

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

November 12, 2018

Opening Prayer 6:55 PM ~ Angela Burnside

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALL TO ORDER AND ATTENDANCE AT 7:00 PM

Declaration of any Conflict of Interest

Approval of Agenda

I. **CUSTOMARY ITEMS**

Recognition of Individuals and/or Delegations - *3 minute time limit for unscheduled speakers

1) PUBLIC HEARING – Proposed 2019 Budget

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. CONSENT AGENDA

1) Board Meeting Minutes

- A. Regular Meeting Minutes from Oct. 8, 2018
- B. Workshop Meeting Minutes from Oct. 22, 2018

2) Building Department

- A. Building Department Oct. 2018 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for October 4, 2018 thru October 26, 2018
- B. Payments of the bills from in the amount of \$373,369.84

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office

- a) Residents request for a metal marker sign on grave

2) Planning -

- a) Stoneco – Review of Preliminary PUD Plan and Rezoning Request
- b) Cooks Crossing South Phase 1 (Formerly known as Phase 5 of Cobblestone Corners/Weathervane site condo development)

NON-ACTION ITEMS:

- a) Amazon – final Tax abatement agreement
- b) Results of 10/22/18 joint workshop meeting (Board of Trustees/Planning Commission/Parks & Trails Committee)
- c) Report from Private Roads Committee

3) Treasurer's Department -

- a) Accept and File 3rd Qtr. 2018 Financial Report

4) Assessing Department -

5) Water & Sewer Department-

- a) 3100 60th Street – Water Connection Fee Payment Plan Request

Recognition of Individuals and/or Delegations *Limit 3 Minutes*

IV. SUPERVISOR'S OFFICE

1) **Action Items:**

- a) **Cutlerville Fire Board – recommendation for officer stipend**
- b) **Cutlerville Fire Board – recommendation to approve purchase of apparatus to outfit truck being purchased from Kentwood.**
- c) **Cutlerville Fire Department – Proposed 2019 Budget**
- d) **Dutton Fire – Fire Committee request to purchase command vehicle**
- e) **Key-less entry system**
- f) **Resolution – Exemption from the Requirements of Public Act 152 of 2011**
- g) **Resolution to Establish Board of Trustees Per Diem**
- h) **Resolution to Establish Supervisor's Salary**
- i) **Resolution to Establish Clerk's Salary**
- j) **Resolution to Establish Treasurer's Salary**
- k) **Proposed 2019 Budget – Resolution Adopting Appropriations Act**
- l) **Adoption of amended Employee Manual**

2) **Non-Action items:**

- a) **Restructuring of Planning/Zoning Department**
- b) **General Discussion – Marijuana Establishments & Facilities**
- c) **2018 3rd Qtr. Kent County Sheriff Report**
- d) **Oct. 2018 Community Policing Officer's report**
- e) **CFD Oct. 2018 – Run Report**
- f) **Oct. 2018 web-site statistics- 10,167 website visits**
- g) **Thank you from GVMC**

V. COMMENTS & DISCUSSION

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VI. ADJOURNMENT

- 1) The next regular Township Board meeting will be held December 10, 2018
- 2) December 3, 2018 has been reserved for a meeting if needed

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*