

PRELIMINARY * AGENDA
GAINES CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING

May 14, 2018

Opening Prayer 6:55 PM ~ Laurie Lemke

Pledge of Allegiance to the Flag

A COPY OF THE TOWNSHIP BOARD MEETING RULES OF ENGAGEMENT CAN BE FOUND ON THE COUNTER AT THE BACK OF THE ROOM

Meeting called by Supervisor Rob DeWard

Attendees: Supervisor Rob DeWard, Clerk Angela Burnside, Treasurer Laurie Lemke, Trustees Crystal Osterink, Dan Fryling, Tim Haagsma, Kathy VanderStel

CALL TO ORDER AND ATTENDANCE AT 7:00 PM

Declaration of any Conflict of Interest

Approval of Agenda

I. **CUSTOMARY ITEMS**

Recognition of Individuals and/or Delegations - *3 minute time limit for unscheduled speakers

- 1) **Dan Veldhuizen** – Audit recap (10 minutes)
- 2) **Keith Essenyi** – (1712 Sunny Glen Dr.) requesting a credit on utility bill
- 3) **Robert Wojcik** – (1715 Sunny Glen Dr.)
- 4) **Charlie Litton** –Hidden Waters Project

Consent agenda items are listed under item II, including payment of the bills. All items are considered to be routine by the Board. *There will not be separate discussion of these items.* If discussion is desired, that item will be removed from the Consent Agenda upon request of any Board Member. If you would like any item removed from the consent agenda so that it may be considered separately; please contact Kim by 10:00 a.m., the day of the meeting.

II. **CONSENT AGENDA**

1) Board Meeting Minutes

A. Regular Meeting Minutes from April 9, 2018

2) Building Department

- A. Building Department April 2018 Revenue Report – Summary for Mechanical & Plumbing Permits, Electrical Revenue Reports

(In an effort to condense the size of meeting packets, we will be providing a Summary Report each month. A copy of the full report is on file and can be obtained by contacting Kim Triplett at kim.triplett@gainestownship.org.)

3) Clerk's Office

- A. Check Register for 4/4/18 thru 4/27/18
B. Payments of the bills from in the amount of \$141,677.64

Motion to Approve Consent Agenda - ACTION ITEM

III. DEPARTMENT/OFFICE REPORTS

1) Clerk's Office –

Action Item:

- a) *Renewal of employee insurance benefits*

2) Planning –

Action Item:

- a) *Tentative Approval of Hidden Waters Site Condominium*
b) *Final Site Development Plan Approval – Project Rapids*

Non-Action item:

- a) *REGIS Update*

3) Treasurer's Department –

Action item:

- a) *Accept and File 1st Qtr. 2018 Financial Report*

4) Assessing Department –

Action Item:

- a) *Tax Rate Request*

5) Water & Sewer Department-

Action Item:

- a) *1712 Sunny Glen Drive – Request for Credit*
b) *7000 Industrial Drive – Water Connection Fee Payment Plan Request*
c) *6189 Hanna Lake Ave. – Water Connection Fee Payment Plan Request*
d) *Project Rapids – Lateral Variance*

IV. Recognition of Individuals and/or Delegations *Limit 3 Minutes*

V. **SUPERVISOR'S OFFICE**

1) Action Items:

- a) Road Closings for Cutlerville Days/Diemer Run
- b) Road Closings for Dutton Days
- c) Dutton Fire – sale of Medic 66 (2003 For Excursion)
- d) Dutton Fire – Resolution supporting application for Par Plan Grant
- e) Resolution in recognition of Mike Bruggink's contributions to the Township
- f) Crystal Springs annual request for fireworks permit for 4th of July celebration
- g) Resolution to add Caledonia as a member of GVMC
- h) Additional funding for East Paris Road project
- i) Cutlerville Fire Air packs

2) Non-Action items:

- a) Cutlerville Fire paid on call firefighter's requests
- b) April 2018 Web-stats

VI. **COMMENTS & DISCUSSION**

- 1) Township Board
- 2) Supervisor
- 3) Miscellaneous

VII. **ADJOURNMENT**

- 1) May 21st is reserved for a workshop meeting – if needed
- 2) The next regular Township Board meeting will be held June 11, 2018

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

**Preliminary Agenda – Subject to Change*