

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

September 10, 2018

Opening Prayer 6:55 PM ~ Crystal Osterink

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALL TO ORDER AND ATTENDANCE AT 7:00 PM

Declaration of any Conflict of Interest

Approval of Agenda

I. **CUSTOMARY ITEMS**

Recognition of Individuals and/or Delegations - *3 minute time limit for *unscheduled speakers*

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from August 13, 2018

2) Building Department

- A. Building Department August Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for August 3, 2018 thru August 24, 2018
B. Payments of the bills from in the amount of \$281,249.21

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

- 1) Clerk's Office - NONE
2) Planning - NONE
3) Treasurer's Department - NONE
4) Assessing Department - NONE
5) Water & Sewer Department- NONE

Recognition of Individuals and/or Delegations *Limit 3 Minutes*

IV. SUPERVISOR'S OFFICE

- 1) **Action Items:**
a) **Consideration of renewal of The Rapid Contract**
b) **Award Cleaning Services Contract**
c) **Chase Farms No. 2 – Public Utility Easement Release**
- 2) **Non-Action items:**
a) **August 2018 web-site statistics-10,993 website visits**
b) **CFD – August 2018 run report**
c) **Krystal Stuart – Kent County Sheriff August 2018 Report**
d) **Invitation – GVMC Legislative Dinner**
e) **Fall Leaf Collection**

V. COMMENTS & DISCUSSION

- 1) Township Board
2) Supervisor

3) Miscellaneous

VI. **ADJOURNMENT**

- 1) **There will be a joint workshop meeting with Byron Township scheduled for Sept. 24, 2018
– 7:00 PM at Gaines**
- 2) The next regular Township Board meeting will be held October 8, 2018

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*