meeting should contact the Township Office at 698-6640 one week in advance to request mobility, visual, hearing or other assistance.